



---

74 HARTFORD STREET NEWARK, NEW JERSEY 07103 TEL: 973-623-1965 FAX: 973-623-8511  
[WWW.UHCS-NEWARK.ORG](http://WWW.UHCS-NEWARK.ORG)

**Board of Trustees Meeting Minutes  
September 16, 2015  
6:30pm**

**I. Call to Order**

The September 16, 2015 Regular Meeting of the University Heights Charter School Board of Trustees was called to order at 6:30pm by Warren Tranquada, Board President.

**II. Sunshine Law/Public Notice Statement**

The Sunshine Law/Public Notice Statement was read by Board Chair, Warren Tranquada.

**III. Roll Call**

The roll was called with the following people in attendance:

**BOARD**

Ellen Brown – **arrived at 6:40**

Nicole Butler – **via teleconference at 6:37pm**

Kecia Daniels – **arrived at 6:40pm**

Harold Fullilove

Elaine Hughes

Kathy Liu

Warren Tranquada

Anuja Vejalla - **via teleconference**

Lillian Whitaker – **via teleconference**

Vera Wynn

Staff present were Misha Simmonds, Executive Director; Karen C. Johnson, Business Administrator/Board Secretary; Maria Picone, Elementary School Principal. Candace Stout, US Supervisor of Special Services.

Miyoshi West, Prospective Board Member was also present.

#### IV. Approval of Regular Board Minutes for August 19, 2015.

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **V. Wynn**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
Board Member	Yes	No	NV	AB
ELLEN BROWN	X			
NICOLE BUTLER	X			
KECIA DANIELS	X			
HAROLD FULLILOVE	X			
ELAINE HUGHES			X	
KATHERINE LIU	X			
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER			X	
VERA WYNN	X			

#### V. President’s Report- Warren Tranquada, Board Chair

1. Governance Check-in (training, terms, compliance, assessment, quorum)
2. Introduction of Miyoshi West, Prospective Board Member

#### VI. Public Comment

1. Ms. Eunice Muhammad, Parent of Yusuf, Abdul-Aziz, Khaalid Muhammad addressed the Board.
2. Candace Stout, Special Services Coordinator addressed the Board.

#### VII. Lead Person’s Report – Misha Simmonds

1. Misha Simmonds, Executive Director/Lead Person discussed the following:
  - a. Program
    - i. **Safety and Security**
      1. 15-0916 Board Safety Memo
      2. 15-0916 Parent Safety Memo
      3. 15-0916 Staff Safety Memo
    - ii. **Goals for 2015-2016**
      1. UHCS Goal Tracker
    - iii. **Staff Recruitment and Retention**
      1. 15-0916 UHCS Off-Site PD Tracker
      2. 15-0916 UHCS Organization Chart (updated)
      3. 15-0916 UHCS Staff Tracker
      4. 2015-2016 UHCS Position Description
    - iv. **Development**
      1. 15-0910 GEM Challenge Grant Proposal
      2. 15-0911 UHCS Fundraiser Approval Form- Yankee Candle

- 3.15-0911 UHCS Fundraiser Book Fair
- 4.Blackbaud Raiser’s Edge NXT Contract
- 5.Scholastic Book Fairs Chairperson’s Toolkit
- v. **Enrollment**
  - 1. Enrollment Tracker
- vi. **Compliance**
  - 1. 15-0915 HIB Investigations
  - 2. 15-0916 Field Trip Tracker
  - 3. 15-0916 Suspension Tracker
  - 4. 15-0916 UHCS Afterschool Activity Tracker
  - 5. 2015-16 TNTP Student Survey Services Agreement (draft)
  - 6. 2015-16 HIB Self-Assessment

**VIII. Business Administrator/Finance Report – Karen Johnson**

- 1. The following items were discussed:
  - a. Bill List for September 16, 2015
  - b. Payroll expenditures for month ending August 31, 2015
  - c.15-0916 Contract Tracker

