

APPROVED



UNIVERSITY
HEIGHTS
CHARTER SCHOOL

Character ★ Scholarship ★ Leadership

University Heights Charter School

Minutes

December Board Of Trustees Meeting

Date and Time

Wednesday December 15, 2021 at 6:30 PM

Location

Via Zoom

Zoom link to follow

Waiting for Board Members to arrive; We have seven (7) board members then we need four (4) for a quorum in order to vote on school matters. Twenty three (23) members of the public in attendance.

Trustees Present

A. Poole, K. Sills, M. Lee, M. Nelson, M. Walker, N. Butler, Y. Gutierrez

Trustees Absent

E. Rainey

Trustees who arrived after the meeting opened

M. Walker

Non Voting Members Present

C. Oliver

Guests Present

A. Pfalzgraf

I. Opening Items**A. Call the Meeting to Order**

M. Lee called a meeting of the board of trustees of University Heights Charter School to order on Wednesday Dec 15, 2021 at 6:35 PM.

M. Walker arrived at 6:43 PM.

B. Sunshine Law/Public Notice Statement

C. Record Attendance and Guests

II. D. Approval of Board Meeting Minutes : November 17, 2021

A. Minutes

N. Butler made a motion to approve the minutes from November 17th 2021 November Board of Trustees Meeting on 11-17-21.

Y. Gutierrez seconded the motion.

No Discussion

The board **VOTED** to approve the motion.

III. Public Comments

A. Miranda Warning

No Public Comments

K. Sills made a motion to close public comments.

Y. Gutierrez seconded the motion.

No Discussion

The board **VOTED** to approve the motion.

IV. Head of School Report

A. Enrollment and Attendance

B. Head of Schools Report.

1)Dr. Oliver reported that we have 684 current students and we continue to work with Charter Association and PowerSchools to fortify our presence in Newark and increase enrollments. Illustrated some supporting documents.

2) Ms. Lloyd, Consultant of RGL Lloyd presented an eight (8) page presentation regarding social and emotional support for students.

3) Dr. Oliver added some supporting comments regarding the work that Ms. Lloyd is doing for the district in increasing the students grit. Illustrated some supporting documents.

4) Dr. Martin Dickerson, Principal of Jr. High School presented some information about the work that is done at the 7th and 8th grade level to get to graduation and set up for success beyond and into students high school experience. Illustrated some supporting documents.

C. Motion to approve all items listed under the Head of Schools report.

M. Nelson made a motion to approve all items under the Head of Schools Report.

A. Poole seconded the motion.

No Discussion

The board **VOTED** to approve the motion.

V. Motion to Adjourn Public Session and Enter Executive Session

A.

Ms. Nelson made motion to adjourn public session and enter executive seconded by Ms. Butler at 7:10 pm

M. Nelson made a motion to motion to adjourn public session and enter executive session.

N. Butler seconded the motion.

Time ended 7:10 pm

The board **VOTED** to approve the motion.

VI. Motion to Adjourn Executive Session and Enter Public Session

A. Ms. Butler motion to adjourn executive session and enter public session seconded by Ms. Nelson at 7:58 pm

N. Butler made a motion to Adjourn executive session and enter public session.

M. Nelson seconded the motion.

Time ended 7:58 pm Working session for the board of trustees.

The board **VOTED** to approve the motion.

VII. Personnel

A. HR Items as Contained on the HR Tracker

N. Butler made a motion to Approve Human Resources items contained within the monthly Human Resources Tracker.

A. Poole seconded the motion.

No Discussion

The board **VOTED** to approve the motion.

VIII. Business Administrator Report

A. Approval of Board Secretary Reports, Treasurer's Report, Transfer list, Bills List

B. Board Secretary's Report and Bill list

C. Motion to approve all items listed under Business Administrator's Report.

Y. Gutierrez made a motion to Approve all items listed under Business Administrator's report.

N. Butler seconded the motion.

No Discussion

The board **VOTED** to approve the motion.

IX. Organization

A. Professional Development Items

A. Poole made a motion to Approve professional development documents funding source: Title IIA \$2,396.

M. Nelson seconded the motion.

No Discussion

The board **VOTED** to approve the motion.

X. Contracts

A. Contracts

No new contracts
No Discussion

B. Motion to approve all contracts and grant applications as listed under Contracts.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,
A. Pfalzgraf

B. Last board meeting for Ms. Kimaada Sills and Ms. Nicole Butler they were both commended and thanked for their years of service and for assisting the school to achieve all its goals during their tenure. They will be missed-stated by Ms. Lee, president.

C. Motion to Adjourn.

N. Butler made a motion to adjourn board meeting ended at 8:40 pm.
M. Nelson seconded the motion.
No Discussion
Meeting ended 8:40 pm
The board **VOTED** to approve the motion.