University Heights Charter School

Regular Monthly Meeting Minutes

Wednesday, July 15, 2020 6:30 PM

I. **A Regular Board Meeting (virtual) of the UHCS Board of Trustees was called to order at 6:43PM.** The Sunshine Law/Public Notice Statement was read by School Business Administrator, Darice Gonzalez.

II. See Roll Call Below for Voting Board Members both present and absent from the meeting. In addition, Ms. T. Cooper, Executive Director and Darice Gonzalez, School Business Administrator, as well as a host of staff and public were present at the meeting.

Roll Call

Voting Members	Role	Term Ends	Present	Absent	LA/ED
Nicole Butler	President, Trustee	6/30/2021	X		
Miyoshi Lee	Vice-President, Trustee	11/30/2021	X		
Edward Nadel	Trustee	11/15/2020		X	
Elizabeth Rainey-Goka	Trustee	2/28/2021		X	
Kimaada Sills	Trustee	3/30/2021	X		
Anuja Vejalla	Trustee	12/31/2020		X	
Marinne Walker	Trustee	3/30/2021	X		

III. Public Comments

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	2nd	X				Kimaada Sills		X			
Miyoshi Lee	1st	X				Anuja Vejalla					X
Ed Nadel					X	Marinne Walker		X			
Elizabeth Rainey-Goka					x						

No Public Comments were made.

IV. 7-15-20-01 Approval of June 17, 2020 Regular Board Minutes

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1st	X				Kimaada Sills	2nd	X			
Miyoshi Lee		X				Anuja Vejalla					X
Ed Nadel					X	Marinne Walker		X			
Elizabeth Rainey-Goka					X						

V. Executive Director's Report

Ms. Cooper explained the various school opening plans being considered. She gave an overview of all the reports included in the Board packet and noted the items going before the Board for approval.

Ms. Scott gave an update about summer school instruction and noted she met with DOE about Pre-K to ensure UHCS was following the guidelines.

Ms. Scott reported on the outcome of the parent surveys conducted and noted that the largest number of parents were uncomfortable with their scholars returning to in-person learning.

Ms. Sally thanked everyone who participate in the reopening plan.

Mr. Thompson reviewed the reopening plan included in the package and talked through scenario A (Return to School as Normal); and Scenario B (Hybrid Model).

Ms. Cooper said that starting school all virtual for the first two weeks is being discussed.

Ms. Sally said Special Ed. Students will be in the rotation schedule.

Ms. Cooper said the COVID 19 grading system will be in effect.

Ms. Lee thanked the team on all the work done on the reopening plan and asked for an explanation of the 12/1 differential.

Ms. Butler asked a question about the spacing of the students.

Ms. Sally shared that all supports will still be offered that are offered during normal times.

Dr. Johnson shared that she has some different ideas about Special Ed-that she is hoping self-contained classes can be in school five days per week and is going to issue a survey to see if parents would like this.

Ms. Cooper explained that teachers will have to get a COVID and antibody test. Food will be served in the classroom. If all learning is taking place virtually, will be looking for a food pantry to provide meals. It was also mentioned that we are working with the transportation company to plan safe transportation for students.

Ms. Cooper explained Scenario C, which is all virtual learning and stated that professional development will be provided to help teachers improve the delivery of remote instruction. She also confirmed that students will continue to receive all supports. Ms. Cooper also stated that we have a full communication plan to inform the community.

Ms. Butler stated she would like to have a better understanding of how remote instruction will occur. Will it be pre-recorded sessions, live or packages, to which Ms. Cooper replied it will be a plethora of strategies.

Mr. Thompson said they purchased zoom licenses for all teachers and that all four hours will be face to face instruction. There will be an exception to this rule for the younger students. Support will be provided for parents to help their children.

It was stated that Attune will also help with the online curriculum.

Ms. Lee stated she would like to have sample schedules which outline the three options to see what is actually happening in each scenario. Ms. Cooper said that they already have schedules and will upload them to Board on Track.
Ms. Cooper said that Ms. Scott suggested they record the virtual sessions.

Ms. Butler said we should include videos on the school website. She also said that the reopening plans need to be tight so that we can vote on them by August 1st.

Ms. Cooper said that UHCS is slated to open 9/8 and she recommends pushing it to 9/10. She said that pushing it back will not affect the school calendar because there are 5-7 snow days built into the schedule and that the 2 days will allow us to learn from the other schools' opening experiences.

Ms. Scott talked about the consultant working on Pre-K program will have it ready by end of week.

Ms. Sally thanked Ms. Scott and Ms. Cooper for support and guidance developing the reopening plan.

Ms. Cooper talked about the Personnel tracker thanking everyone and stating that they are ready to make an offer to 5 teachers and that there Is one position still open.

VI. 7-15-20-02 Motion to Adjourn Public Session and Open Executive Session-8:00 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1st	X				Kimaada Sills		X			
Miyoshi Lee	2nd	X				Anuja Vejalla					X
Ed Nadel					X	Marinne Walker		X			
Elizabeth Rainey-Goka					X						

VII. 7-15-20-03 Motion to Adjourn Executive Session and Open Public Session-8:58 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1st	X				Kimaada Sills		X			
Miyoshi Lee	2nd	X				Anuja Vejalla					X
Ed Nadel					X	Marinne Walker		X			
Elizabeth Rainey-Goka					X						

Board Resolutions

7-15-20-04

Be it Resolved that the UHCS Board of Trustees accepts the June Treasurer's Report, Revised May Treasurer's Report, June Board Secretary Reports and Bills List.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1st	X				Kimaada Sills		X			
Miyoshi Lee	2nd	X				Anuja Vejalla					X
Ed Nadel					X	Marinne Walker		X			
Elizabeth Rainey-Goka					X						

7-15-20-05

Be it Resolved that the UHCS Board of Trustees approves participation in the NJSBA Pricing Cooperative

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler		X				Kimaada Sills	1st	X			
Miyoshi Lee		X				Anuja Vejalla					X
Ed Nadel					X	Marinne Walker	2nd	X			
Elizabeth Rainey-Goka					X						

7-15-20-06

Be it Resolved that the UHCS Board of Trustees approves submission of the MOU for the FEMA COVID19 Grant

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1st	X				Kimaada Sills		X			
Miyoshi Lee	2nd	X				Anuja Vejalla					X
Ed Nadel					X	Marinne Walker		X			
Elizabeth Rainey-Goka					X						

7-15-20-07

Be it Resolved that UHCS Board of Trustees approves the new hires and title change below, and the consultant contract with Q. Vuong to provide technology services for the period 7/10/20-10/31/20, not to exceed $21,200.

Mid-Year Staff Appointments								
First	Last	Status	Assignment	Building	Type	Contract	Start	Finish
Renee	Novick	Full-Time	Teacher	Lower School	Certified	10-Month	8/24/2020	6/18/2021
Freddy	Rodriguez	Full-Time	Teacher	Elementary School	Certified	10-Month	8/24/2020	6/18/2021
Stephanie	VanGronigen	Full-Time	Teacher	Lower School	Certified	10-Month	8/24/2020	6/18/2021
TBD	TBD	Full-Time	Teacher	TBD	Certified	10-Month	TBD	TBD
TBD	TBD	Full-Time	Teacher	TBD	Certified	10-Month	TBD	TBD
Monique	Ballard-Cooper	Full-Time	Truancy Officer	District	Non-Certified	12-Month	7/1/2020	7/31/2021
TBD	TBD	Full-Time	School Social Worker	District	Certified	12-Month	TBD	TBD

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1st	X				Kimaada Sills		X			
Miyoshi Lee		X				Anuja Vejalla					X
Ed Nadel					X	Marinne Walker	2nd	X			
Elizabeth Rainey-Goka					X						

7-15-20-08

Be it Resolved that the UHCS Board of Trustees approves D. Gonzalez to enter into contract with one of the two painting company's quotes presented to the Board, Brick City-$35,000, RIS Construction-$48,413.15, and

to enter into contract with one of the four HVAC cleaning company quotes presented-Duck Dudes-$46,850, Serv Pro-$88,500, Anthony Paterno-$63,500, Industrial Power Clean-$99,485.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1st	X				Kimaada Sills	2nd	X			
Miyoshi Lee		X				Anuja Vejalla					X
Ed Nadel					X	Marinne Walker		X			
Elizabeth Rainey-Goka					X						

7-15-20-09

Be it Resolved the UHCS Board of Trustees approves the purchase of up to 900 chromebooks and accessories, including hotspots and internet service, not to exceed $250,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1st	X				Kimaada Sills		X			
Miyoshi Lee	2nd	X				Anuja Vejalla					X
Ed Nadel					X	Marinne Walker		X			
Elizabeth Rainey-Goka					X						

VIII. Board Comments

Ms. Butler reminded about the upcoming training and thanked Ms. Cooper for the training and transition.

Motion to Adjourn Meeting – 9:09 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Nicole Butler	1st	X				Kimaada Sills	2nd	X			
Miyoshi Lee		X			X	Anuja Vejalla					X
Ed Nadel						Marinne Walker					X
Elizabeth Rainey-Goka		X									

Respectfully submitted,

Darice Gonzalez
School Business Administrator/Board Secretary

Bank Reconciliation Report
TO THE BOARD OF TRUSTEES
University Heights Charter School

All Funds

For the Month of June 2020

		Beginning Cash Balance	Cash Receipts This Month	Cash Disburs. This Month	Ending Cash Balance
GOVERNMENTAL FUNDS					
1	General Fund-Fund 10	$ 2,999,983.58	$ 2,113,649.67	$ 1,517,208.85	$ 3,596,424.41
2	Dissolution Trust	$ 75,306.28	$ -	$ -	$ 75,306.28
3	Special Revenue Fund-Fund 20	$ (572,798.70)	$ 691,726.00	$ 60,912.23	$ 58,015.07
4	**TOTAL GOVERNMENTAL FUNDS**	**$ 2,502,491.16**	**$ 2,805,375.67**	**$ 1,578,121.08**	**$ 3,729,745.76**
5	Cafeteria-Fund 60	$ 98,967.61	$ 38,731.28	$ 19,231.61	$ 118,467.28
6	Aftercare-Fund 61	$ (47,044.07)	$ 0.14	$ 8,481.00	$ (55,524.93)
7	**TOTAL ENTERPRISE FUNDS**	**$ 51,923.54**	**$ 38,731.42**	**$ 27,712.61**	**$ 62,942.35**
8	Payroll	$ -	$ 521,377.67	$ 521,377.67	$ -
9	Payroll Agency	$ 144,640.75	$ 273,773.89	$ 261,267.45	$ 157,147.19
10	Unemployment Trust	$ -	$ -	$ -	$ -
11	Lower Student Activity-Fund 70	$ (558.18)	$ 374.12	$ -	$ (184.06)
12	Upper Student Activity-Fund 71	$ (3,616.77)	$ 2,056.37	$ 45.66	$ (1,606.06)
13	Development	$ (4,488.26)	$ -	$ -	$ (4,488.26)
14	Flex Spending Trust	$ -	$ -	$ -	$ -
15	**TOTAL TRUST AND AGENCY FUNDS**	**$ 135,977.54**	**$ 797,582.05**	**$ 782,690.78**	**$ 150,868.81**
16	**TOTAL ALL FUNDS (Lines 4, 7, and 15)**	**$ 2,690,392.24**	**$ 3,641,689.14**	**$ 2,388,524.47**	**$ 3,943,556.92**

Prepared and Submitted by:

School Business Administrator

Date:

BANK RECONCILIATION REPORT
TO THE BOARD OF TRUSTEES

University Heights Charter School

All Funds

For the Month of May 2020

		Beginning Cash Balance	Cash Receipts This Month	Cash Disburs. This Month	Ending Cash Balances
GOVERNMENTAL FUNDS					
1	General Fund - Fund 10	$ 470,723.31	$ 2,675,083.99	$ 145,823.72	$ 2,999,983.58
2	Dissolution Trust	$ 75,306.28	$ -	$ -	$ 75,306.28
3	Special Revenue Fund - Fund 20	$ 447,809.74	$ -	$ 1,020,608.44	$ (572,798.70)
4	**TOTAL GOVERNMENTAL FUNDS**	**$ 993,839.33**	**$ 2,675,083.99**	**$ 1,166,432.16**	**$ 2,502,491.16**
5	Cafeteria - Fund 60	$ 141,269.13	$ 1.53	$ 42,303.05	$ 98,967.61
6	AfterCare - Fund 61	$ (43,294.29)	$ 0.22	$ 3,750.00	$ (47,044.07)
7	**Total Enterprise Funds**	**$ 97,974.84**	**$ 1.75**	**$ 46,053.05**	**$ 51,923.54**
8	Payroll	$ -	$ 441,084.09	$ 441,084.09	$ -
9	Payroll Agency	$ 143,903.82	$ 241,830.82	$ 241,093.89	$ 144,640.75
10	Unemployment Trust	$ -	$ -	$ -	$ -
11	Lower Student Activities - Fund 70	$ (558.28)	$ 0.10	$ -	$ (558.18)
12	Upper Student Activities - Fund 71	$ (3,616.77)	$ -	$ -	$ (3,616.77)
13	Development Fund	$ (4,493.26)	$ 5.00	$ -	$ (4,488.26)
14	Flex Spending Trust	$ -	$ -	$ -	$ -
15	**TOTAL TRUST AND AGENCY FUNDS**	**$ 135,235.51**	**$ 682,920.01**	**$ 682,177.98**	**$ 135,977.54**
16	**TOTAL ALL FUNDS (Lines 4, 7, and 15)**	**$ 1,227,049.68**	**$ 3,358,005.75**	**$ 1,894,663.19**	**$ 2,690,392.24**

Prepared and Submitted By:

School Business Adminstrator

6/10/2020

University Heights Charter School Check Register from Jul 01, 2020 to Jul 15, 2020 for All Funds

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:18282	7/9/20	BETHANY BAPTIST CHURCH			
		Lower Elementary Rent-July 2020	22,801.01	P202100007	11-000-260-441-000-000
		PreK Portion of Rent-July 2020	22,801.02	P202100007	20-218-200-440-000-000
		Total Check Amount:	45,602.03		
A:18283	7/9/20	New Jersey Institute of Technology/EDC			
		District Office Rent-July 2020	5,153.55	P202100008	11-000-260-441-000-000
A:18284	7/9/20	Saint Lucy Roman Catholic			
		7th Ave.(Jr. High Sch) Rent-July 2020	24,576.36	P202100009	11-000-260-441-000-000
A:18285	7/9/20	Saint Lucy Roman Catholic			
		Basement Rental 7th Ave-July 2020	350.00	P202100009	11-000-260-441-000-000
		Waste Pickup 7th Ave-July 2020	164.00	P202100009	11-000-262-420-101-068
		Water Usage 7th Ave-July 2020	10.32	P202100009	11-000-262-490-000-074
		Gas/Electric 7th Ave.-July 2020	2,456.82	P202100009	11-000-262-620-101-074
		Total Check Amount:	2,981.14		
A:18286	7/9/20	MetLife			
		Dental Coverage-July 2020	1,833.89	P202100011	11-000-291-270-000-054
A:18287	7/9/20	Veris Benefits Consortium			
		Health Benefits -July 2020	77,368.80	P202100010	11-000-291-270-000-054
A:18288	7/9/20	City of Newark			
		Alram Permit Registration Fee (Hartford)	135.00	P202100012	11-000-261-610-000-000
A:18289	7/9/20	City of Newark			
		Alarm Permit Registration Fee (Morris)	135.00	P202100012	11-000-261-610-000-000
A:18290	7/15/20	Cali Carting			
		Waste Pickup-July 2020 Hartford	2,418.00	P202100014	11-000-262-420-101-068
		Waste Pick-up July 2020 Morris	1,173.00	P202100014	11-000-262-420-101-068
		Total Check Amount:	3,591.00		
A:18291	7/15/20	Document Solutions			
		Copier Lease Payment-July 2020	1,832.28	P202100016	11-000-230-590-000-000
A:18292	7/15/20	Educational Development Software LLC			
		HIBSTER Package renewal 2020-2021	1,000.00	P202100017	11-190-100-890-101-049
A:18293	7/15/20	Educational Data Services, Inc.			
		License and Maintenance renewal	465.00	P202100018	11-000-230-890-000-063
		Compiance and bidding services for 20-21	250.00	P202100018	11-000-230-890-000-063
		Total Check Amount:	715.00		
A:18294	7/15/20	Frontline Technologies Group LLC.			
		IEP-Direct usage for 2020-2021	6,463.01	P202100019	11-000-219-320-000-067
A:18295	7/15/20	Kencor Elevator Inc.			
		Elevator Maintenance for July 2020	120.00	P202100020	11-000-262-420-101-068

