



UNIVERSITY
HEIGHTS
CHARTER SCHOOL

Character ★ Scholarship ★ Leadership

University Heights Charter School

Minutes

May Board Meeting

Date and Time

Wednesday May 11, 2022 at 6:30 PM

Location

Via Zoom

Trustees Present

A. McKinney (remote), E. Rainey (remote), J. Lee (remote), M. Lee (remote), M. Nelson (remote), M. Walker (remote)

Trustees Absent

A. Poole, Y. Gutierrez

Trustees who arrived after the meeting opened

M. Walker

Non Voting Members Present

C. Oliver (remote)

Guests Present

A. Pfalzgraf (remote)

I. Opening Items**A. Call the Meeting to Order**

M. Lee called a meeting of the board of trustees of University Heights Charter School to order on Wednesday May 11, 2022 at 6:38 PM.

B. Sunshine Law/Public Notice Statement**C. Record Attendance and Guests**

M. Walker arrived at 8:07 PM.
Ms. Yana Gutierrez attended meeting by proxy.

II. Approval of April Board Meeting Minutes :

A. Minutes

M. Nelson made a motion to Approve April 13, 2022 board meeting minutes.
E. Rainey seconded the motion.
The board **VOTED** to approve the motion.
Mr. Johnathan Lee abstained for the vote since he was a new appointed board member and did not participate in the meeting.

Ms. Angela McKinney abstained for the vote since she was a new appointed board member and did not participate in the meeting.
M. Nelson made a motion to Approve minutes.
E. Rainey seconded the motion.
The board **VOTED** to approve the motion.

III. Public Comments

A. Miranda Warning

Public Comment from 4th Grade Teacher, Teresa Adjangba requesting information around the "intent to return letter" and when employment contracts would be given? Dr. Oliver responded that the letter of intent would be given out right away however it would not be until June 30th when contracts for the next school year would be given out. Tentative Renewal list of employees was posted and to be approved that evening along with pay increases.

Public Comment from Director of Special Education, Dr. Donnie Johnson shared that although she turned around the program to be 100 % compliant she was not renewed for the next school year. She also stated that she was awarded a six figure grant for professional development. She stated that because of her efforts she stopped the threat of the state or families inviting their attorney's to sue the school. Dr. Oliver, Head of School reminded Dr. Johnson that she is not allowed to discuss her terms of employment or to speak poorly about the school. Dr. Johnson proceeded to thank the community and board members for the opportunity to serve.

J. Lee made a motion to Close Public Comment.
M. Nelson seconded the motion.
The board **VOTED** to approve the motion.

IV. Head of School Report- Dr. Oliver

A. Head of School Report Document Attachments

Dr. Oliver shared her presentation for the summer kick-off, preparation of documents for NJ DOE SAVS Early Childhood evaluation, Rutgers University Special Education Service, UHCS Foundation awarded mini-grants of \$500 to 5 applicants and encouraged more applicants to apply for the grants.

Reading Campaign status and progress along with Bethany Church parking update, Enrollment team update having 105 applications with the support of the marketing campaign with SEO of website, Flyers, Posters and Bus Ad's.

Enrollment team to now move those 105 applications to registrations for the next school year.

Upcoming District Spelling Bee, Summer Reading Kick-off and all moving up ceremonies for various grades.

Highlight on Mr. Bruce Moran, Director of Public Relations on all stories published on TAP INFO with supporting news links.

A. McKinney made a motion to Approved Head of School Report.

J. Lee seconded the motion.

The board **VOTED** to approve the motion.

V. Personnel

A. HR Items as Contained on the HR Tracker

A. McKinney made a motion to Approve items under Personnel , HR Tracker and Professional Development.

J. Lee seconded the motion.

The board **VOTED** to approve the motion.

B. Professional Development

VI. Business Administrator Report

A. Motion to approve all items listed under Business Administrator's Report

A. McKinney made a motion to Approve all items under Business Administrator Report.

J. Lee seconded the motion.

The board **VOTED** to approve the motion.

VII. Closing Items

A. Adjourn Meeting

M. Nelson made a motion to Adjourn to Adjourn board meeting.

J. Lee seconded the motion.

Ms. Goins abstained as a newly appointed board member.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:51 PM.

Respectfully Submitted,

A. Pfalzgraf

Documents used during the meeting

- Resume for UHCS Ms. Ashley Goins.doc
- Draft 2022_04_13_board_meeting_minutes.pdf
- School Calendar- Second 2022-2023 Revised.pdf
- May 2022 Enrollment Update.pdf
- Monthly SAP REPORT_ MAY 2022.pdf

- 2022-2023 New Student Applicants.pdf
- May 2022 Head of School Report.pdf
- 2022-2023 Staff - renewal.pdf
- 2021-2022 Board Meeting - May 2022 - HR Tracker.pdf
- Board Motion for ABC_ABS Advanced Mastery Anti-Bullying Training (1).pdf
- Board Motion for G&T Membership to NAGC.pdf
- Tres. Report as of April 2022.pdf
- Board Sec Report Food Services April 22.PDF
- April 2022 Bank Rec.pdf
- Board Sec Report Special Revenue April 22.PDF
- April 2022 Transfer Report.PDF
- Board Sec Report General April 22.PDF
- Board Sec Report Aftercare April 22.PDF
- SHI cisco umbrella.pdf
- Air Group Contract.pdf
- SHI Power cords.pdf
- UHCS Continuing Disclosure Agent Renewal 05012022 (1).pdf
- Food Service Contract 22-23 Tentative.pdf
- Final Bills List May 22.PDF.pdf