



**ASSESSMENT OF INDIVIDUAL NEEDS**

Each pupil shall be assessed upon entrance into University Heights Charter School and shall be assessed annually thereafter, to identify pupils not meeting expected proficiency levels.

The Executive Director shall develop procedures to implement a program of individual pupil needs assessment that shall include but not be limited to:

A. Identifying school needs as the basis for development of mandated goals; development of staff in-service programs; selecting and approving instructional materials; staffing;

B. Identifying and determining the needs of:

1. Gifted and talented pupils;
2. Disruptive pupils;
3. Disaffected pupils;
4. Potential dropouts;
5. Pupils who require basic skills improvement programs;
6. Pupils with limited English proficiency;
7. Pupils who may require formal referral to the child study team for classification.

C. Disseminating results of such assessments to parents/guardians and to appropriate staff and state and federal agencies as required without invading the privacy of the individual pupil.

The Executive Director/designee shall review all individual assessment procedures annually to ensure that they serve the purposes for which they are intended. At all times, these procedures shall be in full conformity with federal and state law.

**Board of Trustees Approval Date: 1/19/2010**