



74 Hartford Street Newark NJ 07103 www.uhcs-newark.org (P) 973.623.1965 (F) 973.623.8511

Emergency Health-Related Closing Procedures

UHCS Vision and Mission	The mission of University Heights Charter School is to develop in each student in grades PreK-8 the character, scholarship, and leadership necessary for success in life, college, and community. Our theory of change to educational excellence in Newark rests on our core beliefs which lead to our key school features and desired outcomes. Our community is built upon the foundation of our core virtues and expressed in our call and response.
Who	University Heights Charter school is working together with the department of health to ensure we are taking the proper precautions for the coronavirus. https://www.cdc.gov/coronavirus/2019-nCoV/index.html
Emergency Response Team	<ul style="list-style-type: none"> - Ms. Cooper -ED 202-497-1640 Leadership Team- - Ms. Scott -Principal 862-373-3682 - Dr. Howell-Principal 862-373-3669 - Mr Thompson- Principal Interim- 443-254-1135 - Dr. Brown- Principal Intern - 678-777-2795 - Ms. Sally -Assistant Principal - 973-444-1230 - Ms. Statum- School Counselor 973-392-5152 - Mr. Watson- Operational Manager 973-943-8955 - Mr. Alexandre- Communications Officer 908-377-5657 - Michael Falkowski- SBA 908-296-9573 - Ms. Jenkins-School Nurse - 908-266-8530 - Dr. Johnson-Director of SPED - 973-943-6466 - Ms. Hollis-Coles- School Social Worker - 973-342-7944 - Ms. Pennington- School Counselor - 917- 993-2533
Guidelines for staff	The coronavirus has also begun spreading in the United States including in Washington State, Rhode Island, Florida, and New York. New Jersey residents should begin preparations now. We are working with county school and health officials to establish protocols for schools in the event that coronavirus does spread in NJ. More information will be shared as this plan develops. In the meantime, current information about the coronavirus is available at https://www.cdc.gov/coronavirus/2019-nCoV/index.html

	<p>As a reminder, if your child is sick, please keep them home from school. To help prevent the spread of respiratory viruses, including the coronavirus and flu, follow these important tips:</p> <ul style="list-style-type: none"> ● Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer. ● Avoid touching your eyes, nose, and mouth with unwashed hands. ● Avoid close contact with people who are sick. ● Stay home when you are sick. ● Cover your cough or sneeze with a tissue, then throw the tissue in the trash. ● Clean and disinfect frequently touched objects and surfaces. ● Individuals with chronic health issues and/or individuals experiencing severe symptoms should be evaluated by a medical professional. ● Get vaccinated every year
<p>School Closure</p>	<p>During emergency times eminent school closure is possible, check the web site, TV, One Call will be placed.</p>
<p>School Leadership Daily Meeting Hotline</p>	<p>Leadership Team: 7:30am daily as needed (425)436-6459 Access Code: 824003#</p>
<p>School Instructional Daily Meeting Hotline</p>	<p>8:00am, 9:00am, 10:00am daily instructional meeting Call in to this number at your school's assigned time: (425)436-6459 Access Code: 824003# Host Pin:5065</p> <p><u>Elementary School</u> ~ 8:00am <u>Lower School</u> ~ 9:00am <u>Junior High</u> ~ 10:00am</p>
<p>Virtual Learning-</p>	<p>Guidance provided by building principal via e-mail</p> <p>Please see section for your child's/classroom's respective grade - See link to lessons provided via e-mail Weblink -Mr. Alexander Virtual Schedule Created- See e-mail to staff Wifi -Checking with Verizon I Ready - https://login.i-ready.com/</p>

	Students will need to complete 20 hours teachers will log in to make sure hours and work is being completed. Two hours per day.
Payroll	Ms. Bembry R&L will mail live checks, direct deposit will continue
Differentiation/ Sped/ 504 /ELL	<p>Dr. Johnson - Please reach out to Dr. Johnson or Ms. Hollis Coles via email.</p> <p>Let's go Learn platform</p> <p>The Special Education Department will provide instruction to individuals with special needs, the following will take place:</p> <p>1) Students will spend an uninterrupted time of one (1) hour per school day on the computerized programs of Let's Go Learn and Illuminate (when computer access is available).</p> <p>2) Students will complete the modified NJDOE website NJSLA paperwork packets for the students that do not have computer access. The work time will be one hour per school day of uninterrupted work time.</p> <p>3) As for related services, we will provide phone contact services for Speech/Language interventions and provide the make-up of Occupational and Physical Therapy upon school return. A review will be made to ensure all compensatory services if necessary are provided.</p>
Access/ Equity	All virtual learning will be done with paper, virtual conference, call in,
Triage Location	<p>The nurse will update staff and will continue to work with the CDC and the local health department.</p> <p>Current locations-</p> <p>The Health Department, Newark Beth Israel, Rutgers</p>
Nutrition	<p>Refer to Newark's nutrition service department.</p> <p>https://nj.gov/</p>
Return to School / Work	<ul style="list-style-type: none"> - Staff - Updates will be done through local media, school emails, and One Call system. - Students - Updates will be done through local media, school emails, and One Call system.
Homebound Instruction/ Attendance	<p>Students grades Kindergarten - 8th grade will be expected to login into iReady for 2-hours per day.</p> <p>One (1) hour ELA / One (1) hour Math.</p>

	<p>Students will log in to iReady with their provided login credentials. Your child's homeroom teacher will communicate via email for updates and communication.</p> <p>Attendance will be monitored through iReady logins.</p> <p>Additional work packets will be available if there is limited technology access.</p>
Emergency Preparedness Assessment	Ongoing - As needed per New Jersey State directives
Communication	<ul style="list-style-type: none">- Student google email accounts- Staff email- One Call- TV Stations- School Website- School Webinars-Hygiene- Parent Meeting- Hygiene- Classroom Visits- Hygiene- School Nurse- Discussion with staff and hygiene classroom packets distributed