



74 HARTFORD STREET NEWARK, NEW JERSEY 07103 TEL: 973-623-1965 FAX: 973-623-8511
WWW.UHCS-NEWARK.ORG

**Board of Trustees Meeting Minutes
October 21, 2015
6:30pm**

I. Call to Order

The October 21, 2015 Regular Meeting of the University Heights Charter School Board of Trustees was called to order at 6:33pm by Warren Tranquada, Board President.

II. Sunshine Law/Public Notice Statement

The Sunshine Law/Public Notice Statement was read by Board Chair, Warren Tranquada.

III. Roll Call

The roll was called with the following people in attendance:

BOARD

Ellen Brown – **absent**
Nicole Butler – **via teleconference**
Harold Fullilove - **absent**
Elaine Hughes – **via teleconference**
Kathy Liu
Warren Tranquada
Anuja Vejalla - **via teleconference**
Lillian Whitaker – **arrived at 6:46pm**
Vera Wynn

Staff present were Misha Simmonds, Executive Director; Karen C. Johnson, Business Administrator/Board Secretary; Maria Picone, Elementary School Principal. Kelly Heller, US Supervisor of Special Services.

IV. Approval of Regular Board Minutes - TABLED.

Motion by Trustee:		seconded by Trustee:			
<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>		
Board Member		Yes	No	NV	AB
ELLEN BROWN					
NICOLE BUTLER					
KECIA DANIELS					
HAROLD FULLILOVE					
ELAINE HUGHES					
KATHERINE LIU					
WARREN TRANQUADA					
ANUJA VEJALLA					
LILLIAN WHITAKER					
VERA WYNN					

V. President’s Report- Warren Tranquada, Board Chair

1. Governance Check-in (training, terms, compliance, assessment, quorum)

#46) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees appoints Miyoshi West as a board member with a first class 3-year term of office from October 2015- October 2018. - TABLED

Motion by Trustee:		seconded by Trustee:			
<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>		
Board Member		Yes	No	NV	AB
ELLEN BROWN					
NICOLE BUTLER					
HAROLD FULLILOVE					
ELAINE HUGHES					
KATHERINE LIU					
WARREN TRANQUADA					
ANUJA VEJALLA					
LILLIAN WHITAKER					
VERA WYNN					

VI. Public Comment

1. Natasha Eleazer and James Seagrave, parents of Elijah Eleazer addressed the Board.

VII. Motion to go into Executive Session at 7:00pm.

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER	X			
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

VIII. Motion to resume Public Session at 7:10pm.

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER	X			
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

IX. Lead Person's Report – Misha Simmonds

1. Misha Simmonds, Executive Director/Lead Person discussed the following:

- a. Program
 - i. **2015-2016 Goals & Strategic Planning**
 - 1. 15-1020 Strategic Planning 15-1020
 - 2. 15-1021 UHCS Goal Tracker Update
 - ii. **State Assessment Update**
 - 1. NJDOE PARCC Report
 - 2. PARCC scores- Most NJ students below grade level in Math, English
 - iii. **Safety & Security**
 - 1. 15-1021 Security Update
 - iv. **Development**
 - 1. 15-1021 UHCS Development Tracker Update
 - v. **Enrollment & Attendance**
 - 1. 15-1020 Enrollment Tracker
 - 2. Charter MOU Explanation Oct. 2015
 - 3. FERPA Template Charter
 - 4. Know Your Rights Suspension – Draft.
 - 5. Memorandum of Understanding Year 3 – Final
 - vi. **School Culture**
 - 1. 15-1020 Afterschool Tracker
 - 2. Panorama Education Terms of Use Agreement
 - vii. **Compliance**
 - 1. 15-1020 Field Trip Tracker
 - 2. 15-1020 HR Tracker
 - 3. 15-1020 Outside Placements
 - 4. 15-1020 Suspensions Tracker

XI. Business Administrator/Finance Report – Karen Johnson

- 1. The following items were discussed:
 - a. Bill List for October 21, 2015
 - b. Payroll expenditures for month ending September 30, 2015
 - c. TNTP & University Heights Charter School Services Agreement
 - d. Food Service Analysis as of September 30, 2015

XII. BOARD RESOLUTIONS

#47) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the following October September main resolution block:

