



NONRENEWAL

The board shall renew the employment contract of a non-tenured teaching staff member by a recorded roll call majority vote of the full board only upon the recommendation of the chief school administrator. A non-tenured teaching staff member who is not recommended for renewal by the chief school administrator shall be deemed non-renewed. The Executive Director will send written notice of non-renewal of employment to the employee. This notice will be given by the date specified by law.

A written request from a non-tenured teaching staff member for a written statement of reasons for non-re-employment will be honored by the Board of Trustees.

An informal appearance before the board may be requested in writing within 10 calendar days and shall be scheduled within 30 days of receipt of the board's statement of reasons.

It is the Board of Trustees' prerogative to determine the date, starting time and length of an informal appearance, the purpose of which shall be to permit the staff member a final opportunity to convince the board of education to offer reemployment. Written notice of date and time will be provided to the staff member at least five days prior to the informal appearance.

The non-tenured teaching staff member may be represented by counsel or one individual of his/her choosing and may present witnesses on his/her behalf. Those witnesses are not subject to cross-examination by the Board of Trustees and will be excused from the hearing after making their statements.

Within three days following the informal appearance, the Board of Trustees or its designee will notify the teaching staff member, in writing, of the Board's final decision.

Board Approval Date: 12/15/2009