

DRAFT



UNIVERSITY
HEIGHTS
CHARTER SCHOOL

Character ★ Scholarship ★ Leadership

University Heights Charter School

Minutes

April Board Meeting

Date and Time

Wednesday April 13, 2022 at 6:30 PM

Location

Via Zoom

Trustees Present

E. Rainey (remote), M. Lee (remote), M. Nelson (remote), M. Walker (remote)

Trustees Absent

A. Poole, Y. Gutierrez

Trustees who arrived after the meeting opened

M. Walker

Non Voting Members Present

C. Oliver (remote)

Guests Present

A. Pfalzgraf (remote)

I. Opening Items**A. Call the Meeting to Order**

M. Lee called a meeting of the board of trustees of University Heights Charter School to order on Wednesday Apr 13, 2022 at 6:37 PM.

B. Sunshine Law/Public Notice Statement**C. Record Attendance and Guests**

M. Walker arrived at 6:30 PM.

II. Approval of March Board Meeting Minutes :

A. Minutes

M. Nelson made a motion to approve the minutes from March Board Meeting on 03-16-22.

E. Rainey seconded the motion.

The board **VOTED** to approve the motion.

III. Public Comments

A. Miranda Warning

No Public Comment

IV. Head of School Report

A. Enrollment ,Attendance Perfect Attendance

Report by Ms. Poyser on enrollment. Dr. Scott NJSLA testing 3rd through 8th grade. Dr. Dickerson's summer transition consultant. Jr. High School teacher, discusses pet therapy. Elementary School Gym teacher Mr. Gwasda to bring back sports for the next school year. Facilities Operations, Mr. Watson discussed the survey sent out to the district on school Mascot and school swag. Vice Principal at Elementary School, Ms. Crystal Covington will be running the summer program for UHCS. Vice Principal at the Lower School Ms. Mitzi Sierra will run Summer Reading program for the summer. Family Day partnership with Parents NJ Devils Game tickets and discount dinner at Blaze Pizza. The 2022-2023 School Year Calendar under review and postponed on a board vote until the May board meeting.

M. Nelson made a motion to Approve Head of School Report.

E. Rainey seconded the motion.

The 2022-2023 School Year Calendar under review and postponed on a board vote until the May board meeting.

The board **VOTED** to approve the motion.

V. Motion to Adjourn Public Session and Enter Executive Session

A. Motion to Adjourn Public Session and Enter Executive Session

M. Nelson made a motion to Adjourn Public Session and Enter Executive Session.

E. Rainey seconded the motion.

Entered at 7:24pm

The board **VOTED** to approve the motion.

VI. Motion to Adjourn Executive Session and Enter Public Session

A. Adjourn Public Session & Enter Executive Session

M. Walker made a motion to Adjourn Executive Session and Enter Public Session.

M. Nelson seconded the motion.

Ended at 8:08 pm

The board **VOTED** to approve the motion.

VII. Vote on New Board Members-Mr. Jonathan Lee & Angela McKinney

A.

New board members vote

M. Nelson made a motion to Approve new board members.
M. Walker seconded the motion.
The board **VOTED** to approve the motion.

VIII. Personnel

A. HR Items as Contained on the HR Tracker

M. Nelson made a motion to Approve Personnel and items contained within HR Tracker.
E. Rainey seconded the motion.
The board **VOTED** to approve the motion.

IX. Business Administrator Report

A. Board Secretary's & Treasurer's Reports, Transfers, Bank Reconciliation and Bill list

B. Motion to approve all items listed under Business Administrator's Report.

M. Nelson made a motion to Board Secretary's & Treasurer's Reports, Transfers, Bank Reconciliation and Bill list and Business Administrator's Report.
E. Rainey seconded the motion.
The board **VOTED** to approve the motion.

X. Contracts, Grant Proposals and Quotes

A. Contracts

Board members were asked to be on the look out for Survey regarding Dr. Oliver's Annual Performance Evaluation.

XI. Closing Items

A. Adjourn Meeting

M. Nelson made a motion to Adjourn Board Meeting.
M. Walker seconded the motion.
Meeting ended at 8:45pm
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
A. Pfalzgraf

B. Motion to Adjourn.