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University Heights Charter School Check Register from Jul 01, 2020 to Jul 15, 2020 for All Funds

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:18296	7/15/20	Lakeshore Learning Materials			
		Instructional Supplies for Summer Sch.	1,966.39	P202100003	11-190-100-610-101-047
A:18297	7/15/20	Moving and Self Storage Dot Com Corp			
		Storage rental-July 2020	1,050.00	P202100021	11-000-230-890-000-063
A:18298	7/15/20	MDF Strategies, LLC			
		Monthly Retainer-July 2020	3,500.00	P202100022	11-000-251-330-000-055
A:18299	7/15/20	Merchants Alarm Systems, Inc.			
		QTR Alarm Monitoring 3rd Qtr 2020	156.00	P202100023	11-000-262-420-101-068
A:18300	7/15/20	NutriLink Technologies			
		Online Setup of Houshold Surevey forms	1,345.00	P202100005	11-000-230-890-000-063
A:18301	7/15/20	NEW JERSEY SCHOOL BOARD ASSOCIATI			
		2020-2021 Assoc. Charter membership	2,500.00	P202100024	11-000-230-890-000-063
A:18302	7/15/20	OnCourse Systems for Education LLC.			
		Lesson Planner Renewal	1,634.40	P202100025	11-190-100-500-101-046
A:18303	7/15/20	ONE CALL NOW			
		One call renewal for 2020-2021	1,397.25	P202100026	11-000-230-890-000-063
A:18304	7/15/20	PSE & G Co.			
		Gas/Electric for July 2020-Morris Ave	1,024.67	P202100027	11-000-262-620-101-074
		Gas/Electric July 2020-Hartford	56.67	P202100027	11-000-262-620-101-074
		Total Check Amount:	1,081.34		
A:18305	7/15/20	Pitney Bowes			
		Postage Lease	384.00	P202100028	11-000-230-530-000-057
A:18306	7/15/20	Pitney Bowes Inc.			
		Postage Usage	174.93	P202100029	11-000-230-530-000-057
A:18307	7/15/20	PowerSchool Group LLC			
		PowerSchool Enrollment system renewal	8,483.00	P202100030	11-190-100-500-101-046
A:18308	7/15/20	Teaching Stategies LLC			
		KG Study Gudies for Summer School	315.00	P202100002	11-190-100-610-101-047
		PreK study guides for Summer School	330.00	P202100002	20-218-100-600-000-000
		Shipping	29.70	P202100002	20-218-100-600-000-000
		Shipping	28.35	P202100002	20-218-100-600-000-000
		Total Check Amount:	703.05		
A:18309	7/15/20	Verizon			
		Admin Cell phone usage-June 2020	1,017.60	P202000076	10-421: A/P
A:18310	7/15/20	McManimon Scotland Baumann			
		Legal Services-June 2020	1,239.00	P202000283	10-421: A/P

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University Heights Charter School Check Register from Jul 01, 2020 to Jul 15, 2020 for All Funds

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Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:18311	7/15/20	Lori Hanes			
		OT Services-June 2020	2,439.50	P202000281	20-421: A/P
		PT services-June 2020	867.75	P202000281	20-421: A/P
		PT Services-May 2020	1,246.00	P202000281	20-421: A/P
		Total Check Amount:	4,553.25		
A:18312	7/15/20	All Covered			
		Monthly Tech Services-June 2020	4,616.85	P202000177	10-421: A/P
		Monthly Tech Services-May 2020	5,624.35	P202000177	10-421: A/P
		Wireless Security Supplies	173.00	P202000321	10-421: A/P
		Total Check Amount:	10,414.20		
A:18313	7/15/20	Bayada Home Health Care			
		Nursing Services- 5/18-5/22	4,215.00	P202000178	10-421: A/P
		Nursing Services- 5/26-5/29	3,360.00	P202000178	10-421: A/P
		Nursing Services- 6/1-6/5	4,200.00	P202000178	10-421: A/P
		Nursing Services- 6/8-6/12	3,780.00	P202000178	10-421: A/P
		Nursing Services 6/15-6/19	2,475.00	P202000178	10-421: A/P
		Total Check Amount:	18,030.00		
A:18314	7/15/20	Cablevision Light path			
		Lightpath June 2020	689.00	P202000145	10-421: A/P
A:18315	7/15/20	Kencor Elevator Inc.			
		Elevator Maint.-June 2020	120.00	P202000188	10-421: A/P
A:18316	7/15/20	Building Security Services, Inc.			
		Security 6/9-6/15-Hartford	352.00	P202000147	10-421: A/P
		Security 6/9-6/15-Morris Ave.	355.20	P202000147	10-421: A/P
		Security 6/9-6/15-7th Ave.	355.20	P202000147	10-421: A/P
		Total Check Amount:	1,062.40		
A:18317	7/15/20	City of Newark			
		Water/Sewer June 2020	143.61	P202000049	10-421: A/P
A:18318	7/15/20	Children Literacy Initiative			
		Coaching and Project Supervison (final)	17,773.26	P202000039	20-421: A/P
A:18319	7/15/20	Mercury			
		Professional Services May 2020	3,000.00	P202000380	10-421: A/P
A:18320	7/15/20	NJ Advance Media			
		Advertisment	20.15	P202000233	10-421: A/P
A:18321	7/15/20	NJ School Boards Association Insurance Group			
		Workers Comp-June 2020	8,409.97	P202000235	10-421: A/P
A:18322	7/15/20	School Business Office LLC			
		SBA Services June 2020	15,739.00	P202000056	10-421: A/P

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Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:18323	7/15/20	School Health			
		Nursing Supplies	84.00	P202000200	10-421: A/P
		Nursing Supplies	231.11	P202000267	10-421: A/P
		Nursing supplies	635.31	P202000340	10-421: A/P
		Total Check Amount:	950.42		
A:18324	7/15/20	Vienna Piano Company			
		Storage of Grand Piano	675.00	P202000295	10-421: A/P
A:18325	7/15/20	Worthington Direct			
		Balance on Furniture for Morris Ave.	425.28	P202000043	10-421: A/P
A:18326	7/15/20	W.B. MASON COMPANY, INC.			
		Paper Order for Morris Ave.	1,121.40	P202000373	10-421: A/P
A:18327	7/15/20	L. Vege Property Services LLC			
		Lawn Maintenance March-June 2020	1,000.00	P202000342	10-421: A/P
A:18328	7/15/20	Verizon			
		Telephone Usage-July 2020 250-562-849-001	722.97	P202100032	11-000-230-530-000-057
		Telephone Usage-July 2020 650-454-635-0001	52.34	P202100032	11-000-230-530-000-057
		telephone usage July 2020- 155-863-607-0001	131.86	P202100032	11-000-230-530-000-057
		Total Check Amount:	907.17		
A:18329	7/15/20	Sherri Calish			
		Consulting for June 2020	1,425.00	P202000082	10-421: A/P
A:18330	7/15/20	DR. THOMAS WILLIAMS			
		Educational Consulting for Summer School	10,150.00	P202100033	11-190-100-300-101-045
A:18331	7/15/20	City of Newark			
		Annual Elevator Inspection	258.00	P202100035	11-000-262-420-101-068

The Grand Total of all Checks from Fund 10 is:	65,482.03
The Grand Total of all Checks from Fund 11 is:	184,008.52
The Grand Total of all Checks from Fund 20 is:	45,515.58
The Grand total of all checks for this period is:	295,006.13

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

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University Heights Charter School Check Register from Jun 18, 2020 to Jun 30, 2020 for All Funds

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:N1344	6/23/20	CITY NATIONAL BANK			
		Bank Fees	105.00	P202000134	11-000-251-330-000-055
A:N1345	6/23/20	R & L DataCenter			
		R&L Datacenter - Payroll Services Fees	843.13	P202000137	11-000-251-330-000-055
A:18280	6/25/20	Eric Thompson			
		Reim. for graduation items purchased	332.03	P202000406	11-190-100-890-101-049
A:18281	6/25/20	Human Resources Consulting Group			
		HR Consultinting-June 2020	6,500.00	P202000146	11-000-251-330-000-055
A:N1349	6/30/20	Monique Ballard-Copper			
		Ck #1134 Cashed twice by Bank	45.66	71 - 602	EXPENDITURES

The Grand Total of all Checks from Fund 11 is:	7,780.16
The Grand Total of all Checks from Fund 71 is:	45.66
The Grand total of all checks for this period is:	7,825.82

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

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Report of the Secretary to the University Heights Charter School General Fund - Fund 10
FY2020 Data is Posted to 6/30/2020 Page: 1 Printed: 7/15/2020 at 4:09:27PM

Interim Balance Sheet

ASSETS AND RESOURCES

	ASSETS		
101	Cash in checking account	$ 3,596,424.41	
102-106	Other cash equivalents	$ 75,306.28	
	Total cash		$ 3,671,730.69
111	Investments		$ 0.00
114	Investment interest receivable		$ 0.00
121	Tax levy receivable		$ (259,105.50)
	Accounts receivable		
132	Interfund	$ 0.00	
141	Intergovernmental - state	$ 0.01	
142	Intergovernmental - federal	$ 0.00	
143	Intergovernmental - other	$ 0.00	
153	Other Accounts Receivable	$ 132,537.60	
			$ 132,537.61
	Loans receivable		
131	Interfund	$ 115,167.19	
151	Other Loans Receivable	$ 0.00	
			$ 115,167.19
161	Bond Procedes Receivable		$ 42,000.00
181	Prepaid Expenses		$ 0.00
191	Deposits		$ 30,632.16
192	Deferred Expenditures		$ 0.00
199	Other current assets		$ 0.00
	RESOURCES		
301	Estimated revenues (from adjusted budget)	$ 14,316,030.21	
302	Less: revenues collected or accrued	$ (13,315,165.47)	
			$ 1,000,864.74
	TOTAL ASSETS AND RESOURCES		$ 4,733,826.89

LIABILITIES AND FUND EQUITY

	LIABILITIES	
401	Interfund loans payable	$ 0.00
402	Interfund accounts payable	$ 0.00
411	Intergovernmental accounts payable - state	$ 225,315.00
412	Intergovernmental accounts payable - federal	$ 0.00
413	Intergovernmental accounts payable - other	$ 0.00
421	Accounts payable	$ 145,912.03
422	Judgments payable	$ 0.00
451	Loans payable	$ 1,914,740.00
471	Payroll deductions and withholdings	$ 0.00
481	Deferred revenues	$ 0.00
499	Other current liabilities	$ 0.00
	Total liabilities	$ 2,285,967.03

FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			$ 3,029.10	
754 Reserve for encumbrances - prior year			$ 0.00	
760 Other reserves			$ 75,000.00	
771 Designated Fund Balance			$ 0.00	
772 Designated Fund Balance - ARRA/SEMI			$ 0.00	
601 Appropriations		$ 12,010,842.21		
602 Less: expenditures	$ 11,976,157.29			
603 Less: encumbrances	$ 3,029.10	$ (11,979,186.39)	$ 31,655.82	
Appropriations less expenditures				$ 109,684.92
Unappropriated:				
770 Fund Balance, July 1, 2019			$ 32,986.94	
303 Less: budgeted fund balance			$ 2,305,188.00	
Unappropriated fund balance				$ 2,338,174.94
Total fund equity				$ 2,447,859.86
TOTAL LIABILITIES AND FUND EQUITY				$ 4,733,826.89

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	$ 12,010,842.21	$ 11,979,186.39	$ 31,655.82
Less: Revenues	$ (14,316,030.21)	$ (13,315,165.47)	$ (1,000,864.74)
Subtotal	$ (2,305,188.00)	$ (1,335,979.08)	$ (969,208.92)
Less: adjustment to appropriations for Prior Year Encumbrances	$ 0.00	$ 0.00	$ 0.00
Total current year budgeted fund balance	$ (2,305,188.00)	$ (1,335,979.08)	$ (969,208.92)
Add: Unappropriated fund balance			$ 2,338,174.94
Total of budgeted and unappropriated fund balance			$ 1,368,966.02

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Report of the Secretary to the University Heights Charter School General Fund - Fund 10
FY2020 Data is Posted to 6/30/2020

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	(2,797,949.00)	492,761.00	(2,305,188.00)	(1,335,979.08)	(969,208.92)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	958.00	958.00	106,794.47	(105,836.47)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	14,069,885.00	245,187.21	14,315,072.21	13,208,371.00	1,106,701.21
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		11,271,936.00	738,906.21	12,010,842.21	11,979,186.39	31,655.82

Fund 11 (Current Expense Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Instructional Expense		3,782,551.00	215,917.81	3,998,468.81	3,998,368.81	0.00	100.00	5,773.07
Administrative		4,280,468.00	193,277.14	4,473,745.14	4,457,180.18	0.00	16,564.96	135,075.50
Support Services		1,728,449.00	151,766.04	1,880,215.04	1,865,747.67	2,065.75	12,401.62	0.00
Capital Outlay		482,133.00	176,662.50	658,795.50	655,243.39	963.35	2,588.76	0.00
	Grand Totals for fund 11:	10,273,601.00	737,623.49	11,011,224.49	10,976,540.05	3,029.10	31,655.34	140,848.57

Fund 12 (Capital Outlay Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Facil acquis/const		130,000.00	24,039.00	154,039.00	154,039.00	0.00	0.00	0.00
Capital Outlay		868,335.00	(22,756.28)	845,578.72	845,578.24	0.00	0.48	0.00
	Grand Totals for fund 12:	998,335.00	1,282.72	999,617.72	999,617.24	0.00	0.48	0.00
Grand Totals for all Subfunds of Fund 10:		11,271,936.00	738,906.21	12,010,842.21	11,976,157.29	3,029.10	31,655.82	140,848.57

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	(2,797,949.00)	492,761.00	(2,305,188.00)	(1,335,979.08)	(969,208.92)
10-1200-000-000	Local Share - Charter Aid	0.00	0.00	0.00	0.00	0.00
10-1230-000-000	District Local Payroll Tax Tsf	0.00	958.00	958.00	958.00	0.00
10-1510-000-000	Interest	0.00	0.00	0.00	459.90	(459.90)
10-1900-000-000	Other Sources: Fundraiser	0.00	0.00	0.00	0.00	0.00
10-1920-000-000	Contributions/Donations	0.00	0.00	0.00	0.00	0.00
10-1980-000-000	Refund of Prior Yr Exp	0.00	0.00	0.00	0.00	0.00
10-1990-000-000	Miscellaneous Revenue	0.00	0.00	0.00	105,376.57	(105,376.57)
10-3100-000-000	Local Levy State Share	0.00	0.00	0.00	0.00	0.00
10-3130-000-000	Categorical Aid - Spec Ed	327,825.00	97,634.00	425,459.00	425,459.00	0.00
10-3132-000-000	Categorical Special Education	0.00	0.00	0.00	0.00	0.00
10-3140-000-000	Categorical Aid - Bilingual	0.00	0.00	0.00	0.00	0.00
10-3176-000-000	Equalization Aid.	11,396,127.00	114,482.21	11,510,609.21	10,403,908.00	1,106,701.21
10-3177-000-000	Categorical Security Aid	377,071.00	33,071.00	410,142.00	410,142.00	0.00
10-3178-000-000	Adjustment Aid	1,968,862.00	0.00	1,968,862.00	1,968,862.00	0.00
10-3190-000-000	Nonpublic Aid	0.00	0.00	0.00	0.00	0.00
10-3198-000-000	Categorical Aid/Other	0.00	0.00	0.00	0.00	0.00
10-3211-000-000	Early Childhood	0.00	0.00	0.00	0.00	0.00
10-3212-000-000	Demonstrably Effective	0.00	0.00	0.00	0.00	0.00
10-3214-000-000	Inst Supplemental	0.00	0.00	0.00	0.00	0.00
10-3230-000-000	State Nonpublic Aid	0.00	0.00	0.00	0.00	0.00
10-4210-000-000	SEMI	0.00	0.00	0.00	0.00	0.00
Grand Totals		11,271,936.00	738,906.21	12,010,842.21	11,979,186.39	31,655.82

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Report of the Secretary to the University Heights Charter School General Fund - Fund 10
FY2020 Data is Posted to 6/30/2020 Page: 4 Printed: 7/15/2020 at 4:09:27PM

