

APPROVED



UNIVERSITY
HEIGHTS
CHARTER SCHOOL

Character ★ Scholarship ★ Leadership

University Heights Charter School

Minutes

February Board Meeting

Date and Time

Wednesday February 16, 2022 at 6:30 PM

Location

via Zoom

Trustees Present

A. Poole (remote), M. Lee (remote), M. Nelson (remote), Y. Gutierrez (remote)

Trustees Absent

E. Rainey, M. Walker

Non Voting Members Present

C. Oliver (remote)

Guests Present

A. Pfalzgraf (remote)

I. Opening Items**A. Call the Meeting to Order**

M. Lee called a meeting of the board of trustees of University Heights Charter School to order on Wednesday Feb 16, 2022 at 6:39 PM.

B. Sunshine Law/Public Notice Statement**C. Record Attendance and Guests****II. Approval of January Board Meeting Minutes :****A. Minutes**

Y. Gutierrez made a motion to Approve January Minutes.
A. Poole seconded the motion.
The board **VOTED** to approve the motion.
Y. Gutierrez made a motion to approve the minutes from January 2022 Board Meeting on 01-19-22.
A. Poole seconded the motion.
The board **VOTED** to approve the motion.

III. Public Comments

A. Miranda Warning

No public discussion public in attendance 23 at 6:48pm

IV. Head of School Report

A. Enrollment ,Attendance and Perfect Attendance

Enrollment of 676 as of 2/10/2022

B. Head of Schools Report

Tutoring services Pluto and Kumon
I Ready Testing
Dr. Johnson inclusive education grant
Bus Advertisement on Route 27
Lower School Presentation By Ms. Sally
Video presentation by Ms. Lloyd on social and emotional learning
Black History Month celebration at Elementary School and Jr. High School

C. Motion to approve all items listed under the Head of Schools report.

Y. Gutierrez made a motion to Head of School Report.
A. Poole seconded the motion.
The board **VOTED** to approve the motion.

V. Motion to Adjourn Public Session and Enter Executive Session

A. Motion to enter executive session by Ms. Gutierrez and second by Ms. Nelson at 7:25pm

Y. Gutierrez made a motion to enter executive session.
M. Nelson seconded the motion.
The board **VOTED** to approve the motion.

VI. Motion to Adjourn Executive Session and Enter Public Session

A. Motion to Adjourn Executive Session and Enter Public Session by Ms. Nelson and Second by Ms. Gutierrez at 8;15pm

M. Nelson made a motion to Motion to Adjourn Executive Session and enter Public Session.
Y. Gutierrez seconded the motion.
The board **VOTED** to approve the motion.

VII. Personnel

A.

HR Items as Contained on the HR Tracker

Y. Gutierrez made a motion to Approve HR items and contained in the HR Tracker.

A. Poole seconded the motion.

The board **VOTED** to approve the motion.

B. Masking Next Steps Recommendations

Celeste Williams recommendation for presentation after Spring Break to all employees to discuss forward mask mandate.

VIII. Business Administrator Report

A. Approval of Board Secretary Reports, Treasurer's Report, Transfer list, Bills List

Y. Gutierrez made a motion to Motion to approve Board Secretary Report, Treasurer's Report, Transfer List and Bills List.

A. Poole seconded the motion.

The board **VOTED** to approve the motion.

B. Board Secretary's & Treasurer's Reports, Transfers, Bank Reconciliation and Bill list

C. Motion to approve all items listed under Business Administrator's Report.

Y. Gutierrez made a motion to motion to approve all items under Board Secretary Report.

A. Poole seconded the motion.

The board **VOTED** to approve the motion.

IX. Organization

A. Professional Development and Curriculum Items

Y. Gutierrez made a motion to Approve Professional Development And Curriculum Items.

A. Poole seconded the motion.

The board **VOTED** to approve the motion.

B. Mandated Programs Federal and State

X. Contracts, Grant Proposals and Quotes

A. Contracts

B. Motion to approve all contracts and grant applications as listed under Contracts.

Y. Gutierrez made a motion to Approve all contracts and grant applications.

A. Poole seconded the motion.

The board **VOTED** to approve the motion.

XI. Closing Items

A.

Adjourn Meeting

M. Nelson made a motion to Adjourn meeting at 8:50pm.

A. Poole seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,

A. Pfalzgraf

B. Motion to Adjourn.

Documents used during the meeting

- Rainey-Goka168-08-21 - Commissioner Decision No. 246-21SEC+ (T34-21).pdf
- Draft 2022_01_19_board_meeting_minutes.pdf
- Enrollment February 2022.pdf
- February Board Meeting MP2 Perfect Attendance Scholars 2022.pdf
- February Board Meeting SAP Final.pdf
- February 2022 Head of Schools Report.pdf
- February Board Meeting The Lower School Showcase.pdf
- February 2022 HR Tracker.pdf
- Nursing and Clinical.pdf
- Board Sec Report Fund 10-Jan. 22.PDF
- Board Sec Report Fund 20-Jan.22.PDF
- Board Sec Report Fund 60-Jan. 22.PDF
- Board Sec Report Fund 61-Jan. 22.PDF
- Final Bills List-Feb. 22.PDF
- January Bank Rec 2022.pdf
- Transfer analysis-Jan. 22.PDF
- Tres. Report as of Jan. 2022.pdf
- Air Filter Spec Sheets - Active Pure.pdf
- DLL_SCHEDULE A-UHCS list of copiers 2-10-2022 (1).pdf
- Emergency Food Service Contract 02022022.PDF
- Letter for SEMI WAIVER Feb 2022.pdf
- Marketing Proposal Price Quotes Brian Robinson Feb 2022.pdf
- Medical Insurance Contract renewal 22 23.pdf
- PERS Approriation Bill April 2022.pdf
- Proposed Enrollment Marketing Plan (1).pdf
- REVISED-UHCS COPIER-PRINTER PROPOSAL 2-9-2022 (1).pdf
- Summary of Benefits and Coverae SBC 22 23.pdf
- Supplemental Air Filters Units.pdf
- Supplemental Air Filters supplies.pdf
- UHCS Copier LEASE DOCUMENTS 2-10-2022 (1).pdf

- UHCS-MAINTENANCE & SUPPLY SCHEDULE copiers 2-10-2022 (1).pdf
- February NJASA Detail 2022.pdf
- Math 180 UHCS.pdf
- PD Eval Dan. Quote.pdf
- HIB Grades Self Assessement (Mid Year).pdf
- HIB Self- Assessment.pdf
- February Board Meeting OST Grant Proposal .pdf
- Kumon Supplemental Ed, Service.pdf
- Plato Tutoring UHCS Newark Quotation.pdf