**IX. BOARD RESOLUTIONS**

**#23) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the following September main resolution block:**

24	Approval of Position Descriptions	Human Resources
25	Approval of Staff	Human Resources
26	Approval Emergent Hiring	Human Resources
27	Appointment of Substitute Staff	Human Resources
28	Acceptance of Resignations	Human Resources
29	Approval of Stipend Rates	Human Resources
30	Approval of Offsite Professional Development	Human Resources
31	Approval of Field Trips	Compliance
32	Approval of Out-of-District Placements	Compliance
33	Approval of Home/Bedside Instruction	Compliance
34	Approval of Suspensions	Compliance
35	Approval to HIB Reports	Compliance
36	Approval of Anti-Bullying Bill of Rights Act Self-Assessment	Compliance
37	Approval of Contracts	Contract/Partnership
38	Approval of Bill List and Payroll Expenditures	Finance
<del>39</del>	<del>Approval of Board Secretary/Treasurers’ Report</del>	<del>Finance</del>
40	Approval that YCS Does Not Need to Charge for Meals	Finance

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **H. Fullilove**

<i>Record of Board Vote    X – Indicates Votes    AB-Absent    NV-No Vote</i>				
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>AB</b>
<b>ELLEN BROWN</b>	X			
<b>NICOLE BUTLER</b>				X
<b>KECIA DANIELS</b>	X			
<b>HAROLD FULLILOVE</b>	X			
<b>ELAINE HUGHES</b>	X			
<b>KATHERINE LIU</b>				X
<b>WARREN TRANQUADA</b>	X			
<b>ANUJA VEJALLA</b>	X			
<b>LILLIAN WHITAKER</b>	X			
<b>VERA WYNN</b>	X			

**#24) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of position descriptions.**

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **H. Fullilove**

<i>Record of Board Vote    X – Indicates Votes    AB-Absent    NV-No Vote</i>				
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>AB</b>
<b>ELLEN BROWN</b>	X			
<b>NICOLE BUTLER</b>				X
<b>KECIA DANIELS</b>	X			
<b>HAROLD FULLILOVE</b>	X			
<b>ELAINE HUGHES</b>	X			
<b>KATHERINE LIU</b>				X
<b>WARREN TRANQUADA</b>	X			
<b>ANUJA VEJALLA</b>	X			
<b>LILLIAN WHITAKER</b>	X			
<b>VERA WYNN</b>	X			

**#25 ) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of staff appointments.**

<u>First</u>	<u>Last</u>	<u>Stat</u> <u>us</u>	<u>Assignment</u>	<u>Building</u>	<u>Type</u>	<u>Contract</u>	<u>Start</u>	<u>Finish</u>	<u>Salary</u>	<u>Pro-rate</u>
Angelo	Montesi no	New	Grade 6 Math	Upper	Teacher	10-month	9/1/2015	6/16/2016	\$51,500	\$48,925
Pamela	Damon	New	Cafeteria Aide	Lower	Aide	10-month	9/1/2015	6/16/2016	\$17,000	\$16,150
LeShannon	Wright	New	School Aide	Lower	Aide	10-month	9/1/2015	6/16/2016	\$19,000	\$18,050
Camille	Turner	New	School Aide	Lower	Aide	10-month	9/1/2015	6/16/2016	\$19,000	\$18,050
Stadeisha	Sims	New	Instructional Assistant	Lower	Asst.	10-month	9/15/2015	6/16/2016	\$25,000	\$22,500

**Motion by Trustee: W. Tranquada**

**seconded by Trustee: H. Fullilove**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>AB</b>
<b>ELLEN BROWN</b>	X			
<b>NICOLE BUTLER</b>				X
<b>KECIA DANIELS</b>	X			
<b>HAROLD FULLILOVE</b>	X			
<b>ELAINE HUGHES</b>	X			
<b>KATHERINE LIU</b>				X
<b>WARREN TRANQUADA</b>	X			
<b>ANUJA VEJALLA</b>	X			
<b>LILLIAN WHITAKER</b>	X			
<b>VERA WYNN</b>	X			

**#26) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of emergent hires.**

<u>First</u>	<u>Last</u>	<u>Status</u>	<u>Assignment</u>	<u>Contract</u>	<u>Start</u>	<u>Finish</u>
Pamela	Damon	Non-Certified	LS- Cafeteria Aide	10 month	9/1/2015	6/16/2016
Trisha	Bruno	Non-Certified	LS-Instruct. Assist	10 month	9/1/2015	6/16/2016
Stadeisha	Sims	Non-Certified	LS-Instruct. Assist	10 month	9/15/2015	6/16/2016

