



University Heights Charter School
Regular Monthly Meeting Minutes
Thursday, April 18, 2019 – 5:00 PM
 Dial-in Number: (641) 715-3286; Access Code: 514551#

I. Opening Items

- A. Call to Order – 5:16 pm**
- B. Sunshine Law/Public Notice Statement**

The Sunshine Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the University Heights Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted on the parents notice board in the lobby, the website, in the Star-Ledger newspaper.

Roll Call

Voting Members	Role	Term Ends	Present	Absent	LA/ED
Nicole Butler	President, Trustee	6/30/2021	X		
Miyoshi Lee	Vice-President, Trustee	11/30/2021	X		
Edward Nadel	Trustee	11/15/2020	X		
Elizabeth Rainey-Goka	Trustee	2/28/2021	X		
Kimaada Sills	Trustee	3/30/2021	X		
Anuja Vejalla	Trustee	12/31/2020		X	
Marinne Walker	Trustee	3/30/2021		X	

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Michael Falkowski	SBA/Board Secretary	X		
Sherri Taft	Parent Coordinator		X	
Wyomia Scott	Acting Executive Director / Principal - Lower School		X	
Kethurah Williams-Howell	Principal – Jr. High		X	
Sean Glasco	Interim Principal - Elementary		X	

- C. Public Comments**
- D. Approval of Regular Board Minutes**

1. To approve the minutes from the Board meeting held on Wednesday, March 20, 2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1 st	X				Kimaada Sills		X			
Miyoshi Lee	2 nd	X				Anuja Vejalla					X
Ed Nadel		X				Marinne Walker					X
Elizabeth Rainey-Goka		X									

II. Executive Director Report

- 1. Organizational Updates
 - Build out discussion- Bethany and St. Lucy's
- 2. Board Updates
- 3. School Updates

- a. Principal Data Reports
- b. Comprehensive Plan and Tier
- 4. Compliance
- 5. Resource Development
- 6. Enrollment

Grade	19 ENR	Jul 15, 18	Aug 15, 18	Sep 15, 18	Oct 15, 18	Nov 15, 18	Dec 15, 18	Jan 15, 19	Feb 15, 19	Mar 15, 19	Apr 15, 19	May 15, 19	Jun 15, 19	Wait List
PreK3	45		47	45		45		45		44				88
PreK4	75		77	75		74		74		73				77
Total	120		124	120		119		119		116				165
Difference			0	0		-1		-1		-4				
K	150		119	114		114		115		110				0
1	150		134	139		135		134		133				0
2	150		144	137		136		136		129				0
3	75		91	87		84		82		80				73
4	75		96	90		91		91		87				84
5	75		91	86		85		84		83				110
Total	675		675	653		645		642		622				267
Difference			0	-22		-30		-33		-53				
6	75		89	82		81		78		76				81
7	75		75	72		72		72		71				66
8	50		57	56		57		57		55				50
Total	200		221	210		210		207		204				197
Difference			0	0		0		0		0				
Total All Grade			1020	983		974		968		941				629
Total Receive Tuition	995 (945)		995	973		964		961						
Loss in Aid:			0	-22		-31		-34		-57				

III. Motion to Adjourn Public Session and open Executive Session - 5:54 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1 st	X				Kimaada Sills		X			
Miyoshi Lee		X				Anuja Vejalla					X
Ed Nadel		X				Marinne Walker					X
Elizabeth Rainey-Goka	2 nd	X									

Board adjourned to executive session to discuss personnel matter & litigation.

IV. Motion to Adjourn Executive Session and open Public Session – 6:25 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1 st	X				Kimaada Sills	2 nd	X			
Miyoshi Lee		X				Anuja Vejalla					X
Ed Nadel		X				Marinne Walker					X

Elizabeth Rainey-Goka	2 nd	X									
-----------------------	-----------------	---	--	--	--	--	--	--	--	--	--

V. Board Resolutions

- a. To authorize the Executive Director to negotiate a lease with Saint Lucy Roman Catholic Church to lease gymnasium space up to \$6,000/month starting May 1, 2019.
- b. To approve the contract with **Sherrie Calish** to provide Grants Management, Brand Management, & UHEP Support at a rate of \$75/hr not to exceed \$20,000.
- c. To approve the contract with the **Educational Services Commission of New Jersey** to provide Child Study Team services for the 2019-2020 school year at a cost of \$63,194 for an estimated 58 student evaluations and 30 student re-evaluations, with a not to exceed number of \$125,000.
- d. To approve the Executive Director to increase staff salaries up to 2.8% in addition to cost of living increases and offer contracts to staff, with contracts to be ratified at the May 2019 Board Meeting.
- e. To approve the HIB report from January 17, 2019 to March 20, 2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler		X				Kimaada Sills	1 st	X			
Miyoshi Lee	2 nd	X				Anuja Vejalla					X
Ed Nadel		X				Marinne Walker					X
Elizabeth Rainey-Goka		X									

VI. Board Member Reminders – Ethics forms need to be completed no later than April 30th.

VII. Public Comment – No Public

Ms. Butler asked the Board to complete the Executive Director evaluation.

VIII. Motion to Adjourn Meeting – 6:29 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1 ST	X				Kimaada Sills		X			
Miyoshi Lee	2 ND	X				Anuja Vejalla					X
Ed Nadel		X				Marinne Walker					X
Elizabeth Rainey-Goka		X									