Minimum Expense General Ledger Report

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-110-100-101	Sal Teachers	86,958.00	(86,958.00)	0.00	0.00	0.00	0.00	0.00
11-120-100-101	Teacher Gr 1-5	1,532,113.00	(25,346.79)	1,506,766.21	1,506,766.21	0.00	0.00	0.00
11-130-100-101	Salaries - Middle School	513,062.00	(6,310.89)	506,751.11	506,751.11	0.00	0.00	0.00
11-150-100-500	Other Purchased Services (400-500 Series)	5,000.00	(4,389.00)	611.00	611.00	0.00	0.00	0.00
11-190-100-106	Oth Sal for Inst	1,086,890.00	341,530.42	1,428,420.42	1,428,420.42	0.00	0.00	0.00
11-190-100-300	Purch Prof/Tech Svs	190,405.00	(40,240.63)	150,164.37	150,164.37	0.00	0.00	5,750.00
11-190-100-500	Other Purchased Services (400-500 Series)	134,197.00	(121,999.62)	12,197.38	12,197.38	0.00	0.00	0.00
11-190-100-610	General Inst Supplies	177,054.00	138,237.29	315,291.29	315,291.29	0.00	0.00	0.00
11-190-100-640	Textbooks	12,088.00	4,355.28	16,443.28	16,443.28	0.00	0.00	0.00
11-190-100-890	Miscellaneous Expense	44,784.00	17,039.75	61,823.75	61,723.75	0.00	100.00	23.07
11-213-100-101	Salaries- Resource Room (Sped)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Instructional Expense		3,782,551.00	215,917.81	3,998,468.81	3,998,368.81	0.00	100.00	5,773.07
11-000-221-102	Salaries-Imrpovement of Instru	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-223-320	Staff Development	85,247.00	149,075.59	234,322.59	234,322.59	0.00	0.00	0.00
11-000-230-100	Salaries	774,150.00	(379,174.80)	394,975.20	394,975.20	0.00	0.00	0.00
11-000-230-300	Admin - Purch Prof/Tech	21,000.00	(1,348.00)	19,652.00	19,652.00	0.00	0.00	0.00
11-000-230-331	Legal Services	80,000.00	14,936.74	94,936.74	90,456.21	0.00	4,480.53	0.00
11-000-230-332	Auditor Services	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00	0.00
11-000-230-530	Communications/Telephone	80,000.00	15,386.26	95,386.26	86,504.72	0.00	8,881.54	0.00
11-000-230-585	BOE Other Purchased Services	1,500.00	(1,500.00)	0.00	0.00	0.00	0.00	0.00
11-000-230-590	Other Purchased Services (400-500 Series)	20,000.00	33,662.93	53,662.93	53,662.93	0.00	0.00	0.00
11-000-230-610	Admin - Supplies & Materials	32,833.00	(8,403.92)	24,429.08	24,429.08	0.00	0.00	0.00
11-000-230-820	Judgements Against Charters	10,000.00	(10,000.00)	0.00	0.00	0.00	0.00	0.00
11-000-230-890	Admin - Misc Exp	103,318.00	36,083.84	139,401.84	139,401.84	0.00	0.00	0.00
11-000-240-103	Sal-Principals/Asst Prin	103,677.00	593,462.13	697,139.13	697,139.13	0.00	0.00	0.00
11-000-240-105	School Admin-Sec & Clerical	453,947.00	(219,863.16)	234,083.84	234,083.84	0.00	0.00	1,702.33
11-000-251-100	Salaries	305,276.00	120,046.91	425,322.91	425,322.91	0.00	0.00	0.00
11-000-251-330	Purchased Prof Serv - Business	222,668.00	56,074.50	278,742.50	278,742.50	0.00	0.00	0.00
11-000-251-831	Interest on Current Loans	45,000.00	(9,611.51)	35,388.49	35,388.49	0.00	0.00	0.00
11-000-252-100	Salaries	97,380.00	(32,022.86)	65,357.14	65,357.14	0.00	0.00	0.00
11-000-252-330	Purch Prof Svs - IT	105,436.00	(16,544.13)	88,891.87	87,084.98	0.00	1,806.89	0.00
11-000-252-600	Supplies & Materials - IT	24,801.00	(8,205.34)	16,595.66	15,199.66	0.00	1,396.00	0.00
11-000-290-241	Oth Retirement Contrib. - PERS	276,000.00	71,882.31	347,882.31	347,882.31	0.00	0.00	0.00
11-000-291-220	Benefits	275,400.00	16,214.08	291,614.08	291,614.08	0.00	0.00	0.00
11-000-291-242	ERIP (DCRP ER Contrib)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-291-250	Unemployment Compensation	200,000.00	94,776.31	294,776.31	294,776.31	0.00	0.00	0.00
11-000-291-270	Health Benefits	937,835.00	(321,650.74)	616,184.26	616,184.26	0.00	0.00	133,373.17
11-000-291-290	Other EE Benefits-DCRP GTL/LTD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-510-830	Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative		4,280,468.00	193,277.14	4,473,745.14	4,457,180.18	0.00	16,564.96	135,075.50
11-000-213-100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-213-300	Purchased Prof. & Tech. Svcs	131,200.00	158,938.67	290,138.67	290,138.67	0.00	0.00	0.00
11-000-213-610	Health Supplies	7,669.00	(384.84)	7,284.16	6,608.85	0.00	675.31	0.00
11-000-219-104		179,900.00	150,972.54	330,872.54	330,872.54	0.00	0.00	0.00
11-000-219-320	Purch Prof/Tech Svc	304,870.00	(182,298.08)	122,571.92	122,571.92	0.00	0.00	0.00
11-000-219-600	Supplies and Materials	5,000.00	1,354.05	6,354.05	6,354.05	0.00	0.00	0.00
11-000-230-334	Architectural/Engineering Svcs	10,000.00	(4,788.00)	5,212.00	3,712.00	1,500.00	0.00	0.00
11-000-251-600	Business Office Supplies	6,429.00	0.00	6,429.00	6,391.49	0.00	37.51	0.00
11-000-251-890	Miscellaneous Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-261-420	Cleaning Repair & Maint Svcs.	142,679.00	14,719.00	157,398.00	157,398.00	0.00	0.00	0.00
11-000-262-100	Salaries	123,500.00	81,828.32	205,328.32	205,328.32	0.00	0.00	0.00
11-000-262-300	Custodial Purch Prof/Tech Serv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-262-420	Other Purchased Services	120,000.00	25,432.31	145,432.31	144,866.56	565.75	0.00	0.00
11-000-262-490	Water/Sewer Usage	18,500.00	(6,168.55)	12,331.45	6,676.61	0.00	5,654.84	0.00
11-000-262-520	Insurance	72,702.00	30,787.55	103,489.55	103,489.55	0.00	0.00	0.00
11-000-262-620	Energy Costs	110,000.00	194.84	110,194.84	110,194.84	0.00	0.00	0.00
11-000-266-300	Security-Lower School	125,000.00	95,504.18	220,504.18	220,504.18	0.00	0.00	0.00
11-000-270-512	Transp Other Than to/fr School	66,000.00	(19,236.68)	46,763.32	46,763.32	0.00	0.00	0.00
11-000-291-248	Other Ret. Cont.-Deferred PERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-291-260	Workers Comp	205,000.00	(100,000.00)	105,000.00	103,876.77	0.00	1,123.23	0.00
11-000-310-930	Transfers to Cover Deficit	100,000.00	(95,089.27)	4,910.73	0.00	0.00	4,910.73	0.00
Support Services		1,728,449.00	151,766.04	1,880,215.04	1,865,747.67	2,065.75	12,401.62	0.00
11-000-260-441	Rental of Land And Building	430,642.00	176,662.50	607,304.50	607,264.50	0.00	40.00	0.00
11-000-261-610	Maintenance Supplies	51,491.00	0.00	51,491.00	47,978.89	963.35	2,548.76	0.00
Capital Outlay		482,133.00	176,662.50	658,795.50	655,243.39	963.35	2,588.76	0.00

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Grand Totals for fund 11:	10,273,601.00	737,623.49	11,011,224.49	10,976,540.05	3,029.10	31,655.34	140,848.57

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
12-000-400-450	Construction Services	130,000.00	24,039.00	154,039.00	154,039.00	0.00	0.00	0.00
Facil acquis/const		130,000.00	24,039.00	154,039.00	154,039.00	0.00	0.00	0.00
12-000-100-730	Instructional Equipment	18,335.00	0.00	18,335.00	18,334.52	0.00	0.48	0.00
12-000-100-732	Non-Instrucitonal Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-510-834	Bond Interest	850,000.00	(22,756.28)	827,243.72	827,243.72	0.00	0.00	0.00
Capital Outlay		868,335.00	(22,756.28)	845,578.72	845,578.24	0.00	0.48	0.00
Grand Totals for fund 12:		998,335.00	1,282.72	999,617.72	999,617.24	0.00	0.48	0.00

Grand Totals for all Subfunds of Fund 10:	11,271,936.00	738,906.21	12,010,842.21	11,976,157.29	3,029.10	31,655.82	140,848.57

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Michael Falkowski, Bus Adm/Bd Secy

Date

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Report of the Secretary to the University Heights Charter School Special Revenue Fund - Fund 20
FY2020 Data is Posted to 6/30/2020 Page: 1 Printed: 7/15/2020 at 4:09:58PM

Interim Balance Sheet

ASSETS AND RESOURCES

	ASSETS			
101	Cash in checking account	$ 58,015.07		
102-106	Other cash equivalents	$ 0.00		
	Total cash		$	58,015.07
111	Investments		$	0.00
114	Investment interest receivable		$	0.00
121	Tax levy receivable		$	0.00
	Accounts receivable			
132	Interfund	$ 0.00		
141	Intergovernmental - state	$ 0.00		
142	Intergovernmental - federal	$ 0.00		
143	Intergovernmental - other	$ 0.00		
153	Other Accounts Receivable	$ 0.00		
			$	0.00
	Loans receivable			
131	Interfund	$ 0.00		
151	Other Loans Receivable	$ 0.00		
			$	0.00
199	Other current assets		$	0.00
	RESOURCES			
301	Estimated revenues (from adjusted budget)	$ 2,520,124.00		
302	Less: revenues collected or accrued	$ (2,541,654.00)		
			$	(21,530.00)
	TOTAL ASSETS AND RESOURCES		$	36,485.07

LIABILITIES AND FUND EQUITY

	LIABILITIES		
401	Interfund loans payable	$	0.00
402	Interfund accounts payable	$	0.00
411	Intergovernmental accounts payable - state	$	0.00
412	Intergovernmental accounts payable - federal	$	0.00
413	Intergovernmental accounts payable - other	$	0.00
421	Accounts payable	$	22,326.51
422	Judgments payable	$	0.00
430	Compensated absences payable	$	0.00
431	Contracts payable	$	0.00
451	Loans payable	$	0.00
481	Deferred revenues	$	36,485.07
499	Other current liabilities	$	0.00
	Total liabilities	$	58,811.58

FUND EQUITY					
Appropriated:					
753 Reserve for encumbrances - current year				$ 0.00	
754 Reserve for encumbrances - prior year				$ 0.00	
760 Other reserves				$ 0.00	
771 Designated Fund Balance				$ 0.00	
601 Appropriations		$ 2,520,124.00			
602 Less: expenditures	$ 2,542,450.51				
603 Less: encumbrances	$ 0.00	$ (2,542,450.51)	$ (22,326.51)		
Appropriations less expenditures					$ (22,326.51)
Unappropriated:					
770 Fund Balance, July 1, 2019			$ 0.00		
303 Less: budgeted fund balance			$ 0.00		
Unappropriated fund balance					$ 0.00
Total fund equity					$ (22,326.51)
TOTAL LIABILITIES AND FUND EQUITY					$ 36,485.07

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Report of the Secretary to the University Heights Charter School Special Revenue Fund - Fund 20
FY2020 Data is Posted to 6/30/2020

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	(45,975.00)	45,975.00	0.00	796.51	(796.51)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	1,622,640.00	(45,975.00)	1,576,665.00	1,576,665.00	0.00
4xxx	From Federal Sources	943,459.00	0.00	943,459.00	964,989.00	(21,530.00)
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		2,520,124.00	0.00	2,520,124.00	2,542,450.51	(22,326.51)

Fund 20 (Special Revenue Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Early Childhood Ed.		1,576,665.00	0.00	1,576,665.00	1,576,665.00	0.00	0.00	0.00
Instruct. Supplement Aid		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title I		645,647.00	0.00	645,647.00	645,647.00	0.00	0.00	0.00
Title I (Other Prog.)		118,902.00	0.00	118,902.00	136,675.26	0.00	(17,773.26)	0.00
IDEA Part B		174,324.00	0.00	174,324.00	178,877.25	0.00	(4,553.25)	0.00
IDEA (Other Prog.)		4,586.00	0.00	4,586.00	4,586.00	0.00	0.00	0.00
	Grand Totals for fund 20:	2,520,124.00	0.00	2,520,124.00	2,542,450.51	0.00	(22,326.51)	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	(45,975.00)	45,975.00	0.00	796.51	(796.51)
20-1920-000-000	Contributions/Donations	0.00	0.00	0.00	0.00	0.00
20-1921-000-000	Newark Charter School Grant	0.00	0.00	0.00	0.00	0.00
20-3200-000-000	State Projects	0.00	0.00	0.00	0.00	0.00
20-3218-218-000	Preschool Aid	1,622,640.00	(45,975.00)	1,576,665.00	1,576,665.00	0.00
20-3290-431-000	Character Ed	0.00	0.00	0.00	0.00	0.00
20-3290-432-100	FutureReadyNJ Grant	0.00	0.00	0.00	0.00	0.00
20-3290-440-000	CADRE Grant	0.00	0.00	0.00	0.00	0.00
20-3291-000-000	Other	0.00	0.00	0.00	0.00	0.00
20-4000-000-000	Federal Projects	0.00	0.00	0.00	0.00	0.00
20-4411-231-000	Title I	645,647.00	0.00	645,647.00	555,077.00	90,570.00
20-4411-231-001	NCLB Title I Reallocated	14,102.00	0.00	14,102.00	35,632.00	(21,530.00)
20-4412-000-000	Title I SIA Part A	104,800.00	0.00	104,800.00	104,800.00	0.00
20-4413-234-000	Title I C/O	0.00	0.00	0.00	0.00	0.00
20-4415-260-000	Title VI	0.00	0.00	0.00	0.00	0.00
20-4416-261-000	Title VI C/O	0.00	0.00	0.00	0.00	0.00
20-4421-000-000	IDEA Preschool	4,586.00	0.00	4,586.00	4,586.00	0.00
20-4421-250-000	IDEA	174,324.00	0.00	174,324.00	174,324.00	0.00
20-4422-251-000	IDEA C/O	0.00	0.00	0.00	0.00	0.00
20-4451-270-000	Title II A	0.00	0.00	0.00	59,067.00	(59,067.00)
20-4452-272-000	Title II D	0.00	0.00	0.00	0.00	0.00
20-4453-271-000	Title II C/O	0.00	0.00	0.00	0.00	0.00
20-4471-280-000	Title IV	0.00	0.00	0.00	31,503.00	(31,503.00)
20-4473-281-000	Title IV C/O	0.00	0.00	0.00	0.00	0.00
20-4475-290-000	Title V	0.00	0.00	0.00	0.00	0.00
20-4500-000-000	Other Federal Proj	0.00	0.00	0.00	0.00	0.00
Grand Totals		2,520,124.00	0.00	2,520,124.00	2,542,450.51	(22,326.51)

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Report of the Secretary to the University Heights Charter School Special Revenue Fund - Fund 20
FY2020 Data is Posted to 6/30/2020 Page: 4 Printed: 7/15/2020 at 4:09:58PM