**Motion by Trustee: W. Tranquada**

**seconded by Trustee: H. Fullilove**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>
<b>ELLEN BROWN</b>	<b>X</b>		
<b>NICOLE BUTLER</b>			<b>X</b>
<b>KECIA DANIELS</b>	<b>X</b>		
<b>HAROLD FULLILOVE</b>	<b>X</b>		
<b>ELAINE HUGHES</b>	<b>X</b>		
<b>KATHERINE LIU</b>			<b>X</b>
<b>WARREN TRANQUADA</b>	<b>X</b>		
<b>ANUJA VEJALLA</b>	<b>X</b>		
<b>LILLIAN WHITAKER</b>	<b>X</b>		
<b>VERA WYNN</b>	<b>X</b>		

**#27) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of substitute staff appointments.**

<u>First</u>	<u>Last</u>	<u>Type</u>	<u>Start</u>	<u>Finish</u>	<u>Stipend</u>	<u>Approved</u>
Neeraja	Sriramar	Teacher	9/15/2015	6/17/2015	\$100/day	9/16/2015
Angelita	Jones-Wilcher	Teacher	9/15/2015	6/17/2015	\$100/day	9/16/2015
Tyree	Thomas	Assistant	9/15//2015	6/17/2015	\$100/day	9/16/2015

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **H. Fullilove**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN	X			
NICOLE BUTLER				X
KECIA DANIELS	X			
HAROLD FULLILOVE	X			
ELAINE HUGHES	X			
KATHERINE LIU				X
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

**#28) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of staff resignations.**

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>Building</u>	<u>Type</u>	<u>Contract</u>	<u>Start</u>	<u>Finish</u>	<u>Last Day</u>	<u>Last Pay</u>	<u>Reason Given</u>
Dowayne	Davis	Dir of Tech/Ops	Upper School	Certified	12-month	7/1/2015	6/30/2015	9/25/2015	9/30/2015	Promotion to SBA
Angela	Johnson	SS Teacher	Upper School	Certified	10-month	8/17/2015	6/16/2016	10/9/2015	10/15/2015	Family Commitments

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **H. Fullilove**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN	X			
NICOLE BUTLER				X
KECIA DANIELS	X			
HAROLD FULLILOVE	X			
ELAINE HUGHES	X			
KATHERINE LIU				X
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

**#29) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of stipend activities.**

<u>First</u>	<u>Last</u>	<u>Activity</u>	<u>Building</u>	<u>Start</u>	<u>Finish</u>	<u>Time</u>	<u>Type</u>	<u>Stipend</u>
Tiffany	Caldwell	Afterschool HW Club	Upper	8/24/2015	6/17/2016	MTWTh 4:15-5:15	Non-Certified	\$30/hour
Dana	Diaz	Afterschool Study Hall 3-4	Upper	8/24/2015	6/17/2016	MTWTh 4:15-5:15	Non-Certified	\$30/hour
Ashley	Powell	Afterschool Study Hall 5-6	Upper	8/24/2015	6/17/2016	MTWTh 4:15-5:15	Non-Certified	\$30/hour
Asha	Daley	Afterschool Study Hall 7-8	Upper	8/24/2015	6/17/2016	MTWTh 4:15-5:15	Certified	\$36/Hour
Monique	Cooper	Afterschool Study Hall Backup	Upper	8/24/2015	6/17/2016	MTWTh 4:15-5:15	Non-Certified	\$30/Hour
Tonya	Hughes	Afterschool Coordinator	Upper	8/24/2015	6/17/2016	MTWTh 4:15-6:15	Non-Certified	\$30//hour
Tiffany	Caldwell	Duty: Breakfast	Upper	8/24/2015	6/17/2016	Daily 7am-8am	Non-Certified	\$30//hour
Rana	Hamed	Duty: Breakfast	Upper	8/24/2015	6/17/2016	Daily 7am-8am	Non-Certified	\$30//hour
Monique	Cooper	Duty: Breakfast	Upper	8/24/2015	6/17/2016	Daily 7am-8am	Non-Certified	\$30//hour

