



CHARGING SCHOOL MEALS

University Heights Charter School provides a food program to students so that they have the nutrition they need to be successful in their studies.

The school participates in the National School Lunch Program to make meals more affordable to students whose families qualify for the program. Depending on eligibility based on national federal guidelines, students may obtain lunches for full price, reduced price, or free.

Invoices

For students who obtain lunch at full or reduced price, the school will send out written invoices by the third Thursday of the month prior to each month the student wishes to participate. Invoices shall be calculated using prices established through the National School Lunch Program and the number of days meals will be served during each month.

Pre-payment

Payment for these invoices will be due by the fifth day of the month for which it is designated.

Non-payment

Parents whose children have been obtaining meals but who have not paid for them will be notified by phone and written notice by the tenth day of the month that they have not paid for their child's meals.

The school may resort to further actions, including hiring of a collection agency and/or submission of charges to a claims court, to recuperate unpaid meal charges.

Denial of Meals

According to federal guidelines, schools are not required to provide meals to non-paying full price or reduced price students. Subsequent notification, non-paying full price or reduced price students will no longer be able to take meals until payment is provided.

In such instances, the school shall provide alternative meals such as a cheese or peanut butter sandwich at no charge to the student so no student will go without food.

Prohibitions

Program requirements prohibit schools from denying meals for:

- Disciplinary reasons
- Past unpaid charges if the child has money in hand for today's meal
- Free students regardless of any other charges at school

The school may also not deny a meal to free or reduced approved children for meal charges incurred while their meal benefit application was being processed.

Notification

The school will advise all households in writing of the policy to ensure that if a student fails to comply with the policy they understand the consequences.

Board Approval Date: 1/19/2010