



UHCS Policy File Code: 9000  
Monitored: \_\_\_\_\_  
Mandated: \_\_\_\_\_  
Other Reasons: X

**ROLE OF THE BOARD OF TRUSTEES**

The general mandatory powers and duties of the board of trustees are defined in Title 18A of New Jersey statutes. Other sections of the statutes state or imply that a local board of trustees of education has full power to operate the local public schools as it deems fit in compliance with state and federal mandates and pertinent laws of the municipality. The board of trustees functions only when in session.

The board of trustees of education sees these as its required functions:

A. Policy oversight

1. The board of trustees is responsible for the development of policy and for the employment of an Executive Director who shall carry out its policies through the development and implementation of regulations.
2. The board of trustees is responsible for evaluating the effectiveness of its policies and their implementation. This includes setting and evaluating goals in educational and financial areas.

B. Educational planning

1. The board of trustees is responsible for requiring and acquiring reliable information from responsible sources that will enable it and the staff to work toward the continuing improvement of the educational program.

C. Provision of financial resources

1. The board of trustees has major responsibilities for the adoption of a budget that will provide the wherewithal in terms of buildings, staff, materials, and equipment to enable the school system to carry out its functions.

D. Interpretation

1. The board of trustees is responsible for providing adequate and direct means for keeping the local community informed about the school and for keeping itself and the school staff informed about the wishes of the public.
2. All planning, both that which is and that which is not related to the budget, needs to be interpreted to the public if citizens are to support the school program.

The board of trustees believes that, by diligently exercising these functions, it will be able to provide the best educational opportunities possible for our children within the financial limitations set by the community.

The board of trustees shall exercise its powers through the legislation of bylaws and policies for the organization and operation of the school.

The board of trustees shall be responsible for the operation of the school but shall delegate the administration to the Executive Director, who shall be appointed by a recorded roll call majority vote of the full board of trustees.

Key responsibilities include:

- To select, support, monitor, and evaluate the Executive Director.
- To clarify the mission.
- To approve and monitor long-range plans.
- To approve and monitor the School's programs.
- To ensure financial solvency.
- To preserve the School's independence.
- To enhance the School's public image.
- To interpret the community to the School.
- To serve as a court of appeal.
- To maintain the physical facilities.
- To assess the board's own performance.

The board of trustees may hear appeals in complaints and in grievance and disciplinary actions as defined in these policies and in the law.

**Board of Trustees Approval Date: 1/19/2010**