



UNIVERSITY HEIGHTS CHARTER SCHOOL

74 Hartford St. NEWARK, NEW JERSEY 07103 TEL: 973-623-1965 FAX: 973-623-8511

March 30, 2020

Dear UHCS families,

Due to the most recent National Health Precautionary Measures concerning the Novel Coronavirus (COVID-19), University Heights Charter School will continue to follow our State's mandated closure until further notice. As this pandemic continues to develop, we will keep you informed. Please continue to monitor emails, our school's website, and One Call services for updates.

Updated information from the State of New Jersey is available on the website provided:

<https://www.nj.gov/health/cd/topics/ncov.shtml>.

Q & A for UHCS

- Office personnel will be available this week to answer general questions you may have
- The conference call will take place daily from 8:15 am - 9:15 am.

Dial-in number: (425) 436-6359

Access code: 824003

Nutrition Services for Scholars*

Newark Board of Education

Breakfast and Lunch Program Locations

The Breakfast and Lunch Program is available for all students at designated schools from Monday to Friday between the hours of 9:30 am - 11:30 am.

All locations are listed below.

<p>Central Ward Locations</p> <p>Central High School 246 18th Avenue Newark, NJ 07108</p> <p>Dr. E. Alma Flagg 150 3rd Street Newark, NJ 07107</p> <p>Quitman Street School 21 Quitman Street Newark, NJ 07103</p> <p>East Ward Locations</p> <p>East Side High School 238 Van Buren Street Newark, NJ 07105</p> <p>Hawkins Street School 8 Hawkins Street Newark, NJ 07105</p> <p>South Street School 44 Harmon Street Newark, NJ 07105</p>	<p>South Ward Locations</p> <p>Belmont Runyon School 1 Belmont Runyon Way Newark, NJ 07108</p> <p>George Washington Carver School 333 Clinton Place Newark, NJ 07112</p> <p>Weequahic High School 279 Chancellor Avenue Newark, NJ 07112</p> <p>West Ward Locations</p> <p>Mount Vernon School 142 Mount Vernon Place Newark, NJ 07106</p> <p>Speedway Avenue 701 South Orange Avenue Newark, NJ 07106</p> <p>Thirteenth Avenue School 359 13th Avenue Newark, NJ 07103</p>	<p>North Ward Locations</p> <p>First Avenue School 214 First Avenue Newark, NJ 07107</p> <p>McKinley Elementary School 1 Colonnade Place Newark, NJ 07104</p> <p>Park Elementary School 120 Manchester Place Newark, NJ 07104</p> <p>Rafael Hernandez Elementary School 345 Broadway Newark, NJ 07104</p>
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For
All Newark
Students

Daily Instructional Guidelines

- UHCS will utilize Zoom.com for our online virtual classroom platform. You can join through the calendar invite provided to you from your child's homeroom teacher.
- If you do not have a desktop or laptop computer, you can download the Zoom app through your cellular device app store.
- Classroom written communication (newsletters, assignments, etc.) will be provided through Google Classroom. Teachers have provided all scholars with their UHCS email addresses and passwords. You can utilize Google Classroom through your desktop or laptop computer. Google Classroom can also be downloaded through your cellular device app store.
- Instruction will be daily Monday – Friday (see attached schedule). We will adhere to our school's calendar for scheduled closures.
- During live Zoom instruction, students are expected to adhere to the following guideline.
 - Proper attire
 - Muted background unless interaction with teacher
 - Respectful to all participants
 - Minimal distractions
 - Attend all session on time and for the allotted duration of instruction
 - Guardian present (nearby)
- Students are expected to complete their assigned practice work daily. Information regarding the submission of assignments is forthcoming. Students may also complete assignments/packets and submit them later in the day. Teachers will be available to assist from 1 pm – 3 pm. Lessons will be recorded and made available upon request.
- A structured online schedule has been made available. Teachers will discuss the flexibility of lunches/breaks. Students will be permitted to take necessary breaks regarding screen-time
- Please note: If online instructional guidelines are not followed, the administration reserves the right to remove scholars from online learning. It will be the parent's responsibility to utilize the at-home learning work-packet available on the school's website.
- Daily instruction begins promptly at 9:00 am. Our live virtual learning ends at 1:00. Scholars are expected to complete intervention/enrichment support through our iReady platform for at least 30 minutes.
- Teachers will be available to answer questions through email or other means of provided communication by the teacher during check-ins. See schedule below

Work-Packets

- Work packets are accessible weekly through our school's website for download utilizing cellular devices or desktop/laptop
- Information regarding submission of assignments is forthcoming

Participation and Teacher Support

- All scholars are expected to participate in the online learning platform or by completing at home work-packets. Teachers will complete weekly check-ins. All online learners are expected to arrive and attend the full learning sessions on time
- Teachers, Support Staff, and Instructional Assistants will check in with families weekly.