**Motion by Trustee: W. Tranquada**

**seconded by Trustee: H. Fullilove**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>
<b>ELLEN BROWN</b>	<b>X</b>		
<b>NICOLE BUTLER</b>			<b>X</b>
<b>KECIA DANIELS</b>	<b>X</b>		
<b>HAROLD FULLILOVE</b>	<b>X</b>		
<b>ELAINE HUGHES</b>	<b>X</b>		
<b>KATHERINE LIU</b>			<b>X</b>
<b>WARREN TRANQUADA</b>	<b>X</b>		
<b>ANUJA VEJALLA</b>	<b>X</b>		
<b>LILLIAN WHITAKER</b>	<b>X</b>		
<b>VERA WYNN</b>	<b>X</b>		



**#30) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of off-site professional development.**

<u>Initial Date</u>	<u>Other Dates</u>	<u>Workshop</u>	<u>Location</u>	<u>Cost</u>	<u>Participants</u>
10/16/2015		Anti-Bullying Bill of Rights 101 Legal Training	Lodi, NJ	\$99	M. Matos
11/13/2015		Improving Student Achievement/I &RS	Lodi, NJ	\$99	M. Matos
10/23/2015		Practical Guide to Improving School Culture and Climate	Lodi, NJ	\$99	G. Gunn-Ingram
11/19/2015		Practical Guide to HIB School Safety Team Management.	Lodi, NJ	\$99	G. Gunn-Ingram
10/23/2015	1/22,2/14,3/16, and 4/27/16	NJ KEA (Kindergarten Entry Assessment) Year Long Seminar	Wayne, NJ	Free	Ana Lalangui, Daija Broady
10/22/2015	1/8;2/11;3/9;4/20/16	NJ KEA (Kindergarten Entry Assessment) Year Long Seminar	Pequannock, NJ	Free	T. Courtney; E. Andres
10/23/2015	11/13/16;4/20 and 22/16	Pyramid and Positive Behavior Support Training (CSEFEL)	Trenton, NJ	Free	Heller, Brancato, Bowers
10/21/2015	10/22/2015	Teaching Pyramid Observation Tool Training (TPOT)	Trenton, NJ	Free	M. Picone, M. Matos, A. Mehta
9/30/2015	10/28;11/18;12/16;1/27; 2/24;	Essex County Curriculum and Instruction Roundtable	Glen Ridge, NJ	\$300	M. Picone
	3/30; 4/TBA; 5/25; 6/30	Essex County Curriculum and Instruction Roundtable	Glen Ridge, NJ		M. Picone
10/2/2015	1/22;3/11;6/3/15	Early Childhood Supervisors' Meetings	Trenton, NJ	Free	M. Picone

**Motion by Trustee: W. Tranquada**

**seconded by Trustee: H. Fullilove**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>AB</b>
<b>ELLEN BROWN</b>	X			
<b>NICOLE BUTLER</b>				X
<b>KECIA DANIELS</b>	X			
<b>HAROLD FULLILOVE</b>	X			
<b>ELAINE HUGHES</b>	X			
<b>KATHERINE LIU</b>				X
<b>WARREN TRANQUADA</b>	X			
<b>ANUJA VEJALLA</b>	X			
<b>LILLIAN WHITAKER</b>	X			
<b>VERA WYNN</b>	X			