Minimum Expense General Ledger Report

Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-218-100-101	Pre-K Salaries of Teachers	460,965.00	72,146.57	533,111.57	533,111.57	0.00	0.00	0.00
20-218-100-106	Pre-K Other Salaries for Inst,	237,634.00	0.00	237,634.00	237,634.00	0.00	0.00	0.00
20-218-100-321	Purch. Prof. Ed. Services	40,000.00	(20,000.00)	20,000.00	20,000.00	0.00	0.00	0.00
20-218-100-600	Preschool - Gen Supplies	74,000.00	(52,146.57)	21,853.43	21,853.43	0.00	0.00	0.00
20-218-200-103	Sal. of Principals	38,079.00	35,100.00	73,179.00	73,179.00	0.00	0.00	0.00
20-218-200-104	Sal. of Professional Staff	77,920.00	0.00	77,920.00	77,920.00	0.00	0.00	0.00
20-218-200-105	Sal. of Sec. & Clerical Assist	13,838.00	34,900.00	48,738.00	48,738.00	0.00	0.00	0.00
20-218-200-110	Other Salaries	7,816.00	0.00	7,816.00	7,816.00	0.00	0.00	0.00
20-218-200-173	Pre-K Family/Parent Liaison	35,100.00	(35,100.00)	0.00	0.00	0.00	0.00	0.00
20-218-200-176	Pre-K Facilitator/Coach	56,100.00	(34,900.00)	21,200.00	21,200.00	0.00	0.00	0.00
20-218-200-200	Employee Benefits	222,165.00	0.00	222,165.00	222,165.00	0.00	0.00	0.00
20-218-200-440	Rentals	299,358.00	0.00	299,358.00	299,358.00	0.00	0.00	0.00
20-218-200-580	Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-218-200-590	Miscellaneous Purch Services	13,690.00	(1,201.20)	12,488.80	12,488.80	0.00	0.00	0.00
20-218-200-600	Supplies and Materials	0.00	1,201.20	1,201.20	1,201.20	0.00	0.00	0.00
20-218-200-800	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Early Childhood Ed.		1,576,665.00	0.00	1,576,665.00	1,576,665.00	0.00	0.00	0.00
20-218-400-731	Instructional Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-218-400-732	Noninstructional Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Instruct. Supplement Aid		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-231-100-101	C/O - Title I Salaries	499,002.00	0.00	499,002.00	499,002.00	0.00	0.00	0.00
20-231-100-600	Supplies	2,014.00	0.00	2,014.00	2,014.00	0.00	0.00	0.00
20-231-200-200	Benefits	138,174.00	0.00	138,174.00	138,174.00	0.00	0.00	0.00
20-231-200-600	Supplies and Materials-Support	6,457.00	0.00	6,457.00	6,457.00	0.00	0.00	0.00
Title I		645,647.00	0.00	645,647.00	645,647.00	0.00	0.00	0.00
20-232-200-300	Title I Realloc Prof Tech Serv	14,102.00	0.00	14,102.00	14,102.00	0.00	0.00	0.00
20-233-200-300	Title 1- Prof. Development	104,800.00	0.00	104,800.00	122,573.26	0.00	(17,773.26)	0.00
Title I (Other Prog.)		118,902.00	0.00	118,902.00	136,675.26	0.00	(17,773.26)	0.00
20-250-100-100	IDEA Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-250-200-200	Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-250-200-300	Prof Tech Services-Support	174,324.00	0.00	174,324.00	178,877.25	0.00	(4,553.25)	0.00
IDEA Part B		174,324.00	0.00	174,324.00	178,877.25	0.00	(4,553.25)	0.00
20-255-100-610	IDEA Preschool	4,586.00	0.00	4,586.00	4,586.00	0.00	0.00	0.00
IDEA (Other Prog.)		4,586.00	0.00	4,586.00	4,586.00	0.00	0.00	0.00
	Grand Totals for fund 20:	2,520,124.00	0.00	2,520,124.00	2,542,450.51	0.00	(22,326.51)	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Michael Falkowski, Bus Adm/Bd Secy Date

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Report of the Secretary to the University Heights Charter School Enterprise - Cafeteria Fund - Fund 60
FY2020 Data is Posted to 6/30/2020 Page: 1 Printed: 7/14/2020 at 7:20:43AM

Interim Balance Sheet

ASSETS AND RESOURCES

	ASSETS			
101	Cash in checking account	$ 118,467.28		
102-106	Other cash equivalents	$ 0.00		
	Total cash		$	118,467.28
111	Investments		$	0.00
114	Investment interest receivable		$	0.00
121	Tax levy receivable		$	0.00
	Accounts receivable			
132	Interfund	$ 0.00		
141	Intergovernmental - state	$ 0.00		
142	Intergovernmental - federal	$ 0.00		
143	Intergovernmental - other	$ 0.00		
153	Other Accounts Receivable	$ 0.00		
			$	0.00
	Loans receivable			
131	Interfund	$ 0.00		
151	Other Loans Receivable	$ 0.00		
			$	0.00
199	Other current assets		$	0.00
	RESOURCES			
301	Estimated revenues (from adjusted budget)	$ 0.00		
302	Less: revenues collected or accrued	$ (477,215.08)		
			$	(477,215.08)
	TOTAL ASSETS AND RESOURCES		$	(358,747.80)

LIABILITIES AND FUND EQUITY

	LIABILITIES		
401	Interfund loans payable	$	104,877.40
402	Interfund accounts payable	$	0.00
411	Intergovernmental accounts payable - state	$	0.00
412	Intergovernmental accounts payable - federal	$	0.00
413	Intergovernmental accounts payable - other	$	0.00
421	Accounts payable	$	0.00
422	Judgments payable	$	0.00
430	Compensated absences payable	$	0.00
431	Contracts payable	$	0.00
451	Loans payable	$	0.00
481	Deferred revenues	$	0.00
499	Other current liabilities	$	0.00
	Total liabilities	$	104,877.40

FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			$ 0.00	
754 Reserve for encumbrances - prior year			$ 0.00	
760 Other reserves			$ 0.00	
771 Designated Fund Balance			$ 0.00	
601 Appropriations		$ 0.00		
602 Less: expenditures	$ 463,625.20			
603 Less: encumbrances	$ 0.00	$ (463,625.20)	$ (463,625.20)	
Appropriations less expenditures				$ (463,625.20)
Unappropriated:				
770 Fund Balance, July 1, 2019			$ 0.00	
303 Less: budgeted fund balance			$ 0.00	
Unappropriated fund balance				$ 0.00
Total fund equity				$ (463,625.20)
TOTAL LIABILITIES AND FUND EQUITY				$ (358,747.80)

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	$ 0.00	$ 463,625.20	$ (463,625.20)
Less: Revenues	$ 0.00	$ (477,215.08)	$ 477,215.08
Subtotal	$ 0.00	$ (13,589.88)	$ 13,589.88
Less: adjustment to appropriations for Prior Year Encumbrances	$ 0.00	$ 0.00	$ 0.00
Total current year budgeted fund balance	$ 0.00	$ (13,589.88)	$ 13,589.88
Add: Unappropriated fund balance			$ 0.00
Total of budgeted and unappropriated fund balance			$ 13,589.88

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Report of the Secretary to the University Heights Charter School Enterprise - Cafeteria Fund - Fund 60
FY2020 Data is Posted to 6/30/2020 Page: 3 Printed: 7/14/2020 at 7:20:43AM

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(13,589.88)	13,589.88
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	8.22	(8.22)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	5,121.99	(5,121.99)
4xxx	From Federal Sources	0.00	0.00	0.00	472,084.87	(472,084.87)
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	463,625.20	(463,625.20)

Fund 60 (Enterprise - Cafeteria Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Enterprise - Lunch		0.00	0.00	0.00	463,625.20	0.00	(463,625.20)	0.00
	Grand Totals for fund 60:	0.00	0.00	0.00	463,625.20	0.00	(463,625.20)	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(13,589.88)	13,589.88
60-1510-000-000	Interest	0.00	0.00	0.00	8.22	(8.22)
60-1610-000-000	Federal Reimbursements	0.00	0.00	0.00	0.00	0.00
60-1611-000-000	State Reimbursements	0.00	0.00	0.00	0.00	0.00
60-1620-000-000	Food Service	0.00	0.00	0.00	0.00	0.00
60-3220-000-000	State Food Reimbursements	0.00	0.00	0.00	5,121.99	(5,121.99)
60-4461-000-000	Breakfast Reimbursement	0.00	0.00	0.00	144,467.68	(144,467.68)
60-4462-000-000	National School Lunch Program.	0.00	0.00	0.00	296,001.20	(296,001.20)
60-4464-000-000	Other Nutrition Reimbursements	0.00	0.00	0.00	31,615.99	(31,615.99)
Grand Totals		0.00	0.00	0.00	463,625.20	(463,625.20)

Minimum Expense General Ledger Report

Fund 60 (Enterprise - Cafeteria Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
60-910-310-100	Salaries - Cafeteria	0.00	0.00	0.00	168,052.96	0.00	(168,052.96)	0.00
60-910-310-870	Cost of Sales	0.00	0.00	0.00	295,572.24	0.00	(295,572.24)	0.00
Enterprise - Lunch		0.00	0.00	0.00	463,625.20	0.00	(463,625.20)	0.00
	Grand Totals for fund 60:	0.00	0.00	0.00	463,625.20	0.00	(463,625.20)	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Michael Falkowski, Bus Adm/Bd Secy Date

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Report of the Secretary to the University Heights Charter School Enterprise - AfterCare - Fund 61
FY2020 Data is Posted to 6/30/2020 Page: 1 Printed: 7/14/2020 at 7:21:13AM

Interim Balance Sheet

ASSETS AND RESOURCES

	ASSETS			
101	Cash in checking account	$ (55,524.93)		
102-106	Other cash equivalents	$ 0.00		
	Total cash		$	(55,524.93)
111	Investments		$	0.00
114	Investment interest receivable		$	0.00
121	Tax levy receivable		$	0.00
	Accounts receivable			
132	Interfund	$ 0.00		
141	Intergovernmental - state	$ 0.00		
142	Intergovernmental - federal	$ 0.00		
143	Intergovernmental - other	$ 0.00		
153	Other Accounts Receivable	$ 0.00		
			$	0.00
	Loans receivable			
131	Interfund	$ 0.00		
151	Other Loans Receivable	$ 0.00		
			$	0.00
199	Other current assets		$	0.00
	RESOURCES			
301	Estimated revenues (from adjusted budget)	$ 0.00		
302	Less: revenues collected or accrued	$ (69,662.72)		
			$	(69,662.72)
	TOTAL ASSETS AND RESOURCES		$	(125,187.65)

LIABILITIES AND FUND EQUITY

	LIABILITIES		
401	Interfund loans payable	$	0.00
402	Interfund accounts payable	$	0.00
411	Intergovernmental accounts payable - state	$	0.00
412	Intergovernmental accounts payable - federal	$	0.00
413	Intergovernmental accounts payable - other	$	0.00
421	Accounts payable	$	0.00
422	Judgments payable	$	0.00
430	Compensated absences payable	$	0.00
431	Contracts payable	$	0.00
451	Loans payable	$	0.00
481	Deferred revenues	$	0.00
499	Other current liabilities	$	0.00
	Total liabilities	$	0.00

FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			$ 0.00	
754 Reserve for encumbrances - prior year			$ 0.00	
760 Other reserves			$ 0.00	
771 Designated Fund Balance			$ 0.00	
601 Appropriations		$ 0.00		
602 Less: expenditures	$ 125,187.65			
603 Less: encumbrances	$ 0.00	$ (125,187.65)	$ (125,187.65)	
Appropriations less expenditures				$ (125,187.65)
Unappropriated:				
770 Fund Balance, July 1, 2019			$ 0.00	
303 Less: budgeted fund balance			$ 0.00	
Unappropriated fund balance				$ 0.00
Total fund equity				$ (125,187.65)
TOTAL LIABILITIES AND FUND EQUITY				$ (125,187.65)

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	$ 0.00	$ 125,187.65	$ (125,187.65)
Less: Revenues	$ 0.00	$ (69,662.72)	$ 69,662.72
Subtotal	$ 0.00	$ 55,524.93	$ (55,524.93)
Less: adjustment to appropriations for Prior Year Encumbrances	$ 0.00	$ 0.00	$ 0.00
Total current year budgeted fund balance	$ 0.00	$ 55,524.93	$ (55,524.93)
Add: Unappropriated fund balance			$ 0.00
Total of budgeted and unappropriated fund balance			$ (55,524.93)

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Report of the Secretary to the University Heights Charter School Enterprise - AfterCare - Fund 61
FY2020 Data is Posted to 6/30/2020

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	55,524.93	(55,524.93)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	69,662.72	(69,662.72)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	125,187.65	(125,187.65)

Fund 61 (Enterprise - AfterCare)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
After Care		0.00	0.00	0.00	118,940.15	0.00	(118,940.15)	0.00
	Grand Totals for fund 61:	0.00	0.00	0.00	118,940.15	0.00	(118,940.15)	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	55,524.93	(55,524.93)
61-1510-000-000	Interest	0.00	0.00	0.00	14.54	(14.54)
61-1614-000-000	Aftercare Services	0.00	0.00	0.00	69,648.18	(69,648.18)
Grand Totals		0.00	0.00	0.00	125,187.65	(125,187.65)

Minimum Expense General Ledger Report

Fund 61 (Enterprise - AfterCare)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
61-910-310-100	Aftercare - Salaries	0.00	0.00	0.00	118,940.15	0.00	(118,940.15)	0.00
After Care		0.00	0.00	0.00	118,940.15	0.00	(118,940.15)	0.00
	Grand Totals for fund 61:	0.00	0.00	0.00	118,940.15	0.00	(118,940.15)	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Michael Falkowski, Bus Adm/Bd Secy _____ Date

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Report of the Secretary to the University Heights Charter School Student Activity=Lower School - Fund 70
FY2020 Data is Posted to 6/30/2020 Page: 1 Printed: 7/14/2020 at 7:21:44AM

Interim Balance Sheet

ASSETS AND RESOURCES

	ASSETS			
101	Cash in checking account	$ (184.06)		
102-106	Other cash equivalents	$ 0.00		
	Total cash		$	(184.06)
111	Investments		$	0.00
114	Investment interest receivable		$	0.00
121	Tax levy receivable		$	0.00
	Accounts receivable			
132	Interfund	$ 0.00		
141	Intergovernmental - state	$ 0.00		
142	Intergovernmental - federal	$ 0.00		
143	Intergovernmental - other	$ 0.00		
153	Other Accounts Receivable	$ 3,733.83		
			$	3,733.83
	Loans receivable			
131	Interfund	$ 0.00		
151	Other Loans Receivable	$ 0.00		
			$	0.00
199	Other current assets		$	0.00
	RESOURCES			
301	Estimated revenues (from adjusted budget)	$ 0.00		
302	Less: revenues collected or accrued	$ (6,359.66)		
			$	(6,359.66)
	TOTAL ASSETS AND RESOURCES		$	(2,809.89)

LIABILITIES AND FUND EQUITY

	LIABILITIES		
401	Interfund loans payable	$	3,733.83
402	Interfund accounts payable	$	0.00
411	Intergovernmental accounts payable - state	$	0.00
412	Intergovernmental accounts payable - federal	$	0.00
413	Intergovernmental accounts payable - other	$	0.00
421	Accounts payable	$	0.00
422	Judgments payable	$	0.00
430	Compensated absences payable	$	0.00
431	Contracts payable	$	0.00
451	Loans payable	$	0.00
481	Deferred revenues	$	0.00
499	Other current liabilities	$	0.00
	Total liabilities	$	3,733.83

FUND EQUITY					
Appropriated:					
753 Reserve for encumbrances - current year				$ 0.00	
754 Reserve for encumbrances - prior year				$ 0.00	
760 Other reserves				$ 0.00	
771 Designated Fund Balance				$ 0.00	
601 Appropriations		$ 0.00			
602 Less: expenditures	$ 6,543.72				
603 Less: encumbrances	$ 0.00	$ (6,543.72)	$ (6,543.72)		
Appropriations less expenditures					$ (6,543.72)
Unappropriated:					
770 Fund Balance, July 1, 2019			$ 0.00		
303 Less: budgeted fund balance			$ 0.00		
Unappropriated fund balance					$ 0.00
Total fund equity					$ (6,543.72)
TOTAL LIABILITIES AND FUND EQUITY					$ (2,809.89)

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	$ 0.00	$ 6,543.72	$ (6,543.72)
Less: Revenues	$ 0.00	$ (6,359.66)	$ 6,359.66
Subtotal	$ 0.00	$ 184.06	$ (184.06)
Less: adjustment to appropriations for Prior Year Encumbrances	$ 0.00	$ 0.00	$ 0.00
Total current year budgeted fund balance	$ 0.00	$ 184.06	$ (184.06)
Add: Unappropriated fund balance			$ 0.00
Total of budgeted and unappropriated fund balance			$ (184.06)

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Report of the Secretary to the University Heights Charter School Student Activity=Lower School - Fund 70
FY2020 Data is Posted to 6/30/2020 Page: 3 Printed: 7/14/2020 at 7:21:44AM

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	184.06	(184.06)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	6,359.66	(6,359.66)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	6,543.72	(6,543.72)

Fund 70 (Student Activity=Lower School)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Student Activities-Lower		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Grand Totals for fund 70:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	184.06	(184.06)
70-1000-000-000	Parent Fundraising Revenue	0.00	0.00	0.00	0.00	0.00
70-1100-000-000	Student Activities Rev - Gener	0.00	0.00	0.00	6,358.71	(6,358.71)
70-1510-000-000	Interest (Undistributed)	0.00	0.00	0.00	0.95	(0.95)
Grand Totals		0.00	0.00	0.00	6,543.72	(6,543.72)

