



**UNIVERSITY
HEIGHTS
CHARTER SCHOOL**
Character ★ Scholarship ★ Leadership

**University Heights Charter School
Special Board Meeting**

Special Board Meeting – June 1, 2021

Date and Time

Tuesday June 1, 2021 at 5:00 PM EDT

Location

Zoom Webinar

Agenda

Purpose Presenter Time

I. Opening Items 5:00 PM Opening Items

- A. Call the Meeting to Order 5 m
- B. Sunshine Law/Public Notice Statement

The Sunshine Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the University Heights Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted on the parents notice board in the lobby, the website, in the Star-Ledger newspaper.

C. Record Attendance and Guests

Voting Members	Role	Term Ends	Present	Absent	LA/ED
Miyoshi Lee	President, Trustee	11/30/2021	X		
Nicole Butler	Vice-President, Trustee	06/30/2021	X		
Elizabeth Rainey-Goka	Trustee	2/28/2022		X	
Kimaada Sills	Trustee	3/30/2022	X		
Marinne Walker	Trustee	3/30/22		X	
Yana Gutierrez	Trustee	9/15/2023		X	
Michelle Nelson	Trustee	2/17/2024	X		

Also present: Dr. C. Oliver-Hawley, CEO and Mr. K. Weinheimer SB/BS

A host of other members of the staff and public on Zoom.

**D. Motion to Adjourn Public Session
and Enter Executive Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills		X			
Butler	1st	X				Marinne Walker					X
Yana Gutierrez					X	Michelle Nelson	2nd	X			
Elizabeth Rainey-Goka					X						

Motion Passed

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Purpose Presenter Time

II. Motion to Adjourn Executive Session and Enter Public Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills		X			
Butler	2nd	X				Marinne Walker					X
Yana Gutierrez					X	Michelle Nelson	1st	X			
Elizabeth Rainey-Goka					X						

Motion passed

III. Appointments 5:10 PM

Appoint Interim Business Administrator, Kenneth Weinheimer, signatory on bank accounts and related fiscal accounts effective immediately.

A. Appointments Vote 2 m

IV. Board Resolutions 5:12 PM

A. Board Resolutions needed

Motion to declare that Industrial Bank shall be the depository for the following accounts, with all signatories per each account as indicated and that all disbursements shall be made by check:

- Escrow Account 1460099
- Free and Reduced Lunch 7024001524
- FSA Account 7024003446
- Operating Account 7026000266
- Payroll Account 7026000320

Signatories:

Ms. Miyoshi Lee, President
 Mr. Kenneth R. Weinheimer, Interim Business Administrator/Board Secretary

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills		X			
Butler	1st	X				Marinne Walker		X			X
Yana Gutierrez					X	Michelle Nelson	2nd				
Elizabeth Rainey-Goka					X						

Motions IIIA and IV A passed

B. Resolution to approve and submit the NJSIG Safety Grant Application in the amount of \$6,405.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills		X			
Butler	1st	X				Marinne Walker		X			X
Yana Gutierrez					X	Michelle Nelson	2nd				
Elizabeth Rainey-Goka					X						

Motion passed

V. Board Member Reminders

None

VI. Closing Items

A. Adjourn Meeting Vote (5:49 p.m.)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lee		X				Kimaada Sills		X			
Butler	1st	X				Marinne Walker		X			X
Yana Gutierrez					X	Michelle Nelson	2nd				
Elizabeth Rainey-Goka					X						

Motion passed.

Respectfully submitted,



Kenneth R. Weinheimer
Interim Business Administrator/Board Secretary