

APPROVED



UNIVERSITY
HEIGHTS
CHARTER SCHOOL

Character ★ Scholarship ★ Leadership

University Heights Charter School

Minutes

March Board Meeting

Date and Time

Wednesday March 16, 2022 at 6:30 PM

Trustees Present

A. Poole (remote), E. Rainey (remote), M. Lee (remote), M. Nelson (remote), M. Walker (remote), Y. Gutierrez (remote)

Trustees Absent

None

Trustees who arrived after the meeting opened

M. Nelson

Non Voting Members Present

C. Oliver (remote)

Guests Present

A. Pfalzgraf (remote)

I. Opening Items

A. Call the Meeting to Order

M. Lee called a meeting of the board of trustees of University Heights Charter School to order on Wednesday Mar 16, 2022 at 6:41 PM.

B. Sunshine Law/Public Notice Statement

C. Record Attendance and Guests

M. Nelson arrived at 6:55 PM.

D.

Read Letter Dated Feb. 25th 2022 regarding Ms. Rainey-Goka

II. Approval of February Board Meeting Minutes :

A. Minutes

Y. Gutierrez made a motion to Approve February 2022 Board Minutes.

A. Poole seconded the motion.

None

The board **VOTED** to approve the motion.

Y. Gutierrez made a motion to approve the minutes from February 2022 February Board Meeting on 02-16-22.

A. Poole seconded the motion.

None

The board **VOTED** to approve the motion.

III. Public Comments

A. Miranda Warning

No comments from the public.

IV. Head of School Report

A. Enrollment ,Attendance and Perfect Attendance

Attendance report by Dr. Watson reiteration of before and aftercare at no cost to parents.

B. Head of Schools Report

Discussed robust Robinson Marketing Plan in progress. No incidents of HIB (See Report). ESL Update and Parent Engagement. Free tutor services from Kumon and Plato for our scholars and update on the Gifted and Talented program. DOE site visit unannounced they provided positive post visit feedback on Fiscal and Academic improvements.

C. Motion to approve all items listed under the Head of Schools report.

Y. Gutierrez made a motion to Approve all items under Head of Schools Report.

A. Poole seconded the motion.

None

The board **VOTED** to approve the motion.

V. Motion to Adjourn Public Session and Enter Executive Session

A. Motion to Adjourn Public Session Ms. Gutierrez and Second motion Ms. Nelson start 7:24pm Rice Notices were sent out to all employees in order to discuss contracts and renewals.

Y. Gutierrez made a motion to Adjourn Public Session and Enter Executive Session.

M. Nelson seconded the motion.

None

The board **VOTED** to approve the motion.

VI. Motion to Adjourn Executive Session and Enter Public Session

A. Motion to adjourn Executive Session and Enter Public Session Ms. Gutierrez and Second Ms. Nelson Ended 8:21pm

Y. Gutierrez made a motion to Adjourn Executive and Enter Public Session.

M. Nelson seconded the motion.

None

The board **VOTED** to approve the motion.

VII. Personnel

A. HR Items as Contained on the HR Tracker

Y. Gutierrez made a motion to Approve all items under Human Resources and HR Tracker.

A. Poole seconded the motion.

None

The board **VOTED** to approve the motion.

VIII. Business Administrator Report

A. Approval of Board Secretary Reports, Treasurer's Report, Transfer list, Bills List

Y. Gutierrez made a motion to Approved Board Secretary Reports, Treasurer's Report and Transfer list And Bills list.

A. Poole seconded the motion.

None

The board **VOTED** to approve the motion.

B. Board Secretary's & Treasurer's Reports, Transfers, Bank Reconciliation and Bill list

C. Motion to approve all items listed under Business Administrator's Report.

Y. Gutierrez made a motion to Approve al items under Business Administrator's Report.

A. Poole seconded the motion.

None

The board **VOTED** to approve the motion.

IX. Closing Items

A. Adjourn Meeting

Y. Gutierrez made a motion to Motion to adjourn meeting at 8:53pm.

M. Nelson seconded the motion.

None

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:53 PM.

Respectfully Submitted,

A. Pfalzgraf

B.

Motion to Adjourn.

Documents used during the meeting

- Rainey-Goka T31-21 - Cover Ltr and Resolution.pdf
- Draft 2022_02_16_board_meeting_minutes.pdf
- March 2022 Enrollment Update.pdf
- March 2022 SAP Report.pdf
- MARCH 2022 HEAD OF SCHOOLS REPORT.pdf
- UHCS - Goals and Metrics 2020-2022.pdf
- 2021-2022 - March 2022 Board Meeting - HR Tracker (1).pdf
- 22-23 Budget Based on 700.pdf
- AMR.pdf
- Annual Charter Renaissance School Fiscal Questionnaire.pdf
- Approved letter Emergent and Capital Maintenance Funds.pdf
- Bookworm Vending Machines 2021 Proposal KB.pdf
- CAFR.pdf
- Cyber Liability Renewal Application Final.pdf
- Dr. Lottie Watson PD Revised.pdf
- ES Global vending Quote 2 \$ 5440.pdf
- February Bank Rec 2022.pdf
- Fund 10 BRS-Feb 22.PDF
- Fund 20 BSR-Feb. 22.PDF
- Fund 60 BSR-Feb. 22.PDF
- Fund 61 BSR-Feb. 22.PDF
- LS Global Vending Quote \$6040.pdf
- Ms. Anderson PD Revised.pdf
- NJSDA & NJDOE Allocation.pdf
- NJSDA & NJDOE Application.pdf
- PR.pdf
- Picture book Upgrade tray options 2021 model Bookworm.pdf
- Pre-K School Budget 22-23.pdf
- RFP Feed Our Children.pdf
- RFP Karson.pdf
- RFP Nu-Way.pdf
- Revised Budget 12162021 PDF.pdf
- Revised Final bill list March 2022.PDF
- Revised Plumber for Pumps.pdf
- Technology Cloud License.pdf
- Transfer report Feb. 22.PDF
- Tres. Report as of Feb. 2022.pdf