Minimum Expense General Ledger Report

Fund 70 (Student Activity=Lower School)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
70-000-200-600	Student Act- Supplies & Mater	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Student Activities-Lower		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Grand Totals for fund 70:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Michael Falkowski, Bus Adm/Bd Secy Date

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Report of the Secretary to the University Heights Charter School Student Activity-Upper School - Fund 71
FY2020 Data is Posted to 6/30/2020 Page: 1 Printed: 7/14/2020 at 7:22:08AM

Interim Balance Sheet

ASSETS AND RESOURCES

	ASSETS			
101	Cash in checking account	$ (1,606.06)		
102-106	Other cash equivalents	$ 0.00		
	Total cash		$	(1,606.06)
111	Investments		$	0.00
114	Investment interest receivable		$	0.00
121	Tax levy receivable		$	0.00
	Accounts receivable			
132	Interfund	$ 0.00		
141	Intergovernmental - state	$ 0.00		
142	Intergovernmental - federal	$ 0.00		
143	Intergovernmental - other	$ 0.00		
153	Other Accounts Receivable	$ 2,869.32		
			$	2,869.32
	Loans receivable			
131	Interfund	$ 0.00		
151	Other Loans Receivable	$ 0.00		
			$	0.00
199	Other current assets		$	0.00
	RESOURCES			
301	Estimated revenues (from adjusted budget)	$ 0.00		
302	Less: revenues collected or accrued	$ (4,050.96)		
			$	(4,050.96)
	TOTAL ASSETS AND RESOURCES		$	(2,787.70)

LIABILITIES AND FUND EQUITY

	LIABILITIES		
401	Interfund loans payable	$	2,869.32
402	Interfund accounts payable	$	0.00
411	Intergovernmental accounts payable - state	$	0.00
412	Intergovernmental accounts payable - federal	$	0.00
413	Intergovernmental accounts payable - other	$	0.00
421	Accounts payable	$	0.00
451	Loans payable	$	0.00
481	Deferred revenues	$	0.00
499	Other current liabilities	$	0.00
	Total liabilities	$	2,869.32

FUND EQUITY					
Appropriated:					
753 Reserve for encumbrances - current year				$ 0.00	
754 Reserve for encumbrances - prior year				$ 0.00	
760 Other reserves				$ 0.00	
771 Designated Fund Balance				$ 0.00	
601 Appropriations		$ 0.00			
602 Less: expenditures	$ 5,657.02				
603 Less: encumbrances	$ 0.00	$ (5,657.02)	$ (5,657.02)		
Appropriations less expenditures					$ (5,657.02)
Unappropriated:					
770 Fund Balance, July 1, 2019			$ 0.00		
303 Less: budgeted fund balance			$ 0.00		
Unappropriated fund balance					$ 0.00
Total fund equity					$ (5,657.02)
TOTAL LIABILITIES AND FUND EQUITY					$ (2,787.70)

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	$ 0.00	$ 5,657.02	$ (5,657.02)
Less: Revenues	$ 0.00	$ (4,050.96)	$ 4,050.96
Subtotal	$ 0.00	$ 1,606.06	$ (1,606.06)
Less: adjustment to appropriations for Prior Year Encumbrances	$ 0.00	$ 0.00	$ 0.00
Total current year budgeted fund balance	$ 0.00	$ 1,606.06	$ (1,606.06)
Add: Unappropriated fund balance			$ 0.00
Total of budgeted and unappropriated fund balance			$ (1,606.06)

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Report of the Secretary to the University Heights Charter School Student Activity-Upper School - Fund 71
FY2020 Data is Posted to 6/30/2020 Page: 3 Printed: 7/14/2020 at 7:22:08AM

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	1,606.06	(1,606.06)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	4,050.96	(4,050.96)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	5,657.02	(5,657.02)

Fund 71 (Student Activity-Upper School)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Student Activities-Upper		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Grand Totals for fund 71:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	1,606.06	(1,606.06)
71-1000-000-000	Parent Fundraising Revenue	0.00	0.00	0.00	0.00	0.00
71-1100-000-000	Student Activities Rev-General	0.00	0.00	0.00	4,050.09	(4,050.09)
71-1510-000-000	Interest	0.00	0.00	0.00	0.87	(0.87)
Grand Totals		0.00	0.00	0.00	5,657.02	(5,657.02)

Minimum Expense General Ledger Report

Fund 71 (Student Activity-Upper School)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
71-000-200-100	Student Act.-Undistributed	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71-000-200-500	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71-000-200-600	Supplies & Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Student Activities-Upper		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Grand Totals for fund 71:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Michael Falkowski, Bus Adm/Bd Secy Date

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University Heights Charter School Budget Transfers printed on 7/15/2020

Report Includes Effective Dates from Jun 01, 2020 to Jun 30, 2020

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/01/2011	11-110-100-101-000-043 Sal Teachers-KG	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	86,958.00
06/01/2011	11-120-100-101-100-043 Teacher Gr 1-2	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	125,346.79
06/01/2011	11-130-100-101-000-000 Grades 6-8 - Sal of Teachers	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	6,310.89
06/01/2011	11-150-100-500-101-046 Home Instruction	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	4,389.00
06/01/2011	11-190-100-300-101-045 Purchased Prof-Educational Ser	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	40,240.63
06/01/2011	11-190-100-500-101-046 Other Purchased Services - Ins	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	78,285.11
06/01/2011	11-190-100-500-101-046 Other Purchased Services - Ins	11-190-100-610-101-047 General Supplies - Instruction	June Transfers	8,714.51
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-190-100-610-101-047 General Supplies - Instruction	June Transfers	100,345.26
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-190-100-640-101-048 Textbooks	June Transfers	4,355.28
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-190-100-890-101-049 Miscellaneous Expense	June Transfers	17,039.75
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-223-320-000-055 Staff Development	June Transfers	148,478.25
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-230-331-000-055 Legal Services	June Transfers	14,936.74
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-230-530-000-057 Communication & Telephone	June Transfers	15,386.26
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-230-590-000-000 Oth Purch Services - Admin	June Transfers	33,662.93
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-230-890-000-063 Admin - Misc Exp	June Transfers	36,083.84
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-240-103-000-000 Other Admin - Principal	June Transfers	8,886.49
06/01/2011	11-000-230-300-000-055 Admin - Purch Prof/Tech	11-000-240-103-000-000 Other Admin - Principal	June Transfers	4,328.00
06/01/2011	11-000-230-585-000-056 BOE Other Purch Services	11-000-240-103-000-000 Other Admin - Principal	June Transfers	1,500.00
06/01/2011	11-000-230-610-000-058 General Supplies - Admin	11-000-240-103-000-000 Other Admin - Principal	June Transfers	8,403.92
06/01/2011	11-000-230-820-000-059 Judgments Against District	11-000-240-103-000-000 Other Admin - Principal	June Transfers	10,000.00
06/01/2011	11-000-251-831-000-000 Interest on Current Loans	11-000-240-103-000-000 Other Admin - Principal	June Transfers	9,611.51
06/01/2011	11-000-252-100-000-000 Salaries - Admin Info Tech	11-000-240-103-000-000 Other Admin - Principal	June Transfers	32,022.86
06/01/2011	11-000-252-330-000-055 Purch Prof Svs - IT	11-000-240-103-000-000 Other Admin - Principal	June Transfers	5,732.17
06/01/2011	11-000-252-600-000-071 Supplies & Materials - IT	11-000-240-103-000-000 Other Admin - Principal	June Transfers	8,205.34
06/01/2011	11-000-291-270-000-054 Health Benefits	11-000-240-103-000-000 Other Admin - Principal	June Transfers	154,501.84
06/01/2011	11-000-291-270-000-054 Health Benefits	11-000-240-105-000-053 School Admin-Sec & Clerical	June Transfers	130,406.84

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Report Includes Effective Dates from Jun 01, 2020 to Jun 30, 2020

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/01/2011	11-000-291-270-000-054 Health Benefits	11-000-251-100-000-000 Salaries - Business Office	June Transfers	120,046.91
06/01/2011	11-000-291-270-000-054 Health Benefits	11-000-251-330-000-055 Purchased Prof Serv - Gen Admi	June Transfers	19,906.65
06/01/2011	11-000-219-320-000-067 Purch Prof/Tech Svc	11-000-251-330-000-055 Purchased Prof Serv - Gen Admi	June Transfers	28,335.89
06/01/2011	11-000-219-320-000-067 Purch Prof/Tech Svc	11-000-290-241-000-000 Oth Retirement Contrib. - PERS	June Transfers	71,882.31
06/01/2011	11-000-219-320-000-067 Purch Prof/Tech Svc	11-000-291-220-000-054 Social Security Contributions	June Transfers	16,214.08
06/01/2011	11-000-219-320-000-067 Purch Prof/Tech Svc	11-000-291-250-000-054 NJ Unemployment, Disability	June Transfers	15,865.80
06/01/2011	11-000-291-260-000-000 Workers Comp	11-000-291-250-000-054 NJ Unemployment, Disability	June Transfers	50,000.00
06/01/2011	11-000-270-512-101-072 Student Transportation	11-000-291-250-000-054 NJ Unemployment, Disability	June Transfers	19,236.68
06/01/2011	11-000-230-334-000-000 Architectural/Engineering Svcs	11-000-291-250-000-054 NJ Unemployment, Disability	June Transfers	4,788.00
06/01/2012	11-000-510-834-000-000 Bond Interest	11-000-291-250-000-054 NJ Unemployment, Disability	June Transfers	4,885.83
06/01/2012	11-000-510-834-000-000 Bond Interest	12-000-400-450-000-080 Construction Services	June Transfers	17,870.45
06/01/2011	11-000-262-490-000-074 Water/Sewer Usage	12-000-400-450-000-080 Construction Services	June Transfers	6,168.55
06/30/2011	11-000-252-330-000-055 Purch Prof Svs - IT	11-000-230-300-000-055 Admin - Purch Prof/Tech	to prevent negative balances	2,980.00
06/30/2011	11-000-252-330-000-055 Purch Prof Svs - IT	11-000-251-330-000-055 Purchased Prof Serv - Gen Admi	to prevent negative balances	7,831.96
06/30/2011	11-000-310-930-000-075 Transfers to Cover Deficit	11-000-261-420-000-000 Cleaning Repair & Maint Svcs.	To get rid of negative balances	38,869.41
06/30/2011	11-000-310-930-000-075 Transfers to Cover Deficit	11-000-262-420-101-068 Facility Maintenance	To get rid of negative balances	25,432.31
06/30/2011	11-000-310-930-000-075 Transfers to Cover Deficit	11-000-262-520-000-070 Insurance - Property & Liabili	To get rid of negative balances	30,787.55
06/30/2011	11-000-213-610-101-071 General Supplies - Health Serv	11-000-219-600-000-000 Supplies and Materials	To get rid of negative balances	190.00
06/30/2011	11-000-213-610-101-071 General Supplies - Health Serv	11-000-262-620-101-074 Utilities - Electric & Heat	To get rid of negative balances	194.84
			The total of all transfers within fund 10 is:	**1,575,619.43**

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/30/2020	20-218-100-600-000-000 Preschool - Gen Supplies	20-218-100-101-000-000 Pre-K Salaries of Teachers	Redistribution of Pre K funds	52,146.57
06/30/2020	20-218-100-321-000-000 Purch Prof - Educational Svcs	20-218-100-101-000-000 Pre-K Salaries of Teachers	Redistribution of Pre K funds	20,000.00
			The total of all transfers within fund 20 is:	**72,146.57**

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Report Includes Effective Dates from Jun 01, 2020 to Jun 30, 2020

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/01/2011	11-110-100-101-000-043 Sal Teachers-KG	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	86,958.00
06/01/2011	11-120-100-101-100-043 Teacher Gr 1-2	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	125,346.79
06/01/2011	11-130-100-101-000-000 Grades 6-8 - Sal of Teachers	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	6,310.89
06/01/2011	11-150-100-500-101-046 Home Instruction	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	4,389.00
06/01/2011	11-190-100-300-101-045 Purchased Prof-Educational Ser	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	40,240.63
06/01/2011	11-190-100-500-101-046 Other Purchased Services - Ins	11-190-100-106-000-044 Oth Sal for Inst	June Transfers	78,285.11
06/01/2011	11-190-100-500-101-046 Other Purchased Services - Ins	11-190-100-610-101-047 General Supplies - Instruction	June Transfers	8,714.51
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-190-100-610-101-047 General Supplies - Instruction	June Transfers	100,345.26
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-190-100-640-101-048 Textbooks	June Transfers	4,355.28
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-190-100-890-101-049 Miscellaneous Expense	June Transfers	17,039.75
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-223-320-000-055 Staff Development	June Transfers	148,478.25
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-230-331-000-055 Legal Services	June Transfers	14,936.74
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-230-530-000-057 Communication & Telephone	June Transfers	15,386.26
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-230-590-000-000 Oth Purch Services - Admin	June Transfers	33,662.93
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-230-890-000-063 Admin - Misc Exp	June Transfers	36,083.84
06/01/2011	11-000-230-100-000-052 Administrative Salaries	11-000-240-103-000-000 Other Admin - Principal	June Transfers	8,886.49
06/01/2011	11-000-230-300-000-055 Admin - Purch Prof/Tech	11-000-240-103-000-000 Other Admin - Principal	June Transfers	4,328.00
06/01/2011	11-000-230-585-000-056 BOE Other Purch Services	11-000-240-103-000-000 Other Admin - Principal	June Transfers	1,500.00
06/01/2011	11-000-230-610-000-058 General Supplies - Admin	11-000-240-103-000-000 Other Admin - Principal	June Transfers	8,403.92
06/01/2011	11-000-230-820-000-059 Judgments Against District	11-000-240-103-000-000 Other Admin - Principal	June Transfers	10,000.00
06/01/2011	11-000-251-831-000-000 Interest on Current Loans	11-000-240-103-000-000 Other Admin - Principal	June Transfers	9,611.51
06/01/2011	11-000-252-100-000-000 Salaries - Admin Info Tech	11-000-240-103-000-000 Other Admin - Principal	June Transfers	32,022.86
06/01/2011	11-000-252-330-000-055 Purch Prof Svs - IT	11-000-240-103-000-000 Other Admin - Principal	June Transfers	5,732.17
06/01/2011	11-000-252-600-000-071 Supplies & Materials - IT	11-000-240-103-000-000 Other Admin - Principal	June Transfers	8,205.34
06/01/2011	11-000-291-270-000-054 Health Benefits	11-000-240-103-000-000 Other Admin - Principal	June Transfers	154,501.84
06/01/2011	11-000-291-270-000-054 Health Benefits	11-000-240-105-000-053 School Admin-Sec & Clerical	June Transfers	130,406.84

University Heights Charter School Budget Transfers printed on 7/15/2020

Report Includes Effective Dates from Jun 01, 2020 to Jun 30, 2020

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/01/2011	11-000-291-270-000-054 Health Benefits	11-000-251-100-000-000 Salaries - Business Office	June Transfers	120,046.91
06/01/2011	11-000-291-270-000-054 Health Benefits	11-000-251-330-000-055 Purchased Prof Serv - Gen Admi	June Transfers	19,906.65
06/01/2011	11-000-219-320-000-067 Purch Prof/Tech Svc	11-000-251-330-000-055 Purchased Prof Serv - Gen Admi	June Transfers	28,335.89
06/01/2011	11-000-219-320-000-067 Purch Prof/Tech Svc	11-000-290-241-000-000 Oth Retirement Contrib. - PERS	June Transfers	71,882.31
06/01/2011	11-000-219-320-000-067 Purch Prof/Tech Svc	11-000-291-220-000-054 Social Security Contributions	June Transfers	16,214.08
06/01/2011	11-000-219-320-000-067 Purch Prof/Tech Svc	11-000-291-250-000-054 NJ Unemployment, Disability	June Transfers	15,865.80
06/01/2011	11-000-291-260-000-000 Workers Comp	11-000-291-250-000-054 NJ Unemployment, Disability	June Transfers	50,000.00
06/01/2011	11-000-270-512-101-072 Student Transportation	11-000-291-250-000-054 NJ Unemployment, Disability	June Transfers	19,236.68
06/01/2011	11-000-230-334-000-000 Architectural/Engineering Svcs	11-000-291-250-000-054 NJ Unemployment, Disability	June Transfers	4,788.00
06/01/2012	11-000-510-834-000-000 Bond Interest	11-000-291-250-000-054 NJ Unemployment, Disability	June Transfers	4,885.83
06/01/2012	11-000-510-834-000-000 Bond Interest	12-000-400-450-000-080 Construction Services	June Transfers	17,870.45
06/01/2011	11-000-262-490-000-074 Water/Sewer Usage	12-000-400-450-000-080 Construction Services	June Transfers	6,168.55
06/30/2011	11-000-252-330-000-055 Purch Prof Svs - IT	11-000-230-300-000-055 Admin - Purch Prof/Tech	to prevent negative balances	2,980.00
06/30/2011	11-000-252-330-000-055 Purch Prof Svs - IT	11-000-251-330-000-055 Purchased Prof Serv - Gen Admi	to prevent negative balances	7,831.96
06/30/2011	11-000-310-930-000-075 Transfers to Cover Deficit	11-000-261-420-000-000 Cleaning Repair & Maint Svcs.	To get rid of negative balances	38,869.41
06/30/2011	11-000-310-930-000-075 Transfers to Cover Deficit	11-000-262-420-101-068 Facility Maintenance	To get rid of negative balances	25,432.31
06/30/2011	11-000-310-930-000-075 Transfers to Cover Deficit	11-000-262-520-000-070 Insurance - Property & Liabili	To get rid of negative balances	30,787.55
06/30/2011	11-000-213-610-101-071 General Supplies - Health Serv	11-000-219-600-000-000 Supplies and Materials	To get rid of negative balances	190.00
06/30/2011	11-000-213-610-101-071 General Supplies - Health Serv	11-000-262-620-101-074 Utilities - Electric & Heat	To get rid of negative balances	194.84
			The total of all transfers within fund 10 is:	**1,575,619.43**

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/30/2020	20-218-100-600-000-000 Preschool - Gen Supplies	20-218-100-101-000-000 Pre-K Salaries of Teachers	Redistribution of Pre K funds	52,146.57
06/30/2020	20-218-100-321-000-000 Purch Prof - Educational Svcs	20-218-100-101-000-000 Pre-K Salaries of Teachers	Redistribution of Pre K funds	20,000.00
			The total of all transfers within fund 20 is:	**72,146.57**

Memorandum of Understanding (MOU) Instructions

1. The MOU consists of a 5 page document and 5 Exhibits (A-E); 13 pages total. All documents must be completed and returned to New Jersey State Police, Office of Emergency Management (NJOEM) with the appropriate signatures.