48 Approval of Policies (Quorum)	Policy/Plan
49 Appointment of Staff	Human Resources
50 Approval Emergent Hiring	Human Resources
51 Approval of Staff Leave	Human Resources
52 Approval of Substitutes	Human Resources
53 Acceptance of Resignations	Human Resources
54 Approval of Termination	Human Resources
55 Approval of Duties and Stipends	Human Resources
56 Approval of Professional Development	Human Resources
57 Approval of Field Trips	Compliance
58 Approval of Out-Of-District Placements (OO)	Compliance
59 Approval to Suspensions	Compliance
60 Approval of Bill List & Payroll	Finance
61 Approval of Contracts	Contract/Partnership
62 Approval of MOA with Law Enforcement	Contract/Partnership
63 Approval of MOU for Universal Enrollment	Contract/Partnership
64 Approval that YCS is not required to charge for meals	Finance

Motion by Trustee: W. Tranquada

seconded by Trustee: V. Wynn

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#48) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the change of definition of quorum to be “a majority of current board members.” – TABLED.

Motion by Trustee:		seconded by Trustee:			
<i>Record of Board Vote</i>		<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
Board Member		Yes	No	NV	AB
ELLEN BROWN					
NICOLE BUTLER					
HAROLD FULLILOVE					
ELAINE HUGHES					
KATHERINE LIU					
WARREN TRANQUADA					
ANUJA VEJALLA					
LILLIAN WHITAKER					
VERA WYNN					

#49) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of staff appointments.

<u>First</u>	<u>Last</u>	<u>Status</u>	<u>Assignment</u>	<u>Building</u>	<u>Type</u>	<u>Contract</u>	<u>Start</u>	<u>Finish</u>	<u>Salary</u>	<u>Pro-rate</u>
Samad	Mobley	Change	Coor. Cust & Security	Home Office	Support	12-month	9/16/2015	6/30/2015	\$58,000.00	\$45,916.54
Kamilia	Mackey	Return	Grade 3 ELA	Upper	Teacher	10-month	9/23/2015	6/16/2016	\$52,550.00	\$45,981.52
Danielle	Crigler	New	Grade 7-8 Social Studies	Upper	Teacher	10-month	10/1/2015	6/16/2016	\$53,600.00	\$45,560.00
Ankit	Mehta	Change	Manager of Tech & Information Svcs	Home Office	Administrator	12-month	10/16/2015	6/30/2016	\$70,000.00	\$49,583.00
Hayat	Bussey	Change	HR/Payroll Office	Home Office	Office	12-month	10/16/2015	6/30/2016	\$56,000.00	\$39,667.00
Karla	Martinez	Change	Associate/Purchasing Coordinator	Home Office	Office	12-month	10/16/2015	6/30/2016	\$50,000.00	\$35,416.96

Motion by Trustee: W. Tranquada		seconded by Trustee: V. Wynn			
<i>Record of Board Vote</i>		<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
Board Member		Yes	No	NV	AB
ELLEN BROWN					X
NICOLE BUTLER					X
HAROLD FULLILOVE					X
ELAINE HUGHES		X			
KATHERINE LIU		X			
WARREN TRANQUADA		X			
ANUJA VEJALLA		X			
LILLIAN WHITAKER		X			
VERA WYNN		X			

#50) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of emergent hires.

First	Last	Status	Assignment	Contract	Start	Finish
Lori	Hanes	Certified	School Psychologist	10 month	10/1/2015	6/16/2016
Kamilia	Mackey	Certified	US Teacher - 3ELA	10 month	9/23/2015	6/16/2016
Danielle	Crigler	Certified	US Teacher SS 7-8	10 month	10/1/2015	6/16/2016
Craig	Clifton	Non-Certified	LS Custodian	12 month	10/26/2015	6/30/2016
Kendra	Burton	Non-Certified	Home Office	12 month	10/26/2015	6/30/2016

Motion by Trustee: W. Tranquada

seconded by Trustee: V. Wynn

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#51) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of staff leave.

First	Last	Assignment	Leave Type	Leave Start	Leave End	Notes
Laurie	Rufolo	School Nurse	FMLA	9/21/2015	10/19/2015	Family medical issue
Monique	Cooper	Instructional Assistant	Paid Admin	9/21/2015	10/8/2015	Investigation
Candace	Stout	LDTTC	Work from Home	9/29/2015	10/23/2015	Work-related injury

Motion by Trustee: W. Tranquada

seconded by Trustee: V. Wynn

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X

ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#52) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of substitute staff appointments.