**#31) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of student field trips.**

<u>Entered</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Organizer</u>	<u>Grades</u>
9/14/2015	Rutgers University	5/3/2015	Jones	3rd and 4th
9/2/2015	The Lawrenceville School, Lawrenceville NJ	9/17/2015	Hamed	8th
9/2/2015	Marist HS, Bayonne NJ	9/23/2015	Hamed	8th
9/3/2015	Students to Science	9/30/2015	Piatt	8th
9/14/2015	Barnes and Noble	10/6/2015	Jones	7th
9/14/2015	Barnes and Noble	10/7/2015	Jones	8th
9/14/2015	Heavenly Hills Farms	10/7/2015	Jones	3rd
9/14/2015	Heavenly Hills Farms	10/8/2015	Jones	4th
9/14/2015	Heavenly Hills Farms	10/14/2015	Jones	5th and 6th
9/2/2015	John Hopkins University, Baltimore MD	10/20/2015	Hamed	8th
9/14/2015	Waterloo Village	10/21/2015	Taylor/Patel	2nd/Marymount
9/14/2015	Bloomsberg College Tour	10/26/2015	Jones	7th
9/14/2015	Red Hawk Dancers	11/12/2015	Jones	3rd
9/13/2015	Peking Acrobrats	11/13/2015	Jones	4th
9/14/2015	Forces of Nature Dance Theater	2/4/2016	Jones	3rd,4th,5th
9/14/2015	Prospect Park	5/25/2016	Jones	4th and 5th
8/31/2015	Science in the Poconos, PA (all costs covered!)	10/2-10/4	Wade	Upper Student Council

**Motion by Trustee: W. Tranquada**

**seconded by Trustee: H. Fullilove**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>
<b>ELLEN BROWN</b>	<b>X</b>		
<b>NICOLE BUTLER</b>			<b>X</b>
<b>KECIA DANIELS</b>	<b>X</b>		
<b>HAROLD FULLILOVE</b>	<b>X</b>		
<b>ELAINE HUGHES</b>	<b>X</b>		
<b>KATHERINE LIU</b>			<b>X</b>
<b>WARREN TRANQUADA</b>	<b>X</b>		
<b>ANUJA VEJALLA</b>	<b>X</b>		
<b>LILLIAN WHITAKER</b>	<b>X</b>		
<b>VERA WYNN</b>	<b>X</b>		

**#32) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of out-of-school placements.**

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **H. Fullilove**

<i>Record of Board Vote    X – Indicates Votes    AB-Absent    NV-No Vote</i>				
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>AB</b>
<b>ELLEN BROWN</b>	X			
<b>NICOLE BUTLER</b>				X
<b>KECIA DANIELS</b>	X			
<b>HAROLD FULLILOVE</b>	X			
<b>ELAINE HUGHES</b>	X			
<b>KATHERINE LIU</b>				X
<b>WARREN TRANQUADA</b>	X			
<b>ANUJA VEJALLA</b>	X			
<b>LILLIAN WHITAKER</b>	X			
<b>VERA WYNN</b>	X			

**#33) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of home/bedside instruction placements.**

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **H. Fullilove**

<i>Record of Board Vote    X – Indicates Votes    AB-Absent    NV-No Vote</i>				
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>AB</b>
<b>ELLEN BROWN</b>	X			
<b>NICOLE BUTLER</b>				X
<b>KECIA DANIELS</b>	X			
<b>HAROLD FULLILOVE</b>	X			
<b>ELAINE HUGHES</b>	X			
<b>KATHERINE LIU</b>				X
<b>WARREN TRANQUADA</b>	X			
<b>ANUJA VEJALLA</b>	X			
<b>LILLIAN WHITAKER</b>	X			
<b>VERA WYNN</b>	X			

**#34) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of student suspensions.**

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **H. Fullilove**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
Board Member	Yes	No	NV	AB
ELLEN BROWN	X			
NICOLE BUTLER				X
KECIA DANIELS	X			
HAROLD FULLILOVE	X			
ELAINE HUGHES	X			
KATHERINE LIU				X
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

**#35) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of HIB reports.**

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **H. Fullilove**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
Board Member	Yes	No	NV	AB
ELLEN BROWN	X			
NICOLE BUTLER				X
KECIA DANIELS	X			
HAROLD FULLILOVE	X			
ELAINE HUGHES	X			
KATHERINE LIU				X
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

**#36) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the Anti-Bullying Bill of Rights Act School Self-Assessment for 2014-2015.**

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **H. Fullilove**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>AB</b>
ELLEN BROWN	X			
NICOLE BUTLER				X
KECIA DANIELS	X			
HAROLD FULLILOVE	X			
ELAINE HUGHES	X			
KATHERINE LIU				X
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