2. The MOU and Exhibits A, C and E should be filled out electronically. If you cannot fill it out electronically, please make sure to print all of the required information.

3. To complete the MOU and Exhibit A, use either the tab key or the arrow keys to move through the pages field by field. All fields must be completed prior to submission.

4. Once all required information has been entered into the fillable fields of the MOU and all Exhibits, print the entire document including all pages of the MOU as well as Exhibits A, B, C, D, and E.

5. The last page of the MOU document, before Exhibit A, requires the signature of the Chief Elected/ Appointed Official or the Chief Executive Officer, title, telephone and date of signature. The MOU also requires the signature of a witness.

6. Exhibit A (Designation of Applicant's Agent) requires the signature of the Chief Elected/ Appointed Official or the Chief Executive Officer, title, telephone and date of signature. An email address is required to obtain access to the system (all email addresses must be unique, no duplicates are allowed).

7. Exhibit C (State of New Jersey W-9 / Questionnaire) should be filled out completely and signed.

8. Exhibit E (The Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions) should be filled out completely and signed.

9. **PLEASE NOTE: The same person must sign the MOU and Exhibits A & E.**

10. Once the documents are complete and signed, they must be sent to the following email address: NJEMGrantsHelp@gw.njsp.org

    Note: If email is unavailable to you, a paper copy may be submitted to the address below. Please note that this may slow the process of obtaining access to the system as it will need to be scanned and uploaded by our staff.

    New Jersey State Police Recovery
    Bureau PO Box 7068
    West Trenton, NJ 08628
    ATTN: Captain Scott Poulton

Memorandum of Understanding (MOU)

MEMORANDUM OF UNDERSTANDING
BY and BETWEEN
THE STATE OF NEW JERSEY
AND

University Heights Charter School of Excellence

This Memorandum of Understanding (Agreement), made and entered into between the New Jersey Office of Emergency Management, hereinafter referred to as the "NJOEM," and University Heights Charter School of Excellence

officially domiciled at 74 Hartford St., Newark, NJ 07103

hereinafter referred to as the Subgrantee relating to application for grants under the Federal Emergency Management Agency (FEMA) Public Assistance and/or Hazard Mitigation programs for presidentially declared major disasters.

WHEREAS, The NJOEM, on behalf of the State of New Jersey, is the Grantee receiving funding under the FEMA Public Assistance and/or Hazard Mitigation programs as authorized under the Stafford Act and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities, and are properly reimbursed to the Subgrantee; and

WHEREAS, under current information provided, FEMA has determined that the Subgrantee is eligible to apply for and/or receive FEMA funding under the Public Assistance and/or Hazard Mitigation programs, subject to approval of a Project Worksheet for Public Assistance or application for a Hazard Mitigation grant;

WHEREAS, this agreement is part of the application for Disaster Assistance and will become effective and binding upon approval of a Project Worksheet or Hazard Mitigation Grant and signature on behalf of NJOEM;

NOW, THEREFORE, in consideration thereof, the parties hereby agree as follows:

Responsibilities of the Subgrantee

The Subgrantee is primarily responsible for compliance with and agrees to obtain a working knowledge of the Stafford Act and all applicable FEMA regulations as provided in 44 CFR and FEMA policies that govern the Public Assistance and/or Hazard Mitigation programs and shall adhere to the application of the Stafford Act and those applicable regulations and policies and OMB Circulars A-87, A-102, A-110 and A-133 as a condition for the acceptance of and expenditure of said FEMA funding.

As a further condition for the acceptance of and expenditure of FEMA funding, the Subgrantee hereby agrees to follow all NJOEM guidelines, regulations and directives, to include but not be limited to the following:

- Use NJEMGrants.org, as applicable, to access forms and submit Requests For Reimbursement (RFR) and supporting documentation.
- Subgrantee agrees to promptly notify NJOEM and FEMA of any project that involves the following:
    - Work taking place in floodplains or wetlands
    - Improved projects that increase the size or footprint of a facility (PA Program)

Powered by BoardOnTrack

Memorandum of Understanding (MOU)

- Alternate projects (PA Program
- Relocated projects
- Hazard mitigation projects affecting floodplains or wetlands, such as culvert enlargements
- Any project that changes the function of a facility
- Work affecting facilities with historic significance

Such projects have the potential to be subject to additional FEMA review as they may trigger additional Federal compliance requirements in accordance with by the National Historic Preservation Act (NHPA), the National Environmental Policy Act (NEPA), Executive Order 11988 (Floodplain Management), Endangered Species Act (ESA) and other applicable Federal Laws.

- The Subgrantee shall assure that all project documents are made available to NJOEM, FEMA, Department of Homeland Security, Office of Inspector General (OIG) or to any other state or federal agency as determined by NJOEM, to include but not limited to: insurance policies, insurance proceeds received as a result of the disaster, and all other documentation substantiating eligible costs.

- All records, reports, documents and other material delivered or transmitted to NJOEM by the Subgrantee shall become the property of NJOEM.

- The Subgrantee shall obtain and maintain such types and extent of insurance as are reasonably available, adequate, and necessary to protect against future loss from similar hazards to the extent required under 44 CFR 206.250-206.253. This insurance must, at a minimum, be in the amount of the Federal grant award plus any non-Federal share.

- The Subgrantee is responsible for compliance with all federal and state laws, regulations and policies. The Subgrantee should pay particular attention to those regulations and policies whose non-compliance may make Subgrantee eligible for corrective action under the NJOEM. Those policies are listed in Exhibit B, attached to and made part of this MOU.

- The Subgrantee may be required to execute a separate subgrant agreement for Hazard Mitigation Grant Program projects in addition to this MOU.

- The Subgrantee agrees to monitor NJEMGrants.org for any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements.

- The undersigned, as the appointed agent of the Subgrantee hereby declares that the individual(s) named herein as the Subgrantee's agent(s) are knowledgeable of the requirements outlined herein.

The Subgrantee hereby acknowledges that failure to adhere to all applicable state and federal law, regulations, policies and directives may result in suspension and/or termination of funding / reimbursements and/or all or part of the de-obligation of previously received funding.

Responsibilities of the NJOEM

- NJOEM agrees to maintain NJEMGrants.org subject to the availability of funding.

- NJOEM shall, through the Subgrantee's assigned Disaster Recovery Specialists, review Subgrantee's Request For Reimbursements, assist Subgrantee in correcting any deficiencies, and disburse reimbursement requests to the Subgrantee as timely as possible.

- NJOEM shall communicate to the Subgrantee, in a timely manner, any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements through NJEMGrants.org, or appropriate alternate methods of communication.

- NJOEM shall provide technical assistance, advice on best practices and other education outreach programs to assist the Subgrantee in the formulation and management of its FEMA grants (see Disclaimer paragraph herein below).

Memorandum of Understanding (MOU)

Term of Agreement

This MOU shall remain in full force and effect as long as the Subgrantee has outstanding FEMA grants that have not been closed out and/or the Subgrantee receives future FEMA funding, including the record retention period. Any changes in regulations, policies or procedures applicable to disaster funding shall constitute an amendment to this Agreement.

Results of De-Obligation

The Subgrantee acknowledges that all final actions by FEMA to de-obligate funding are the financial responsibility of the Subgrantee and said amounts de-obligated shall be remitted to NJOEM by the Subgrantee immediately upon demand or in accordance with NJOEM policy.

Limitation of Liability

The Subgrantee acknowledges that this MOU is intended for the benefit of the Grantee and the Subgrantee and does not confer any rights upon any third parties. Furthermore, the Subgrantee hereby agrees to hold harmless and indemnify Grantee from any actions or claims brought on behalf of any third parties to whom services or materials are provided or who provides services or materials under any project funded by the FEMA Public Assistance and/or Hazard Mitigation programs.

Disclaimer

In its capacity as the Grantee and state fiduciary of Federal Emergency Management Agency (FEMA), and other federal grant funds, the NJOEM provides technical assistance and education outreach programs to current and potential Subgrantees (collectively referred to as "Subgrantees") of the FEMA Public Assistance and/or Hazard Mitigation programs.

Technical assistance includes the application of specific knowledge to a specific situation in order to address a specific need and as such is not a legal opinion or an endorsement of the Subgrantee's grants management practice, Education outreach programs include general programmatic grants management guidance for a Subgrantee to use in administering its own grants management program. NJOEM does not render legal opinions to Subgrantees, but rather provides information intended to assist a Subgrantee prudently manage its own grants management program by employing effective methods and sound practices to manage FEMA grants.

Technical assistance and other grants management information provided by NJOEM and adopted by the Subgrantee, does not serve as NJOEM's endorsement of the Subgrantee's grants management practice and does not relieve the Subgrantee of the responsibility of assuring that its grants management practice is in compliance with applicable laws, regulations and policies as required by the FEMA Public Assistance and/or Hazard Mitigation programs.

The Subgrantee, by its decision to participate in the FEMA Public Assistance and/or Hazard Mitigation programs, bears the ultimate responsibility for ensuring compliance with all applicable state and federal

Memorandum of Understanding (MOU)

laws, regulations and policies, and bears the ultimate consequences of any adverse decisions rendered by NJOEM, FEMA, or any other state and federal agencies with audit, regulatory, or enforcement authority. Throughout the grants management process, NJOEM, as the state fiduciary of this federal funding, reserves the right to demand that the Subgrantee comply with all applicable state and federal laws, regulations and policies, terminate reimbursements and take any and all other actions it deems appropriate to protect those funds for which it is responsible.

Discrimination Clause

The Subgrantee agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the Americans with Disabilities Act of 1990.

The Subgrantee agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by the Subgrantee or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

Memorandum of Understanding (MOU)

Notices

All notices and other communications pertaining to this Agreement shall be in electronic format and/or writing and shall be transmitted either by e-mail, personal hand-delivery (and receipted for) or deposited in the United States Mail, as certified mail, return receipt requested and postage prepaid, to the other party, addressed as follows:

New Jersey State Police Recovery Bureau
PO Box 7068
West Trenton, NJ 08628
ATTN: Captain Scott Poulton

Or NJEMGrantsHelp@gw.njsp.org

IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month and year first written above.

WITNESSES:

State's Witness
Name:

State Coordinating Officer
Name:
Title:
Telephone Number:

Date

Entity's Witness
Name: Dorice Gonzalez

Chief Elected/Appointed Official
or Chief Executive Officer
Name: Nicole Butler
Title: Board President
Telephone Number: 201 259-3788

7/9/2020
Date

Exhibit A

Designation of Applicant's Agent

Provide the information below for 1 primary and 2 alternate individuals that will be designated as agents.

Primary Agent's Name: Darice Gonzalez
Title: School Business Administrator/Board Secretary
Telephone number: 732-259-1276
Email Address: dgonzalez@uhcs-newark.org

Alternate Agent's Name: Ramona Jackson
Title: Accountant
Telephone number: 862-220-0761
Email Address: rjackson@uhcs-newark.org

Alternate Agent's Name:
Title:
Telephone number:
Email Address:

I, Nicole Butler
as Chief Elected or Appointed Official of the Subgrantee am authorized to execute and file an Application for Public Assistance on behalf of the Subgrantee for the purpose of obtaining certain State and Federal financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended). The above named agents(s) is/are authorized to represent and act on behalf of the Subgrantee in all dealings with the State of New Jersey on all matters pertaining to the management of grants and disaster assistance received from FEMA as required by this MOU.

Nicole Butler

Chief Elected/Appointed Official or
Chief Executive Officer
Name: Nicole Butler
Title: Board President
Telephone Number: 201 259-3788

7/9/2020

Date

Exhibit B

POLICIES ELIGIBLE FOR CORRECTIVE ACTION

The policies below are examples of the policies eligible for corrective action by NJOEM. They are NOT inclusive of all actions which may be subject to corrective action.

Policy	Summary of Policy
Advances	Expenses related to Project Worksheets (PW) must be within the scope of the PW
Requests For Reimbursement (RFR)	RFRs must exceed $2,500 per submission
Compliance	Subgrantees who receive grant funds greater than $500,000 are required to comply with OMB Circular A-133 and proactively work with NJOEM to correct any deficiencies.
Federal Funding Accountability and Transparency Act (FFATA)	It is the responsibility of the Subgrantee to provide information as requested by NJOEM to comply with the Federal Funding Accountability and Transparency Act.
Document Retention	Subgrantee must maintain original documentation throughout the life of the PW and retain the documentation for a minimum period of three years after closeout (44 CFR 13.42)
Unused Funds	Subgrantee is responsible for identifying, in a timely manner, all funds not used after the completion of a project and upon identification to immediately return those funds to NJOEM (44 CFR 206.205 and NJOEM policy)
Return of De-Obligated Funds and Interest	Subgrantee is required to return all de-obligated funds to NJOEM within 60 calendar days of notice as well as remit any interest accrued on grant funds (44 CFR 13.21)
Fraud, Waste or Abuse	Initial findings by NJOEM indicating fraud, waste or abuse may have immediate impact on funding and be reported.
Quarterly Reporting	All competed and accurate quarterly reports are due within 15 days after the end of the quarter (44 CFR 206.204)
Procurement	All procurement must be in compliance with state and federal law and regulations to include taking affirmative steps to assure that minority firms, women's business enterprises and labor surplus area firms are used when possible (44 CFR 13.36)
Project Timelines	All projects are required to be completed within the milestones stated in the regulations. It is the responsibility of the Subgrantee to file a timely request for extension if so required (44 CFR 206.204)
Special Provisions	Subgrantees are required to comply with NEPA and NHPA
Insurance	Subgrantees shall comply with the obtain and maintain insurance requirements or obtain a waiver from the New Jersey Department of Banking and Insurance Commissioner (44 CFR 206.250-206.253)
Debarred and Suspended Contractors	Subgrantees shall not make any awards to debarred, suspended or otherwise ineligible contractors (44 CFR 13.36 (b) (8) and www.epls.gov)

STATE OF NEW JERSEY W-9/QUESTIONNAIRE INSTRUCTIONS

The enclosed form is required by the State of New Jersey's Comprehensive Financial System, and must be completed by vendors/payees who intend to do business with the State of New Jersey or by New Jersey State employees who are seeking reimbursement for travel or training expenses. Please answer ALL questions and print clearly. If you have questions or need assistance completing the form, please contact vendor control at (609) 633-8183 or via email: AAIUNIT@treas.state.nj.us.

PART I. REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION

Part One is a W-9 form as required by the Internal Revenue Service to verify the name, address, and federal identification number for vendor/payees who may receive a 1099.

For questions 1-4:

If there is no preprinted data, populate the form with the vendor/payee's name (as shown on your tax return), address, city, state, and zip code, and sign and date the form under question number five.

