



**UNIVERSITY
HEIGHTS
CHARTER SCHOOL**
Character ★ Scholarship ★ Leadership

**University Heights Charter School
Minutes - Regular Board of Trustees Meeting**

July 21, 2021

Date and Time

Wednesday, July 21, 2021 at 5:00 PM EDT

Location

Zoom Webinar

Agenda

Purpose Presenter Time

I. Opening Items 5:00 PM Opening Items

A. Call the Meeting to Order 5 m

Sunshine Notice:

The Sunshine Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the University Heights Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted on the parents notice board in the lobby, the website, in the Star-Ledger newspaper.

C. Record Attendance and Guests

Voting Members	Role	Term Ends	Present	Absent	LA/ED
Miyoshi Lee	President, Trustee	11/30/2021	X		
Nicole Butler	Vice-President, Trustee	06/30/2021		X	
Elizabeth Rainey-Goka	Trustee	2/28/2022	X		
Kimaada Sills	Trustee	3/30/2022	X		
Marinne Walker	Trustee	3/30/22	X		Arrived at 7:32
Yana Gutierrez	Trustee	9/15/2023		X	
Michelle Nelson	Trustee	2/17/2024	X		

Public Comment Section

Mr. Anthony Carr raised a question about how one can advance in their employment with the district. He indicated his work assignments over time. Ms. Lee advised him to pose the question to his principal or Dr. Oliver.

Dr. Oliver offered some insight into the anticipated enrollment for 2021-22 with a number of 910 possible.

Ms. Covington gave a presentation on the summer school program.

Mr. Sean Lloyd of Robinson Lloyd Resiliency Group made a presentation on the work they have been doing in the schools.

Dr. Oliver welcomed to the administrative team Ms. Celeste Williams, the director of talent management and Dr. Donnie Johnson, the director of special services.

II. Motion to close the public comments section of the meeting

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills	2nd	X			
Butler					X	Marinne Walker					X
Yana Gutierrez					X	Michelle Nelson	1st	X			
Elizabeth Rainey-Goka		X									

Motion Passed

- III. Motion to adjourn the public session to enter executive session to discuss the following items:
- a. Employment of new personnel
 - b. Transfers, reassignments, establishment of salary/wage rate(s)
 - c. Next steps – interim staff
 - d. Contract negotiations with various vendors

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills	1st	X			
Butler					X	Marinne Walker					Arrived during closed session
Yana Gutierrez					X	Michelle Nelson		X			
Elizabeth Rainey-Goka	2nd	X									

Motion Passed

IV. Motion to adjourn the executive session and return to open session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills	2nd	X			
Butler					X	Marinne Walker		X			
Yana Gutierrez					X	Michelle Nelson	1st	X			
Elizabeth Rainey-Goka		X									

Motion Passed

V. Head of Schools Report

VI. Motion to approve the applications to the State of New Jersey, Department of Education for the following grants:

ESEA Consolidated Formulaic Grant for the 2021-22 year in the amounts a follows:

Title I - \$490,883

Title IIA - \$46,866

Title III - \$11,609

Title III Immigrant - \$38,395

Title IV - \$6,089

IDEA Consolidated Grant for the 2021-22 year in the amounts as follows:

Basic - \$159,568

Pre-School - \$4,386

Motion to approve the Head of Schools Report and all listed grants for submission to the New Jersey Department of Education.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills	2nd	X			
Butler					X	Marinne Walker		X			
Yana Gutierrez					X	Michelle Nelson	1st	X			
Elizabeth Rainey-Goka		X									

Motion Passed

VII. Personnel

To approve the appointments, terminations, resignations, transfers, title changes/reassignments, salaries/wages and stipends as shown on the Human Resources personnel tracker

VIII. Finance

a. Bills List: Approve Bills List in the amount of \$513,237.05 (includes payroll)

b. Payroll: Approve the following payrolls:

July 15, 2021: \$129,799.62

Motion to approve all personnel, and finance items as listed

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills	1st	X			
Butler					X	Marinne Walker		X			
Yana Gutierrez					X	Michelle Nelson		X			
Elizabeth Rainey-Goka	2nd	X									

Motion Passed

IX. Contracts

- a. Essex County Educational Services Commission to provide home instruction services at a rate of \$55 per hour for July 1, 2021 – July 30, 2022
- b. YMCA of Newark and Vicinity gym rental agreement in the amount of \$40,800 (based on 160 days of service) and subject to final review for proper insurance and indemnification provisions

- c. Sunbelt Staffing LLC for the provision of special education related services for the 2021-22 year at hourly rates as specified and subject to final review for proper insurance and indemnification provisions
- d. Mount Carmel Guild Academy out of district special education placement in the total tentative tuition amount of \$61,000
- e. Presidio Networked Solutions Group, LLC in for networking switches, and access points under contract New Jersey NASPO ValuePoint Cisco AR3227 NJ# 21-Tele-01506 in the amount of \$57,053.83

Motion to approve all contracts as listed.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills	2nd	X			
Butler					X	Marinne Walker		X			
Yana Gutierrez					X	Michelle Nelson	1st	X			
Elizabeth Rainey-Goka		X									

Motion Passed

XI. Reminders and announcements

None

XII. Motion to adjourn

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills	1st	X			
Butler					X	Marinne Walker		X			
Yana Gutierrez					X	Michelle Nelson	2nd	X			
Elizabeth Rainey-Goka		X									

Motion Passed

8:07 pm

Respectfully submitted,



Kenneth R. Weinheimer
Interim Business Administrator/Board Secretary