First	Last	Type	Start	Finish	Stipend
Shalanda	Thomas	Teacher	10/15/2015	6/17/2015	\$100/day
Tanisha	Martin	Teacher	10/14/2015	6/17/2015	\$100/day
Kellie	Cade	Teacher	10/14/2015	6/17/2015	100/day

Motion by Trustee: W. Tranquada

seconded by Trustee: V. Wynn

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#53) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of staff resignations.

First	Last	Assignment	Building	Type	Contract	Start	Finish	Last Day	Last Pay	Reason Given
Deborah	Kane	Grade 3 Math	Upper School	Certified	10-month	8/17/2015	6/16/2016	9/30/2015	9/30/2015	Family Illness
Brian	Walis	Physical Ed.	Upper School	Certified	10-month	8/17/2015	6/16/2016	11/13/2015	11/30/2015	Not right fit

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#54) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of staff terminations.

First	Last	Status	Assignment	Building	Type	Contract	Start	Finish	Termination	Last Pay
Leticia	Neal	New	SPED	Upper School	10-month	\$52,550	8/17/2015	6/16/2016	9/23/2015	10/31/2015

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#55) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of stipend activities.

<u>First</u>	<u>Last</u>	<u>Activity</u>	<u>Building</u>	<u>Start</u>	<u>Finish</u>	<u>Time</u>	<u>Type</u>	<u>Stipend</u>
Mehta	Annika	Lower- Tools Leade	Lower	9/15/2015	6/17/2016	BiMnthly/SpEv	Certified	\$1000/year
Brancato	Amy	Lower- ELA Lead	Lower	9/15/2015	6/17/2016	BiMnthly/SpEv	Certified	\$1000/year
Vitale	Christopher	Lower- Support Lead	Lower	9/15/2015	6/17/2016	BiMnthly/SpEv	Certified	\$1000/year
Gonzalez	Krystal	Lower- PreK Lead (split)	Lower	9/15/2015	6/17/2016	BiMnthly/SpEv	Certified	\$500/year
Coz.-Wood	Laura	Lower- PreK Lead (split)	Lower	9/15/2015	6/17/2016	BiMnthly/SpEv	Certified	\$500/year
Courtney	Thomas	Lower- K Lead (split)	Lower	9/15/2015	6/17/2016	BiMnthly/SpEv	Certified	\$500/year
Broady	Daija	Lower- K Lead (split)	Lower	9/15/2015	6/17/2016	BiMnthly/SpEv	Certified	\$500/year
Guagenti	Adrienne	Lower- Grade 1 Lead	Lower	9/15/2015	6/17/2016	BiMnthly/SpEv	Certified	\$1000/year
Patel	Soham	Lower- Grade 2 Lead	Lower	9/15/2015	6/17/2016	BiMnthly/SpEv	Certified	\$1000/year
Gerity	Megan	Lower- SS Lead	Lower	42262	42538	BiMnthly/SpEv	Certified	\$1000/year
Stadeshia	Sims	Lower- Substitute Breakfast Lower		42296	42538	As Needed	Non-Certified	\$30 hour

Motion by Trustee: W. Tranquada

seconded by Trustee: V. Wynn

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#56) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of off-site professional development.

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#57) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of student field trips.

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#58) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of out-of-school placements.

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#59) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of student suspensions.

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#60) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the following attachments:

-Bill List for \$403,435.07 for October 21, 2015

-Payroll for month ending September 30, 2015 -\$576,467.22

Motion by Trustee: W. Tranquada

seconded by Trustee: K. Liu

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER			X	
VERA WYNN	X			

#61) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of contracts.

Motion by Trustee: W. Tranquada

seconded by Trustee: V. Wynn

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#62) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the Memorandum of Agreement with Law Enforcement.

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#63) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the Memorandum of Understanding with Newark Public Schools for the Newark Universal Enrollment System.

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#64) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the resolution absolving Youth Consultation Services from Charging for Meals.

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#65) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of out-of-school placements.

Motion by Trustee: **K. Liu**

seconded by Trustee: **L. Whitaker**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA			X	
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#66) Motion to go into Executive Session at 8:25pm

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

#67) Motion to resume Public Session at 8:45pm

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

**#68) NOW THEREFORE, BE IT RESOLVED that the University Heights
Charter School Board of Trustees approved the list of HIB reports.**

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **L. Whitaker**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN				X
NICOLE BUTLER				X
HAROLD FULLILOVE				X
ELAINE HUGHES	X			
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

Meeting adjourned at 8:48pm.

Respectfully submitted,

Karen C. Johnson
Board Secretary