If the form contains preprinted data and the preprinted information is correct, sign and date the form under question five.

If the form contains preprinted data and the preprinted information is not correct, cross out the incorrect data and make any changes immediately to the right of the preprinted information and sign and date the form under question five.

PART II. VENDOR/PAYEE DATA: STATE OF NEW JERSEY VENDOR/PAYEE INFORMATION QUESTIONNAIRE

1. Enter the code that best describes the primary business function from the choices provided.

2. Print the name, phone number, and e-mail address of the primary contact person for the vendor listed in Part One.

If you are an employee of the State of New Jersey or manage a Confidential Fund or a Petty Cash Fund for a State agency, do not answer the remaining portion of the questionnaire (Questions three and four).

3. Enter the principle activity of your organization from the choices provided.

4. Enter the code that best describes your organization from the choices provided.

SUBMISSION OF THE STATE OF NEW JERSEY W-9/QUESTIONNAIRE

Mail or fax completed forms to The Office of Management and Budget (OMB):

OMB-Vendor Control Unit
PO Box 221
Trenton, NJ 08625-0221

Fax: (609) 984-5210

ACCESSING YOUR ACCOUNT INFORMATION

Details regarding specific payments, similar to a check stub, may be obtained over the internet through the Vendor Payment Inquiry (VPI) system. To access VPI, users must first create a 'MyNewJersey' portal account.

Begin by logging onto the State of New Jersey's web page, http://www.state.nj.us and creating a log in and password (click on the 'register' link under the 'home' tab). Once the 'MyNewJersey' portal account has been established, users will have to sign up for the VPI application by clicking the 'enroll here' button on our website, https://www20.state.nj.us/TYM_VPI/

The online tutorial for VPI can be found at https://www20.state.nj.us/treasury/omb/TYM_VPI/docs/GettingStarted.pdf

VPI provides two years of historical data (such as issuing agency, payee reference, payment amount, payment date, etc) and allows for the review of scheduled payments.

STATE OF NEW JERSEY

W-9/QUESTIONNAIRE

THE STATE OF NEW JERSEY REQUIRES THE FOLLOWING INFORMATION TO ESTABLISH YOUR NAME, ADDRESS AND TAXPAYER ID ON STATE RECORDS. THE INFORMATION IS USED TO POPULATE AND MAINTAIN THE STATE'S VENDOR/PAYEE FILE AND MUST BE COMPLETED BEFORE PAYMENTS ARE MADE.

IMPORTANT: YOU WILL NOT BE PAID BY THE STATE OF NEW JERSEY UNTIL THIS FORM IS COMPLETED, SIGNED AND RETURNED. FOR ADDITIONAL INFORMATION CALL (609) 633-8183 OR EMAIL: AAIUNIT@TREAS.STATE.NJ.US

Return completed form to:
OMB VENDOR CONTROL
PO BOX 221
TRENTON, NJ 08625 or
FAX: (609) 984-5210

PART I. REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION

1. **Name** (as shown on your tax return): University Heights Charter School of Excellence

   Doing business as (if different than name):

2. **Address line 1**: 74 Hartford St.

   Address line 2:

3. **City:** Newark **State:** New Jersey **Zip:** 07103

   If the above contains preprinted data that is incorrect, cross it out and write the correct information immediately next to it.

4. **Taxpayer Identification Number (TIN)** Enter your TIN below and select the type of number listed.

   52-2424169

   ☐ SOCIAL SECURITY NUMBER
   ☑ EMPLOYER IDENTIFICATION NUMBER

5. Certification: Under penalties of perjury, I certify that:

(1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

(2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

(3) I am a U.S. citizen or other US person as defined by the IRS.

Certification Instructions: You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because of underreported interest or dividends on your tax return. For real estate transactions, item (2) does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an IRA, and generally payments other than interest or dividends, you are not required to sign the certification, but you must provide your correct TIN.

Sign Here | Signature [signature] Date 7/9/2020

PART II. VENDOR/PAYEE DATA: STATE OF NEW JERSEY VENDOR/PAYEE INFORMATION QUESTIONNAIRE

1. Enter the code from the list below that best describes your primary business function:

VENDORS

VG=VENDORS WHO SELL OR MANUFACTURE GOODS
VS=VENDORS WHO RENDER SERVICE OR RECEIVE RENT PAYMENTS
CS=CONSTRUCTION VENDORS WHO RENDER SERVICES
HC=HEALTHCARE SERVICES (NON STATE AGENCIES)
LG=LEGAL SERVICES
CG=CONSTRUCTION VENDORS WHO SELL OR MANUFACTURE GOODS

SD

GOVERNMENT ENTITIES

AC=AUTHORITY/COMMISSION CF=CONFIDENTIAL FUND PC=PETTY CASH SD=SCHOOL DISTRICT FA=FEDERAL AGENCY FD=FIRE DISTRICT
CM=COUNTY/MUNICIPALITY EP=NJ STATE EMPLOYEE SA=STATE AGENCY WB=WELFARE BOARD CU=STATE COLLEGE/UNIVERSITY

OTHER VENDORS

OT=OTHER VENDOR (PLEASE SPECIFY)_____

2. Primary Contact Information **(ALL FIELDS ARE REQUIRED)**:

   Name: Darice Gonzalez Phone: 732-259-1276 Email: dgonzalez@uhcs-newark.org

☑ Please check here if you are interested in receiving information about payments by direct deposit.

IF YOU ARE A NJ STATE EMPLOYEE, NJ MANAGER OF A CONFIDENTIAL FUND OR PETTY CASH FUND, DO NOT ANSWER THE BALANCE OF THE QUESTIONAIRE.

3. What is the principle activity of your organization?

   O

   M=MANUFACTURING H=HEALTH RELATED SERVICE C=CONSTRUCTION L=LEGAL
   S=SERVICE G=GOVERNMENT O=OTHER (PLEASE SPECIFY) Education - Public charter school

4. Enter the code from the list below that best describes your organization

   C

   C=CORPORATION I=INDIVIDUAL P=PARTNERSHIP L= LIMITED LIABILITY COMPANY

   501C3

IMPORTANT: ANSWER ALL QUESTIONS (PRINT CLEARLY OR TYPE)

Form **NJ W-9** (Rev 3/2014)

Exhibit D

OMB Approval No.0341-0042

ASSURANCES- CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interestin the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole on in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervlslon at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required buy the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.SC. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685- 1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.SC. § 794), which prohibit discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. § § 6101-6107). which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-2S5), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
(g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.SC. § 3601 et seq), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Standard Form 4240 (4-88)
Prescribed by OMB Circular A-102

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Exhibit D

11. Will comply, or has already complied , with the requirements of Titles II and I II of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 9I-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a 7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333) regarding labor standards for federally assisted construction subagreements.

14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93234) which requires rec1p1ents in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO ll990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 ct seq.) related to protecting components or potential components of the national wild and scenic rivers system.

17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO I 1593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of I 974 (I 6 U.S.C. 469a-l et seq.).

18. Will cause to be performed the required financial and compliance audits m accordance with the Single Audit Act of 1984.

19. Will comply with all applicable requirements of all other Federal Jaws, Executive Orders, regulations and policies governing this program.

Exhibit E

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonpro-curement) and Gover nment-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

OJP FORM 4061/6 (3-91) REPLACES OJP FORMS 4061/2, 4061/3 AND 4061/4 WHICH ARE OBSOLETE.

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(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—
(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

74 Hartford St., Newark NJ 07103
60-78 Morris Ave Newark, NJ 07103
118 7th ave, Newark, NJ 07103

Check ☐ if there are workplaces on file that are not indentified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

University Heights Charter School of Excellence

1. Grantee Name and Address

FEMA PA and HM Program — 52-2424169

2. Application Number and/or Project Name — 3. Applicant Tax ID Number

Nicole Butler — Board President

4. Typed Name and Title of Authorized Representative

NicoleBUTLER — 7/9/2020

5. Signature — 6. Date

*U.S. Government Printing Office: 1996 - 405-037/40014

COOPERATIVE PRICING SYSTEM AGREEMENT

The ACES Cooperative Pricing System #E8801-ACESCPS

This Agreement, made and entered into this ____day of _____, 20___, by and between the New Jersey School Boards Association on behalf of the Alliance for Competitive Energy Services (ACES) Cooperative Pricing System and *(insert name of participants)* and other local government units located in the State of New Jersey who may in the future choose to participate in the ACES Cooperative Pricing System.

WITNESSETH

WHEREAS, The Electric Discount and Energy Competition Act, P.L. 1999, c. 23 authorizes the New Jersey School Boards Association (NJSBA) as a lead agency to obtain electricity, natural gas and other energy-related services for individual local units of education on an aggregated basis; and

WHEREAS, the NJSBA formed the Alliance for Competitive Energy Services, (hereinafter referred to as ACES) an alliance composed of the NJSBA, the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, initially for the express purpose of carrying out the NJSBA's statutory authorization to facilitate the economic, group purchase of electricity, natural gas and energy related services for schools across the State; and

WHEREAS, the NJSBA has competitively contracted to procure on an aggregated basis digital and electronic products and services and other technology products and programs to enhance New Jersey's public schools' readiness for Future Ready Schools and local government units' access to technology products and services; and

WHEREAS, N.J.S.A. 18A:18A-11 and 40A:11-10 specifically authorize two or more local government units, i.e. district boards of education, municipalities and counties, (hereinafter referred to as "local units") to enter into a Cooperative Pricing Agreement for the purchase of work, materials, and supplies; and

WHEREAS, NJSBA is conducting a voluntary Cooperative Pricing System within the State of New Jersey, utilizing the administrative purchasing services and facilities of NJSBA and ACES; and

WHEREAS, NJSBA offers local units the opportunity to participate in its Cooperative Pricing System; and

WHEREAS, this Cooperative Pricing Agreement (hereinafter referred to as the Agreement) is to effect substantial economies in the purchase of work, materials, and supplies for local units across this State; and

WHEREAS, all parties to this Agreement have approved this Agreement by resolution, in accordance with N.J.S.A. 18A:18A-1 *et. seq.* and 40A:11-10 and regulations promulgated thereunder; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the premises and of the covenants, terms, and conditions hereinafter set forth, it is mutually agreed as follows:

1. The work, materials, or supplies to be priced cooperatively include the purchase of electrical generation and/or natural gas for consumption by the local units; any ancillary or administrative services related to the purchase of electrical generation and/or natural gas; and related energy services; and digital and electronic products and services and other technology products and programs to be purchased by local units; and services and such other items or services as two or more participating local units in the system agree can be purchased on a cooperative basis.

2. The services and classes of services which may be designated by the participating local units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.

3. The NJSBA on behalf of all participating local units, shall, upon approval of the Systems registration and upon the anniversary of the systems registration publish a legal ad in such format as required by N.J.A.C. 5:34-7.12 in a newspaper normally used for such purposes by it, to include such information as:

    a. NJSBA’s full name and the fact that it may be soliciting competitive bids or informal quotations; and

    b. NJSBA’s address and telephone number; and

    c. The names of the participating contracting units; and

    d. The State Identification Code for the Cooperative Pricing System, and

    e. The expiration date of the Agreement.

4. Each of the participating local units shall designate, in writing, to NJSBA, the

services to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation of specifications as provided by law.

5. The specifications shall be prepared and approved by NJSBA and no changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.

6. A single advertisement for bids or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be prepared by NJSBA on behalf of all of the participating local units desiring to purchase some or all of the services specified in this Agreement.

7. NJSBA shall receive bids or quotations on behalf of all participating local units. Following the receipt of bids, NJSBA shall review said bids and on behalf of all participating local units, either reject all or certain of the bids or make one award to the lowest responsible bidder or bidders for each separate service. This award shall result in the opportunity for individual local units to enter into individual contracts with the successful bidder(s) providing for the estimated aggregate quantities to be purchased during the term of the individual contracts.

8. Upon determining to accept the bid provided through this Agreement, each participating local unit shall:

    a. Certify the funds available only for its own needs ordered;

    b. Enter into a formal written contract directly with the successful bidder(s);

    c. Issue purchase orders in its own name directly to successful bidder(s) against said contract;

    d. Accept its own deliveries;

    e. Be invoiced and receive statements from the successful bidder(s);

    f. Make payment directly to the successful bidder(s) and

    g. Be individually responsible for any tax liability associated with the individual contract.

9. No participating local unit in the Cooperative Pricing System shall be responsible for payment for any services ordered or for performance generally by any other participating local unit. Each participating local unit shall, accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.

The provisions of paragraphs 7, 8 and 9 above shall be quoted or referenced and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.

10. No participating local unit in the Cooperative Pricing System shall issue a purchase order or issue a contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids which it has itself received.

11. NJSBA reserves the right to exclude any item or service from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or practicable.

12. NJSBA shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.

13. This Agreement shall become effective upon signing, subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date unless any party to this Agreement shall give written notice of its intention to terminate its participation by at least thirty (30) days prior to the expiration of the first year or any of the succeeding four years.

14. Additional local units may from time to time, execute this Agreement by means of a Rider attached hereto, which addition shall not invalidate this Agreement with respect to the other signatories. NJSBA is authorized to execute the Rider(s) on behalf of the members of the Cooperative Pricing System.

15. All records and documents maintained or utilized pursuant to the terms of this Agreement shall be identified by the code number assigned to the System by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.

16. This Agreement shall be binding upon and ensure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

FOR THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES

NEW JERSEY SCHOOL BOARDS ASSOCIATION:

BY: _____ ATTEST

BY:_____

Name and Title Name and Title

New Jersey School Boards Association

FOR THE PARTICIPATING LOCAL UNIT:

BY: _____ ATTEST

BY:_____

Name and Title Name and Title

ACESCPS E8801Agreement Nov. 2017

Resolution to Authorize UHCS joining NJSBA Cooperative Pricing System

The ACES Cooperative Pricing System #E8801-ACESCPS

A Resolution Authorizing the University Heights Charter School of Excellence to Enter into A Cooperative Pricing Agreement for the Purchase of Electricity, Technology, Work, Materials, and Supplies

WHEREAS, "The Electric Discount and Energy Competition Act," P.L. 1999, c. 23 authorizes the New Jersey School Boards' Association (hereinafter NJSBA) to obtain electricity and other energy-related services for individual local boards of education on an aggregated basis; and

WHEREAS, N.J.S.A. 18A:18A-11 and 40A:11-10 authorizes local district boards of education to enter into cooperative pricing agreements with local government units, i.e. municipalities and counties, (hereinafter local units"); and

WHEREAS, NJSBA has offered voluntary participation in a cooperative pricing system for the group purchase of electrical generation and/or natural gas for consumption by the local units; any ancillary or administrative services related to the purchase of electrical generation and/or natural gas; and related energy services; and digital and electronic products and services and other technology products and programs to be purchased by local units; and services and such other items or services as two or more participating local units in the system agree can be purchased on a cooperative basis; and

WHEREAS, the University Heights Charter School in the county of Essex, State of New Jersey, desires to participate in NJSBA's Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED on the 15th day of July 2020 by the University Heights Charter School of Excellence, county of Essex, State of New Jersey, as follows:

This RESOLUTION shall be known and may be cited as the "ACES Cooperative Pricing Resolution of the University Heights Charter School of Excellence."

Pursuant to the provisions of N.J.S.A. 18A:18A-11 and 40A:11-10, the School Business Administrator is hereby authorized to enter into NJSBA's ACES Cooperative Pricing System Agreement.

The New Jersey School Boards Association shall be responsible for complying with the "Public School Contracts Law," N.J.S.A. 18A:18A-1 et seq. all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with NJSBA's ACES Cooperative Pricing System.

July 15, 2020

This resolution shall take effect immediately upon passage.

COVID 19
University Heights Charter School
Re-Opening Draft Plan

Revised Copy July 15, 2020

BE PROACTIVE **BE PREPARED** **BE FLEXIBLE**

Health Plan

Scenario A

Return to Normal School

(Traditional Model)

High Risk

- Daily temperature checks for staff and students upon entering the school buildings.
- Students/Staff/Visitors required to wear mask and use hand sanitizer upon entering the building (Frequent hand washing encouraged)
- High Risk for acquiring COVID 19
- If there is a positive for COVID 19: required 14 day quarantine for 100% students and staff.
- Students with High Risk Health Concerns will need to be identified and will be provided with a remote learning schedule.
- Conduct student surveys on potential exposure to COVID 19 (i.e symptoms checklist, traveling outside of state or internationally, exposure to someone who has tested positive.
- Sneeze Shield needed for student desk/faculty and staff desk
- Sneeze shield needed for main office desk and office staff desk.