Support Services

- Services that include tutoring, counseling, ESL, and other school-related services will be daily during 1:00 – 3:00. A UHCS staff member will contact the parent with their particular day and time.
- School Nurse will be available for support from 1 pm- 3 pm. Please check in with the nurse if your child is ill.
- Call the office conference number to report a student absent for the day for attendance purposes during the designated times.
- For social services- Tonia S. Lloyd - Resilient Stars Program email: tlloyd@uhcs-newark.org

Contact Us

Principal – Ms. Scott work cell (862) 373-3682 work email: wscott@uhcs-newark.org

Assistant Principal – Ms. Sally work email: zsally@uhcs-newark.org

Guidance Counselor – Ms. Statum work cell (856) 521-3366 work email: qstatum@uhcs-newark.org

Office Manager – Ms. Martinez – kimartinez@uhcs-newark.org

Thank you for your support and ongoing patience as we work together to navigate through our new norm. We ask you to be patient with us as we work together to ensure a safe and nurturing instructional platform for our scholars.

Sincerely

UHCS Administrative Team

Subject to change

See schedule below

UHCS Lower School's Daily Academic Schedule

Week March 2 31st,2020

Teachers will provide a break within their instruction

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 10:00	ELA	ELA	ELA	ELA	ELA
10:00 11:00	Math	Math	Math	Math	Math
11:00 12:00	Science	Science	Science	Science	Science
12:00-1:00	Social Studies	Social Studies	Social Studies	Social Studies	Virtual Field Trip Discovery Education
1:00	Live Instruction Ends / Lunch	Live Instruction Ends / Lunch	Live Instruction Ends / Lunch	Live Instruction Ends / Lunch	Live Instruction Ends / Lunch
1:00 – 2:00	Tutoring resumes	Tutoring resumes	Tutoring resumes	Tutoring resumes	Tutoring resumes

	April 6 Subject to change	April 6 Subject to change	April 6 Subject to change	April 6 Subject to change	April 6 Subject to change
2:00 – 3:00	Teachers and Instructional Assistants will check in with families during this time	Teachers and Instructional Assistants will check in with families during this time	Teachers and Instructional Assistants will check in with families during this time	Teachers and Instructional Assistants will check in with families during this time	Teachers and Instructional Assistants will check in with families during this time
@ home Intervention / Enrichment	Online i-Ready	Online i-Ready	Online i-Ready	Online i-Ready	Online i-Ready

1:00 – 3:00 Tutoring, Wellness check-ins, Counseling, ESL support

Notes:

- If your child received individual tutoring during the school day, an email will be sent with additional information
- At home, Intervention / Enrichments will consist of 30 minutes of online i-Ready. Students' i-Ready activity will be monitored and logged for participation.
- i-Ready intervention/enrichment packets are accessible through our school's website for download utilizing cellular devices
- Only students who are currently in the afterschool tutoring time will be provided timeslots for tutoring at this time. Teachers will access the student's growth for tutoring recommendations weekly.
- If you are not able to login due to connectivity concerns, parental work obligations or other matters, please utilize the student work-packets

External Supports

Family Hotline

1-800-THE-KIDS (843-5437)

24 Hours a day - 7 days a week

If you're feeling stressed out, call the Family Helpline and work through your frustrations before a crisis occurs. You'll speak to sensitive, trained volunteers of Parents Anonymous who provide empathic listening about parenting and refer you to resources in your community.

2NDFLOOR YOUTH HELPLINE

1-888-222-2228

www.2ndfloor.org

24 hours a day – 7 days a week

This is a youth helpline serving all youth and young adults in New Jersey. Youth who call are assisted with their daily life challenges by professional staff and trained volunteers. Anonymity and confidentiality are assured except in life-threatening situations.

MOM2MOM

877-914-6662

Mom2Mom.us.com

Mom2Mom is a 24 hour, 7 day a week helpline coordinated by Rutgers University Behavioral Health Care (UBHC). The helpline features peer support, telephone assessments, a network of referral services and support groups.

SUPPORT FOR WORKING FAMILIES

(Transitional Supports Hotline) **1-877-951-9514**