**#37) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the list of contracts.**

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **H. Fullilove**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>AB</b>
ELLEN BROWN	X			
NICOLE BUTLER				X
KECIA DANIELS	X			
HAROLD FULLILOVE	X			
ELAINE HUGHES	X			
KATHERINE LIU				X
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

**#38) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the following attachments:**

**-Bill List for \$403,435.07 for October 21, 2015**

**-Payroll for month ending September 30, 2015 -\$576,467.22**

**Motion by Trustee: W. Tranquada**

**seconded by Trustee: H. Fullilove**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>AB</b>
ELLEN BROWN	X			
NICOLE BUTLER				X
KECIA DANIELS	X			
HAROLD FULLILOVE	X			
ELAINE HUGHES	X			
KATHERINE LIU				X
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER			X	
VERA WYNN	X			

**#39) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the Board Secretary and Treasurers’ Reports for month ending June 30, 2015. – TABLED.**

**Motion by Trustee:**

**seconded by Trustee:**

<i>Record of Board Vote</i>	<i>X – Indicates Votes</i>	<i>AB-Absent</i>	<i>NV-No Vote</i>	
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>AB</b>
KENNA BAUDIN				
ELLEN BROWN				
NICOLE BUTLER				
KECIA DANIELS				
HAROLD FULLILOVE				
ELAINE HUGHES				
KATHERINE LIU				
WARREN TRANQUADA				
ANUJA VEJALLA				
LILLIAN WHITAKER				
VERA WYNN				

**#40) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the following development resolution block:**

- |    |                                    |             |
|----|------------------------------------|-------------|
| 41 | Approval of Grant Proposals        | Fundraising |
| 42 | Acceptance of Grants and Donations | Fundraising |
| 43 | Approval of Fundraisers            | Fundraising |

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **K. Daniels**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN	X			
NICOLE BUTLER				X
KECIA DANIELS	X			
HAROLD FULLILOVE			X	
ELAINE HUGHES	X			
KATHERINE LIU				X
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

**#41) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the following grant proposal:**

- Newark Charter School Fund**
- GEM Foundation**
- Cummings Memorial Fund**

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **K. Daniels**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN	X			
NICOLE BUTLER				X
KECIA DANIELS	X			
HAROLD FULLILOVE			X	
ELAINE HUGHES	X			
KATHERINE LIU				X
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

**#42) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees accepted the grants and donations presented.**

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **K. Daniels**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN	X			
NICOLE BUTLER				X
KECIA DANIELS	X			
HAROLD FULLILOVE			X	
ELAINE HUGHES	X			
KATHERINE LIU				X
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			

**#43) NOW THEREFORE, BE IT RESOLVED that the University Heights Charter School Board of Trustees approved the fundraisers presented.**

Motion by Trustee: **W. Tranquada**

seconded by Trustee: **K. Daniels**

<i>Record of Board Vote X – Indicates Votes AB-Absent NV-No Vote</i>				
Board Member	Yes	No	NV	AB
ELLEN BROWN	X			
NICOLE BUTLER				X
KECIA DANIELS	X			
HAROLD FULLILOVE			X	
ELAINE HUGHES	X			
KATHERINE LIU				X
WARREN TRANQUADA	X			
ANUJA VEJALLA	X			
LILLIAN WHITAKER	X			
VERA WYNN	X			



**#44) Motion to go into Executive Session – Not at this time.**

<b>Motion by Trustee:</b>		<b>seconded by Trustee:</b>					
<b>Record of Board Vote</b>	<b>X – Indicates Votes</b>	<b>AB-Absent</b>	<b>NV-No Vote</b>				
<b>Board Member</b>				<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>AB</b>
<b>KENNA BAUDIN</b>							
<b>ELLEN BROWN</b>							
<b>KECIA DANIELS</b>							
<b>HAROLD FULLILOVE</b>							
<b>ELAINE HUGHES</b>							
<b>KATHERINE LIU</b>							
<b>WARREN TRANQUADA</b>							
<b>ANUJA VEJALLA</b>							
<b>LILLIAN WHITAKER</b>							
<b>VERA WYNN</b>							

**Meeting adjourned at 8:30pm.**

Respectfully submitted,

Karen C. Johnson  
Board Secretary