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Health Plan

Scenario B

Hybrid Model

(In-person and Remote Learning)

Moderate Risk

- Temperature checks for staff and students on in person scheduled days.
- Students/Staff/Visitors required to wear masks and use hand sanitizer upon entering the building on designated in person learning days. (Frequent hand washing encouraged.)
- Moderate Risk for acquiring COVID 19
- If there is a positive for COVID 19: required 14 day quarantine for staff and students attending on designated in person days.
- Students with High Risk Health Concerns will need to be identified and will be provided with a remote learning schedule.
- Conduct student surveys on potential exposure to COVID 19 on designated attending days. (i.e symptoms checklist, traveling outside of state or internationally, exposure to someone who has tested positive.
- Sneeze Shield needed for student desk and faculty/staff desk
- Sneeze shield needed for main office desk and office staff desk.

Health Plan

Scenario C

Virtual Only

(Remote Learning)

Low Risk

- Temperature checks Not Applicable
- Mask or hand sanitizers Not Applicable
- Limited COVID 19 Risk
- Not Applicable to identify students with High Risk Health Concerns
- Not Applicable to conduct student surveys on potential exposure to COVID 19.

Schedules and Social Distancing

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
Students will return to school full time, 5 days a week, and will receive in-person learning.	Students from one grade band from each building site will attend one day each week on a rotating basis. (Please see the sample Hybrid in-person schedule below.)	Students will receive 100% remote learning.
Limited Ability to Social Distance	Moderate ability to Social Distance.	0% Need to Social Distance

Sample Hybrid Rotating In Person Schedule

9am to 12pm In Person instruction
12pm to 1pm Differential Instruction

Lower School	Elementary School	Junior High
Week 1 ~ Pre-K	Week 1~ 3rd Grade/ ES-SPED Self Contained	Week 1 ~ 7th Grade/ JH-SPED Self Contained
Week 2 ~ Kindergarten/ LS-SPED Self Contained	Week 2 ~ 4th Grade	Week 2 ~ 8th Grade
Week 3 ~ 1st Grade	Week 3 ~ 5th Grade	Week 3 ~ 7th Grade/ JH-SPED Self Contained
Week 4 ~ 2nd Grade	Week 4 ~ 6th Grade	Week 4 ~ 8th Grade

Attendance

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
Daily attendance check ins In addition, follow State guidelines in regards to attendance.	Daily attendance check ins In addition, follow State guidelines in regards to attendance.	Daily attendance check ins In addition, follow State guidelines in regards to attendance.

Instructional Plan/Grading

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
100% in person instruction	50% in-person instruction; 50% remote learning	100% remote learning
Normal/Regular grading system	Grading System will need to include in person learning and remote learning.	Grading System will be 100% determined based on remote learning.
Parents will obtain Progress Reports and Report Cards from Power School	Parents will obtain Progress Reports and Report Cards from Power School	Parents will obtain Progress Reports and Report Cards from Power School

Instructional Resources for Pre-K

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
•Creative Curriculum •Teachers Strategies Gold •Additional information forthcoming based on consultant recommendations and State's guidance	•Creative Curriculum •Teachers Strategies Gold •Additional information forthcoming based on consultant recommendations and State's guidance	•Creative Curriculum •Teachers Strategies Gold •Additional information forthcoming based on consultant recommendations and State's guidance

Instructional Resources for Kindergarten through 8th Grade

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
• iReady Math • iReady ELA • Renaissance Learning (STAR) • Moby Max • ELA Curriculum: Journeys K-5; Collections 6-8 • Illuminate • Pearson Science and Social Studies • Reading A to Z • Let's Go Learn • Google Classroom • Flip Grid • Zoom platform for instruction	• iReady Math • iReady ELA • Renaissance Learning (STAR) • Moby Max • ELA Curriculum: Journeys K-5; Collections 6-8 • Illuminate • Pearson Science and Social Studies • Reading A to Z • Let's Go Learn • Google Classroom • Flip Grid • Zoom platform for instruction	• iReady Math • iReady ELA • Renaissance Learning (STAR) • Moby Max • ELA Curriculum: Journeys K-5; Collections 6-8 • Illuminate • Pearson Science and Social Studies • Reading A to Z • Let's Go Learn • Google Classroom • Flip Grid • Zoom platform for instruction

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Social/Emotional Support

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
• Character Education/Project Wisdom • Lloyd and Lloyd Family Wellness Services • Weekly school counselor led assemblies. • Trauma/Grief/Loss Support • Referrals to Rutgers Behavioral Health • EAP for Faculty/Staff	• Character Education/Project Wisdom • Lloyd and Lloyd Family Wellness Services • Weekly school counselor led assemblies. • Trauma/Grief/Loss Support • Referrals to Rutgers Behavioral Health • EAP for Faculty/Staff	• Character Education/Project Wisdom • Lloyd and Lloyd Family Wellness Services • Weekly school counselor led assemblies. • Trauma/Grief/Loss Support • Referrals to Rutgers Behavioral Health • EAP for Faculty/Staff

Behavioral Supports

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
•PBIS rewards program	•PBIS rewards program	• PBIS rewards program
•Responsive Classroom	•Responsive Classroom	• Responsive Classroom
•Project Wisdom	•Project Wisdom	• Project Wisdom
•School Counselor Check ins	•School Counselor Check ins	• School Counselor Check ins
•Restorative Practice	•Restorative Practice	• Restorative Practice
•Refocus Room	•Refocus Room	• Refocus Room
•HIB Referrals	•HIB Referrals	• HIB Referrals
•Contact Parents	•Contact Parents	• Contact Parents
•Due to the safety and wellbeing of others, parents will have to pick up students with extreme behaviors immediately	•Due to the safety and wellbeing of others, parents will have to pick up students with extreme behaviors immediately	• Adhere to behavioral guidelines put in place for virtual learning.
•Adhere to behavioral guidelines put in place for virtual learning	•Adhere to behavioral guidelines put in place for virtual learning	

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Equity, Access, Accommodations; Special Education Plan (IEP/504 Modifications)

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
•100% in-person instruction •Normal/Regular grading system •Self-Contained/ Inclusion Protocols will be implemented. •IEP Plans/504 modifications will be followed based on the guidance. •SPED Aides will be available per IEP Plans •In addition, Let's Go Learn resources •Bi-Weekly parental communication	• 50% in-person instruction; 50% remote learning • Grading System will need to include in-person learning and remote learning • Self-Contained/Inclusion Protocols will be implemented. • IEP Plans/504 modifications will be followed based on the guidance. • SPED Aides will be available per IEP Plans • In addition, Let's Go Learn resources • Bi-Weekly parental communication	•100% remote learning •Grading System will be 100% determined based on remote learning. •Self-Contained/ Inclusion Protocols will be implemented. •IEP Plans/504 modifications will be followed based on the guidance. •SPED Aides will be available per IEP Plans •In addition, Let's Go Learn resources •Bi-Weekly parental communication

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Equity, Access, Accommodations; ELL Plan

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
•Follow plan based on students' WIDA results •100% in-person instruction •Normal/Regular grading system •In addition, Let's Go Learn resources •Bi-weekly parental communication	•Follow plan based on students' WIDA results •50% in-person instruction; 50% remote learning •Grading System will need to include in-person learning and remote learning •In addition, Let's Go Learn resources •Bi-weekly parental communication	•Follow plan based on students' WIDA results •100% remote learning •Grading System will be 100% determined based on remote learning. •In addition, Let's Go Learn resources •Bi-weekly parental communication

Response to Intervention

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
•Use Summer School / Beginning of the Year Benchmarks to identify students for early intervention •School Counselor to maintain D and F reports (during distribution of progress reports and report cards) •School Counselor to coordinate tutoring resources for students falling below the achievement gap in ELA and Math •Rutgers Center for Literacy Development Tutoring •Jumpstart based on Rutgers University onsite plan (Pre-K supplemental literacy program)	•Use Summer School / Beginning of the Year Benchmarks to identify students for early intervention •School Counselor to maintain D and F reports (during distribution of progress reports and report cards) •School Counselor to coordinate tutoring resources for students falling below the achievement gap in ELA and Math •Rutgers Center for Literacy Development Tutoring (Reading A to Z) •Jumpstart based on Rutgers University onsite plan (Pre-K supplemental literacy program)	•Use Summer School / Beginning of the Year Benchmarks to identify students for early intervention •School Counselor to maintain D and F reports (how frequent) •School Counselor to coordinate tutoring resources for students falling below the achievement gap in ELA and Math •Rutgers Center for Literacy Development Tutoring (Reading A to Z) •Jumpstart based on Rutgers University onsite plan (Pre-K supplemental literacy program)

Health Employee Plan/High Risk Health Employees

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
•100% of employees receive antibody tests 2 weeks prior to school building reopening. •Conduct employee surveys on potential exposure to COVID 19 (i.e symptoms checklist, traveling outside of state or internationally, exposure to someone who has tested positive. •Employees with High Risk Health Concerns will need to be identified and will be provided with a remote work schedule.	• 100% of employees receive antibody test 2 weeks prior to school building reopening • Conduct employee surveys on potential exposure to COVID 19 (i.e symptoms checklist, traveling outside of the state or internationally, exposure to someone who has tested positive. • Employees with High Risk Health Concerns will need to be identified and will be provided with a remote work schedule.	•Not applicable to employee antibody testing. •Not applicable to conduct employee surveys on COVID 19 exposure. •Not applicable to identify employees with High-Risk Health Concerns.

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Go Canvas Walkthroughs/COVID 19 Data

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
•Use of employee screening software/Go Canvas Walkthrough •Maintain COVID 19 data (temperatures for staff and students; identifying rise and peaks)	•Use of employee screening software/Go Canvas Walkthrough •Maintain COVID 19 data (temperatures for staff and students; identifying rise and peaks)	•Not applicable for use of employee screening software/Go Canvas Walkthrough

Food Service Plan

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
•Meals provided in the classroom. •Brown Bag Breakfast and Lunch. •Recess: Attempt to social distance while on the playground. Update the playground/outdoor time schedule based on State's guidance.	• Meals provided in the classroom. • Brown Bag Breakfast and Lunch. • Grab and Go Lunch.	• Meals provided at home. • Look into food service vendors to see if they offer breakfast and lunch food trucks on site to make meals available to students. TBD

Facilities

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
• Detailed rotated cleaning service for common use areas/surfaces. (restrooms, classroom, food service, etc.) • Contracted Cleaning Service • Purchasing an adequate supply of cleaning materials for 100% in person • All staff trained in proper cleaning and disinfecting • Frequently touched surfaces should be cleaned at the beginning, middle, and end of each day. • Inability to limit the use of building or social distance. • Limiting the use of water fountains; prefer the use of bottle water for drinking • Parent/Caregivers will not be allowed to enter the building during drop/off and/or pick up as a COVID 19 preventative method. • Visitors will not be allowed in the building • Additional security will be needed	• Detailed rotated cleaning service for common use areas/surfaces. (restrooms, classroom, food service, etc.) • Contracted Cleaning Service • Purchasing an adequate supply of cleaning materials for 50% in person • All staff trained in proper cleaning and disinfecting • Frequently touched surfaces should be cleaned at the beginning, middle, and end of each day. • Limiting use of the building (Assign grade bands to use classrooms that have bathrooms or classrooms closes to bathrooms) • Limiting the use of water fountains; prefer the use of bottle water for drinking • Parent/Caregivers will not be allowed to enter the building during drop/off or pick up as a COVID 19 preventative method • Visitors will not be allowed in the building • Additional security will be needed	•Detailed rotated cleaning service not applicable. •Use of buildings is not applicable.

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Transportation Plan

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
• Faculty/Staff assigned to monitor students on the bus • Faculty/Staff/Students must wear mask before boarding the bus and will have to use hand sanitizer • Faculty/Staff/Students will have temperature checks before boarding the bus. Sick Faculty/Staff/Students should not get on the bus. • Check with bus company to ensure that requirements for bus driver aligns with the procedures for bussing adopted by the school for COVID 19 • Reduce the number of students riding the bus at one time in order to promote social distance. Students will sit in assigned seats.	• Faculty/Staff assigned to monitor students on the bus • Faculty/Staff/Students must wear mask before boarding the bus and will have to use hand sanitizer • Faculty/Staff/Students will have temperature checks before boarding the bus. Sick Faculty/Staff/Students should not get on the bus. • Check with bus company to ensure that requirements for bus driver aligns with the procedures for bussing adopted by the school for COVID 19 • Reduce the number of students riding the bus at one time in order to promote social distance. Students will sit in assigned seats.	•Transportation not applicable

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Technology Plan

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
• Laptops will be provided for all students in grades Pre-K through 8. • Hot Spots will be provided to students for internet access. • Updated Technology Insurance form for Faculty/Staff/Students	• Laptops will be provided for all students in grades Pre-K through 8. • Hot Spots will be provided to students for internet access. • Updated Technology Insurance form for Faculty/Staff/Students	• Laptops will be provided for all students in grades Pre-K through 8. • Hot Spots will be provided to students for internet access. • Updated Technology Insurance form for Faculty/Staff/Students

Before Care and After Care Plan

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
•Planning for Before Care and After Care TBD •In addition, follow State's guidelines for Before Care and After Care	•Planning for Before Care and After Care TBD •In addition, follow State's guidelines for Before Care and After Care	•Before Care and After Care Not Applicable

Community Communication Plan

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
• Post signs on how to stop the spread of COVID 19; to include 6 ft apart signage • Update employee handbooks/student handbooks on recognizing infection and directives on not to come to school when sick. • Share information on the availability of community resources to support the needs of families. • Communication Systems available in English and Spanish • Regular remote parent meetings to share updates • Teachers will communicate with parents weekly through Google Classroom and Class Dojo • Weekly newsletters will be sent to parents	• Post signs on how to stop the spread of COVID 19; to include 6 ft apart signage • Update employee handbooks/student handbooks on recognizing infection and directives on not to come to school when sick. • Share information on the availability of community resources to support the needs of families. • Communication Systems available in English and Spanish • Regular remote parent meetings to share updates • Teachers will communicate with parents weekly through Google Classroom and Class Dojo • Weekly newsletters will be sent to parents	• Post signs on how to stop the spread of COVID 19; to include 6 ft apart signage not applicable • Update employee handbooks/student handbooks on recognizing infection and directives on not to come to school when sick. • Share information on the availability of community resources to support the needs of families. • Communication Systems available in English and Spanish • Regular remote parent meetings to share update • Teachers will communicate with parents weekly through Google Classroom and Class Dojo • Weekly newsletters will be sent to parents.

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Options for Families

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
•Parents have an opportunity to decide if they would like for their child to attend virtually or in-person through surveys. •Parents may revise their instructional preference at the end of the semester. • Extreme cases will be based on administrators' discretion.	•Parents have an opportunity to decide if they would like for their child to attend virtually or in-person through surveys. •Parents may revise their instructional preference at the end of the semester. • Extreme cases will be based on administrators' discretion.	•Parents have an opportunity to decide if they would like for their child to attend virtually or in-person through surveys. •Parents may revise their instructional preference at the end of the semester. • Extreme cases will be based on administrators' discretion.

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Proposal for Late Start School Year

Scenario A Return to Normal School (Traditional Model) High Risk	Scenario B Hybrid Model (In-person and Remote Learning) Moderate Risk	Scenario C Virtual Only (Remote Learning) Low Risk
•Initial late start school year. •First seven days of school provide remote learning.	•Initial late start school year. •First seven days of school provide remote learning.	•Initial late start school year. •First seven days of school provide remote learning.

Revisions

- **University Heights Charter School's COVID 19 Re-Opening Plan is tentative and can be changed based upon State's guidance.**

Additional Supports Needed/Questions/Next Steps

- Follow State's guidelines for next steps.

COVID 19 Re-Opening Planning Committee

Mr. Eric Thompson-
Grade Level Administrator

Dr. Cidi Brown
Grade Level Administrator

Ms. Zakkiyyah Sally
Grade Level Administrator

Ms. Darice Gonzalez
School Business Administrator

Ms. Jameelah Surgeon
Human Resource/Talent Manager

Ms. Donnie Johnson
Director of Special Services

Mr. Rhajon Watson
Operations Manager

Ms. Laquanna Crossman
School Nurse

Ms. Qunisha Statum
School Counselor

Mr. Erole Alexandre
Technology Coordinator

Ms. E. Bembry and Ms. C. Sampson
Food Service

Ms. Tonia Lloyd
Mental Health Services/Lloyd and Lloyd

Ms. LaToya Poyser
Enrollment Specialist

Ms. Monique Ballard Cooper
Instructional Assistant

Ms.Tamara Cooper
Technical Assistant Consultant

Ms. Wyomia Scott
Technical Assistant Consultant